



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Joe Rois,
City Auditor

SUBJECT: See Below

DATE: September 10, 2025

SUBJECT: Update to the August – December 2025 Public Safety, Finance and Strategic Support Committee Work Plan

RECOMMENDATION

Approve an amendment to the August – December 2025 Public Safety, Finance and Strategic Support (PSFSS) Committee Work Plan to add the following item to the December 4, 2025, PSFSS Committee meeting.

Fire Department Inventory Controls over Controlled Substances Audit Report.

Purpose: Provide a report on the audit of the Fire Department's Inventory Controls over Controlled Substances.
(City Auditor)

BACKGROUND

Staff requests to add the Fire Department Inventory Controls over Controlled Substances Audit Report to the December 4, 2025, PSFSS Committee meeting. The purpose of the audit is to assess inventory controls over controlled substance in the Fire Department.

Joe Rois
City Auditor