

**MINUTES OF THE
SAN JOSÉ/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**

San José City Hall, Virtual
Thursday, May 18, 2023 at 4:00 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:01 p.m. Vice Chair Cohen called the meeting to order, confirmed there were no members attending online, and asked for roll call. Roll call was taken with the following members in attendance:

Committee Members: Domingo Candelas, David Cohen, Dev Davis, Lisa Gillmor, Kip Harkness

2. APPROVAL OF MINUTES

A. April 13, 2023

Action: On a motion made by Committee Member Harkness and a second by Committee Member Candelas, TPAC recommended approval of the Minutes:

Ayes - 4 (Candelas, Cohen, Davis, Harkness)

Nays - 0

Abstain - 2 (Gillmor)

Absent - 4 (Kwok, Montano, Turner, Watanabe)

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

Environmental Services Department Director Kerrie Romanow reported there were three requests to defer the meeting received from the representatives of the City of Milpitas, West Valley Sanitation District and Cupertino Sanitary District and replies were sent back that the meeting would not be deferred. San José City Attorney Colleen Winchester requested to state for the record Part Six, Section G. 6 of the Master Agreement: Annually, during the month of May in each fiscal year TPAC shall review and recommend to the legislative bodies of First Parties and Agencies, a proposed budget for the ensuing fiscal year for maintenance, expansion, replacement, improvement and operation of the Plant.

4. DIRECTOR'S REPORT

A. Director's Report (verbal)

Director Romanow reported that the CIP Quarterly Report was published and available in the agenda packet. She shared that this was Environmental Services Department Assistant

Director Napp Fukuda's final TPAC meeting before his retirement in August and thanked him for his 29 years of service. Director Romanow shared that upon Napp's retirement CIP Deputy Director Mariana Chavez-Vazquez would be the Assistant Director.

5. AGREEMENTS/ACTION ITEMS

A. First Amendment to the Agreement with Ethosoft, Inc. for a Laboratory Information Management System.

Staff Recommendation to Committee for City Council:

Adopt a resolution authorizing the City Manager to negotiate and execute the First Amendment to the Agreement for a Laboratory Information Management System with Ethosoft, Inc. (Norcross, Georgia) to extend the initial term for an additional 12 months through June 14, 2024, under the same material terms and conditions as the original Agreement with no change in initial term compensation, and exercise up to nine one-year options to extend the Agreement through June 14, 2033, or as may be adjusted to align with the software renewal term, subject to the appropriation of funds. (Finance)

Assistant Director Fukuda stated there was no presentation on this item and staff from the Finance Department was available for questions. There were no questions from the committee or public.

Action: On a motion made by Committee Member Davis and a second by Committee Member Gillmor, TPAC recommended approval of item 5.A.

Ayes - 5 (Candelas, Cohen, Davis, Gillmor, Harkness)

Nays - 0

Absent - 4 (Kwok, Montano, Turner, Watanabe)

This item is scheduled to be heard at City Council on May 23, 2023.

B. Proposed 2023-2024 O&M Budget

Staff Recommendation to Committee for City Council:

TPAC approval of the San José-Santa Clara Regional Wastewater Facility Proposed 2023-2024 Operating & Maintenance Budget.

Assistant Director Fukuda stated there was a combined presentation for Items B. and C. Vice Chair Cohen confirmed the two items would be voted on separately. Environmental Services Department Administrative Officer, Nick Ajluni presented on Item 5. B. and CIP Deputy Director Mariana Chavez-Vazquez presented on Item 5. C. Staff responded to a question from Vice Chair Cohen. There were no questions from the public.

Action: On a motion made by Committee Member Gillmor and a second by Committee Member Davis, TPAC recommended approval of item 5.B.

Ayes - 5 (Candelas, Cohen, Davis, Gillmor, Harkness)

Nays – 0

Absent - 4 (Kwok, Montano, Turner, Watanabe)

The San José-Santa Clara Regional Wastewater Facility Proposed 2023-2024 Operating & Maintenance Budget is scheduled for Council consideration on June 13, 2023, and adoption on June 20, 2023.

