



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Jimenez
District 2

SUBJECT: SEE BELOW

DATE: January 4, 2023

APPROVED:

SUBJECT: RETROACTIVE APPROVAL OF THE DISTRICT 2 WALNUT MOBILE HOME PARK STOCKING GIVEAWAY AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Retroactive Approval of the Walnut Mobile Home Park stocking giveaway held on December 15, 2022; and
2. Approve the expenditure of District 2 office budget funds to purchase toys and other materials for the event;
3. Approve and accept donations from various individuals, businesses and/or community groups to support the event.
4. Place the items on the January 24, 2023 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Walnut Mobile Home Park stocking giveaway was held on December 15, 2022 at 4320 Monterey Rd, San Jose CA. The Walnut Mobile Park is a community of 40 manufactured homes located on Monterey Rd next to Fire Station 18 and the Department of Transportation South Yard. This community is made up of low-income seniors and families with young children. Over the years park residents have faced many challenges such as rat infestations, blight, graffiti and homelessness along the Monterey Rd rail-corridor. In spite of these challenges the residents and park manager have worked closely with District 2 to create solutions and uplift their neighbors. A stocking giveaway for the approximately 40 children who reside in Walnut Mobile Park is an opportunity to give back and acknowledge their hard work and commitment to a safer community.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Jimenez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 2, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 11, 2023, Rules Committee Agenda and the January 24, 2023, City Council Agenda.

CEQA

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.