


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-008, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	<b>Coordination:</b> Department of Public Works, City Attorney and City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  06/17/21

**SUBJECT: ACTIONS RELATED TO PURCHASE ORDERS FOR CONTRACT ELECTRICAL MAINTENANCE AND REPAIR SERVICES FOR PUBLIC WORKS**

**RECOMMENDATION:**

Adopt a resolution to:

1. Ratify the amendment to the purchase orders with Rosendin Electric, Inc. (San José) CA) and Cupertino Electric, Inc (San José, CA) for contract electrical maintenance and repair services to retroactively extend the term from September 1, 2020 through June 1, 2021; and
2. Authorize the City Manager to negotiate and execute purchase orders with Rosendin Electric, Inc. (San José) CA) and Cupertino Electric, Inc (San José, CA) for contract electrical maintenance and repair services to extend services for up to two (2) additional one-year option terms for a total of six (6) options through May 31, 2023 for a total combined compensation not-to-exceed \$3,000,000 through the option term beginning June 2, 2021 and ending May 31, 2022, subject to the appropriation of funds.

**Desired Outcome:** To ensure the City's facilities electrical infrastructure is maintained properly and functioning in optimal condition.

**BASIS FOR RECOMMENDATION:**

The Department of Public Works (PW) Facilities Management Division is responsible for overseeing the maintenance of electrical services for various departments and locations throughout the City. These services are required at police facilities, fire stations, the Regional Wastewater Facility, the Airport, and other City locations. Third-party vendors supplement existing in-house City electrical staff in providing critical electrical maintenance and repair work on key City equipment and assets. Such assets include: 911 emergency backup generators; uninterruptable power source (UPS); City Hall's electrical feed for the server room; the Fire Department communication equipment which allows stations to receive dispatch calls from 911 and deploy personnel; equipment at storm and sanitary sewer pump stations; runway lights, emergency power systems, and the air traffic control tower at the Airport.

On August 18, 2015<sup>1</sup>, the City Council approved the award of purchase orders (POs) to Rosendin Electric, Inc. and Cupertino Electric, Inc. for these services as a result of a competitive Request for Proposal (RFP) for a one-year initial term and four (4) one-year options through August 31, 2020. The fourth options were extended by nine months through June 1, 2021 so that Finance staff could prioritize COVID-19 procurement requests from the City's Emergency Operation Center and conduct a price determinative bid for new services. These extensions require Council ratification of amendments made to accommodate the emergency circumstances.

<sup>1</sup> Council Resolution August 2015: <https://records.sanjoseca.gov/Resolutions/RES77494.PDF>

Finance and Public Works staff had been preparing a price determinative bid, but after review and deliberation, staff concluded it was better to conduct a new Request for Proposal (RFP) instead, so that contract award may be based on factors other than cost, such as qualifications, technical know-how, and experience. Approval of the second recommendation will ensure continuity of services and allow staff sufficient time to complete and award a new RFP for electrical services.

If the City exercises the option(s), Rosendin Electric, Inc. and Cupertino Electric, Inc. will have the right to request a price adjustment prior to exercising an option to reflect any increase in applicable, living/prevaling wage increases, and/or industry indices.

Climate Smart San José: No proposed changes to service delivery, programs or staffing that has significant community/resource impacts, including any negative impact on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance: City of San José prevailing wage applies this purchase order.

This Council item is consistent with the City’s 2021-2022 Proposed Budget City Areas Delivery Framework: “To effectively manage, and safeguard the City’s fiscal, physical, technological and human resources to enable and enhance the delivery of City services and projects.”

**COST AND FUNDING SOURCE:**

Services provided are managed by the Public Works Facilities Management Division on behalf of various City Departments. Project scope, cost, and funding source(s) will vary. Facilities Management will be responsible for facilitating all services, processing invoices, and charging departments directly after the work is completed.

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director of Finance at [Jennifer.Cheng@sanjoseca.gov](mailto:Jennifer.Cheng@sanjoseca.gov).