C. Proposed 2024-2028 CIP

Staff Recommendation:

TPAC approval of the San José-Santa Clara Regional Wastewater Facility Proposed Five-Year 2024-2028 Capital Improvement Program.

There were no questions from the committee or public.

Action: On a motion made by Committee Member Candelas and a second by Committee Member Davis, TPAC recommended approval of item 5.C.

Ayes - 5 (Candelas, Cohen, Davis, Gillmor, Harkness)

Nays – 0

Absent - 4 (Kwok, Montano, Turner, Watanabe)

The San José-Santa Clara Regional Wastewater Facility Proposed Five-Year 2024-2028 Capital Improvement Program is scheduled for Council consideration on June 13, 2023, and adoption on June 20, 2023.

6. OTHER BUSINESS/CORRESPONDENCE

There were no comments from the committee or public on this item.

7. STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC

A. Actions Related to the Purchase Order with Martech for Overhaul and Repair Services for Rotating Equipment and Transmission Pump Station, Floway, and Other Pumps.

Staff Recommendation to Committee for City Council:

Adopt a resolution authorizing the City Manager to exercise up to four one-year options to extend the term of the purchase order with Mechanical Analysis/Repair, Inc. dba Martech (Lodi, CA) for overhaul and repair services for rotating equipment and transmission pump stations, Floway, and other pumps, with the last option ending on or about June 29, 2027, subject to the appropriation of funds. (Finance)

This item was approved by City Council on April 25, 2023.

B. First Amendment to the Master Consultant Agreement with Brown and Caldwell for Owner's Advisor Services for the Digested Sludge Dewatering Facility at the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program.

Staff Recommendation to Committee for City Council:

Approve the First Amendment to the Master Consultant Agreement with Brown and Caldwell to provide engineering services as the owner's advisor for the Digested Sludge Dewatering Facility Project at the San José-Santa Clara Regional Wastewater Facility, increasing the amount of compensation by \$1,940,000, for a total agreement amount not to exceed \$9,640,000; and extending the term of agreement from December 31, 2023, to March 31, 2027.

This item was approved by City Council on April 25, 2023.

C. Report on Bids and Award of Construction Contract for 9850 – Yard Piping Improvements Phase 2 Project at the San José-Santa Clara Regional Wastewater Facility

Staff Recommendation to Committee for City Council:

(a) Report on bids and award of construction contract to the lowest responsive, responsible bidder, Michels Trenchless, Inc., in the amount of \$16,855,430, for the 9850 Yard Piping Improvements Phase 2 Project and approve a fifteen percent construction contingency in the amount of \$2,528,315.

(b) Adopt the following 2022-2023 Appropriation Ordinance Amendments in the San José-Santa Clara Treatment Plant Capital Fund:

(1) Decrease the Digester and Thickener Facilities Upgrade appropriation to the Environmental Services Department by \$2,300,000; and

(2) Increase the Yard Piping and Road Improvements appropriation to the Environmental Services Department by \$2,300,000

This item was approved by City Council on April 25, 2023.

D. San José-Santa Clara Regional Wastewater Facility Capital Improvement Program Annual Status Report

Staff Recommendation to Committee for City Council:

Accept the annual status report on the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program for the period of January through December 2022.

This report was deferred from 4-13 TPAC meeting and will be re-scheduled for the August TPAC meeting.

There were no comments from the committee or public on this item.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

Monthly Procurement and Contract Activity Reports summarizes the purchase and contracting between \$100,000 and \$1.3 Million for Goods and \$100,000 and \$320,000 for Services.

9. MISCELLANEOUS

A. The next TPAC Meeting is **scheduled on June 8, 2023 at 4:00 p.m.**, in person at City Hall, Room 1734.

10. OPEN FORUM

There were no comments from the public. Vice Chair Cohen stated he enjoyed the pancake breakfast held at the Regional Wastewater Facility a few weeks ago. He was pleased to meet and talk with facility staff.

11. ADJOURNMENT

The Treatment Plant Advisory Committee was adjourned at 5:26 p.m.



David Cohen, Chair
TREATMENT PLANT ADVISORY COMMITTEE