



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** August 1, 2019

Approved:

8/1/2019

Recommendation: Authorize travel, accept travel payments to the City of San José, and designate Mayor's staff, Carolyn Wu, as the City representative to attend the Technology and Entrepreneurship Center at Harvard (TECH) Foundations of City Innovation: Strategy, Leadership, & Practice 2-day Educational Program in Cambridge, Massachusetts from August 20 – August 22, 2019.

Location: Cambridge, MA

Meeting Dates: August 20-22, 2019

Source of Funds: Technology and Entrepreneurship Center at Harvard (TECH); City of San José

Purpose: Carolyn Wu to be designated as a participant to the Harvard TECH Foundations of City Innovation: Strategy, Leadership, & Practice. This two-day Educational Program will be taught by faculty and fellows from the Harvard Paulson School of Engineering and Harvard Kennedy School and leading Chief Innovation Officers from the U.S and Europe. In this course, participants will learn the foundational concepts for smart city innovation, including technology, policy and the practical aspects of how cities and industrial partners build innovative new programs.

Carolyn is the Deputy Chief Innovation Officer/Smart City Lead on the Mayor's team and works with key staff in the City Manager's Office to further the City's Smart City and innovation initiatives.

Carolyn was invited to participate in this workshop given San José's national leadership on broadband, 5G technology, and closing the digital divide through the city's Digital Inclusion Fund.