



COUNCIL AGENDA: 12/13/2022  
ITEM: 2.37  
FILE NO: 22-1920

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: SEE BELOW**

**DATE:** December 13, 2022

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**SUBJECT: Retroactive Approval of Multiple Special Events Sponsored by Council District 5 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events**

## Recommendation

- (a) Retroactively approve the Autumn Litter Harvest event scheduled on October 1, 2022 as a City Council sponsored Special Event and approve the expenditure of funds;
- (b) Retroactively approve the Senior Zumba event scheduled on October 27, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (c) Retroactively approve the Autumn Fun Fest event scheduled on October 29, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (d) Retroactively approve the Cimarron Park Dumpster Day event scheduled on October 29, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (e) Retroactively approve the Senior Zumba event scheduled on November 3, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (f) Retroactively approve the Warmsprings Dumpster Day event scheduled on November 5, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (g) Retroactively approve the Delano Manongs Park Ribbon Cutting event scheduled on November 5, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (h) Retroactively approve the Senior Zumba event scheduled on November 10, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (i) Retroactively approve the Pet Vaccination and Wellness event scheduled on November 13, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;
- (j) Retroactively approve the Councilmember Magdalena Carrasco Farewell Address event scheduled on November 12, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;

(k) Retroactively approve the Senior Zumba event scheduled on November 17, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;

(l) Retroactively approve the Senior Zumba event scheduled on November 23, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;

(m) Retroactively approve the Senior Zumba event scheduled on December 1, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;

(n) Retroactively approve the Emma Prusch All Inclusive Playground Groundbreaking event scheduled on December 3, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;

(o) Retroactively approve the Fiesta Navideña event scheduled on December 10, 2022, as a City Council sponsored Special Event and approve the expenditure of funds;

(p) Approve the Youth Vision Board Workshop event scheduled on December 15, 2022, as a City Council sponsored Special Event and approve the expenditure of funds; and

(q) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Carrasco)

[Rules Committee referral 12/7/2022 - Item A.1.a]

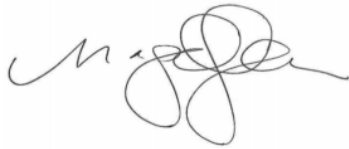
# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Magdalena  
Carrasco - District 5

**SUBJECT:** SEE BELOW

**DATE:** December 6<sup>th</sup>, 2022



APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF VARIOUS EVENTS SPONSORED BY COUNCIL  
DISTRICT 5 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY  
FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS.**

## RECOMMENDATION

1. Retroactively approve the Autumn Litter Harvest event scheduled on October 1<sup>st</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Senior Zumba event scheduled on October 27<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Autumn Fun Fest event scheduled on October 29<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
4. Retroactively approve the Cimarron Park Dumpster Day event scheduled on October 29<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
5. Retroactively approve the Senior Zumba event scheduled on November 3<sup>rd</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
6. Retroactively approve the Warmsprings Dumpster Day event scheduled on November 5<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
7. Retroactively approve the Delano Manongs Park Ribbon Cutting event scheduled on November 5<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
8. Retroactively approve the Senior Zumba event scheduled on November 10<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
9. Retroactively approve the Pet Vaccination and Wellness event scheduled on November 13<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
10. Retroactively approve the Councilmember Magdalena Carrasco Farewell Address event scheduled on November 12<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
11. Retroactively approve the Senior Zumba event scheduled on November 17<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.

12. Retroactively approve the Senior Zumba event scheduled on November 23<sup>rd</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
13. Retroactively approve the Senior Zumba event scheduled on December 1<sup>st</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
14. Approve the Emma Prusch All Inclusive Playground Groundbreaking event scheduled on December 3<sup>rd</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
15. Approve the *Fiesta Navideña* event scheduled on December 10<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
16. Approve the Youth Vision Board Workshop event scheduled on December 15<sup>th</sup>, 2022, as a City Council sponsored Special Event and approve the expenditure of funds.
17. Approve and accept donations from various individuals, businesses or community groups to support the event.
18. Place the item on the December 13<sup>th</sup>, 2022, Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Autumn Litter Harvest event was hosted on October 1<sup>st</sup>, 2022, at different locations in District 5. This special event invited community members to earn service hours, meet neighbors, and help beautify San José streets. The Senior Zumba event was held on November 27<sup>th</sup>, 2022, at Mayfair Community Center. The special event allowed members of our senior community to engage in Zumba, a lively form of physical dance to get them active and moving. The Autumn Fun Fest event was hosted on October 29<sup>th</sup>, 2022, at Mayfair Park. The special event invited community members to help unveil the new playground, present and honor the Keyla Salazar memorial mural, and partake in a movie night. The Cimarron Park Dumpster Day event was hosted on October 29<sup>th</sup>, 2022, at Cimarron Park. The special event allowed residents to discard unwanted items/garbage, thus keeping it off our city streets. The Warmsprings Dumpster Day event was hosted on November 5<sup>th</sup>, 2022, on Minidoka Avenue. The special event allowed residents to discard unwanted items/garbage, thus keeping it off our city streets. The Delano Manongs Park Ribbon Cutting event was hosted on November 5<sup>th</sup>, 2022, at Delano Manongs Park. The special event paid homage to the contributions of our Filipino American community and invited residents to unveil the park and learn about their historic role in San José and beyond. The Senior Zumba event was held on November 10<sup>th</sup>, 2022, at Mayfair Community Center. The special event allowed members of our senior community to engage in Zumba, a lively form of physical dance to get them active and moving. The Pet Vaccination and Wellness event was held on November 13<sup>th</sup>, 2022, at Capitol Park. The special event allowed residents to vaccinate and check in on the health of their pets. The Councilmember Magdalena Carrasco Farewell Address was held on November 12<sup>th</sup>, 2022, at the Mexican Heritage Plaza. The special event allowed community members to learn about the accomplishments of Councilmember Carrasco's tenure and learn about how to stay civically engaged and connected. The Senior Zumba event was held on November 17<sup>th</sup>, 2022, at Mayfair Community Center. The special event allowed members of our senior community to engage in Zumba, a lively form of physical dance to get them active and moving. The Senior Zumba event was held on November 23<sup>rd</sup>, 2022, at Mayfair Community Center. The special event allowed members of our senior community to engage in Zumba, a lively form of physical dance to get them active and moving. The Senior Zumba event was held on December 1<sup>st</sup>, 2022, at Mayfair Community Center. The special event allowed members of our senior community to engage in Zumba, a lively form of physical dance to get them active and moving. Emma Prusch All Inclusive Playground Groundbreaking event will be held on December 3<sup>rd</sup>, 2022, at Emma Prusch Farm Park. The special event will break ground on the first all-inclusive playground in East San José and present the vision of the project to the community. The *Fiesta Navideña* event

will be held on December 10<sup>th</sup>, 2022, at Emma Prusch Farm Park. The special event will connect low-income families with various resources so that they can enjoy the holiday season. The Youth Vision Board Workshop event will be held on December 15<sup>th</sup>, 2022, at James Lick High School. The special event will help East Side students map out personal and professional goals, aiding in ensuring a bright future for them and their families.

The 17 events were/will be free, open to the public, and sponsored by Councilmember Magdalena Carrasco.

### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Magdalena Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the December, 7<sup>th</sup> 2022, Rules Committee Agenda and the December 13<sup>th</sup>, 2022, City Council Agenda.

### **CEQA**

- Not a Project, File No. PP10-069(c), City Administrative Activities.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.