



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Councilmember Tam  
Nguyen, District 7

**SUBJECT:** SEE BELOW

**DATE:** September 6, 2018

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APPROVED:

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**SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

**RECOMMENDATION**

1. Retroactively approve La Ragione and Tully Road Streetlight Ribbon Cutting Ceremony on Monday, September 10, 2018 at corner of Tully and La Ragione Road as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
  - a. District 7 Townhall Meeting on Public Safety on Monday, September 24, 2018 at the Tully Branch Library and Community room;
  - b. 2<sup>nd</sup> Annual Anniversary Celebration of the Vietnamese American Cultural Center on Saturday, September 29, 2018 at the Vietnamese Cultural Center;
  - c. Mid-Autumn Festival on Saturday, September 29, 2018 at the Vietnamese American Cultural Center;
  - d. National Hispanic Celebration at SevenTrees on Saturday, October 6, 2018 at the SevenTrees Library and Community Center;
  - e. National Hispanic Celebration at Tully Library on Saturday, October 13, 2018 at the Tully Branch Library.
3. Approve and accept donations from various individuals, businesses, or community groups to support the events.
4. Place the item on the September 18, 2018 Council Agenda for action.

**BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally, books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

1. La Ragione and Tully Road Streetlight Ribbon Cutting Ceremony will be held on Monday, September 10, 2018 at the corner of La Ragione and Tully Road and sponsored by Councilmember Tam Nguyen. The event will create awareness of a new streetlight in the neighborhood and promote safe pedestrian crossing. The event is free and open to the public.
2. District 7 Townhall Meeting on Public Safety will be held on Monday, September 24, 2018 at Tully Branch Library and sponsored by Councilmember Tam Nguyen. The event will give the community an opportunity to discuss public safety, traffic and parking issues in the district. The event is free and open to the public.
3. 2<sup>nd</sup> Annual Anniversary Celebration of the improved Vietnamese American Cultural Center will be held on Saturday, September 29, 2018 at the Vietnamese American Cultural Center and sponsored by Councilmember Tam Nguyen and the Department of Parks, Recreation and Neighborhood Services. The event will celebrate the renaming of the building to Vietnamese American Cultural Center and provide a resource fair and activities to the community. The event is free and open to the public.
4. Mid-Autumn Festival will be held on Saturday, September 29, 2018 at the Vietnamese American Cultural Center and sponsored by Councilmember Tam Nguyen and the Department of Parks, Recreation and Neighborhood Services. The event will celebrate the moon festival and provide a resource fair and activities to the community. The event is free and open to the public.
5. National Hispanic Month Celebration at SevenTrees Library will be held on Saturday, October 6, 2018 at the SevenTrees Community Center and sponsored by the San Jose Public Library and Councilmember Tam Nguyen. The event will give the community an opportunity to learn about the Hispanic culture and their contribution to the City of San Jose. The event is free and open to the public.
6. National Hispanic Month Celebration at Tully Library will be held on Saturday, October 13, 2018 at the Tully Library and sponsored by the San Jose Public Library and Councilmember Tam Nguyen. The event will give the community an opportunity to learn about the Hispanic culture and their contribution to the City of San Jose. The event is free and open to the public.

## **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the September 18, 2018 City Council Agenda.

**CEQA**

- X Not a Project, File No. PP15-077, Temporary Special Events.
- X Not a Project, File No. PP10-069(c), City Administrative Activities.
  - Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
  - Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.