



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Toni Taber, CMC  
City Clerk

**SUBJECT: MAYOR/COUNCIL TRAVEL  
BUDGET**

**DATE:** February 14, 2022

Per Council Travel Policy 9-5, “For proposals requesting funding from the Mayor/Council Travel Budget, the City Clerk’s Office will submit a statement with the travel request showing how much uncommitted funds remain in the Mayor/Council Travel Budget and how much year-to-date each trip has cost.”

Description	Balance
Mayor Council Travel Budget (FY 2021-22)	\$10,000.00
Mayor Liccardo travel to US Conference of Mayors (Annual Meeting, September 30 – October 2, 2021)	(\$1,224.70)
Mayor Liccardo travel to United States Conference of Mayors (Annual Winter Meeting January 18 – January 21, 2022)	(\$1,870.14)
Mayor Liccardo travel to United States Conference of Mayors (2022 Winter Leadership Meeting March 2 – March 5, 2022)	(\$2,956.00)
<b>Remaining Balance for FY 2021-22</b>	<b>\$3,949.16</b>