



City of San José Measure T Community Oversight Committee

District 1— Gary Cunningham (VC)
District 3— Open
District 5— Open
District 7— Will Smith
District 9— Shruti Chandrasekhar
Citywide (Labor) — Enrique Arguello
Citywide (Business) — Joanna Rauh
Environmental Issues — Open

Carolyn Bauer —District 2
Jai Srinivasan —District 4
Nicholas Cochran (C) —District 6
Gilberto Torres —District 8
Open —District 10
Matt Tuttle— Public Safety
Open —Citywide (Finance/Accounting)

AMENDED - REGULAR MEETING AGENDA

Meeting Minutes

6:00 p.m.

June 8, 2023

Hybrid Meeting -

<https://sanjoseca.zoom.us/j/88421761784>

and San José City Hall

200 E. Santa Clara Street, San José, CA

Room T-644

How to observe the MEASURE T COMMUNITY OVERSIGHT COMMISSION

MEETING: <https://sanjoseca.zoom.us/j/88421761784>

Webinar ID: 884 2176 1784

Passcode: None

Or One tap mobile :

+12133388477,,88421761784# US (Los Angeles)

+14086380968,,88421761784# US (San Jose)

How to submit written Public Comment:

- 1) By email to aziza.amiri@sanjoseca.gov by 9:00 a.m. the day of the meeting.

How to provide Spoken Public Comment during the meeting:

- 1) Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 408 638 0968 or +1 213 338 8477 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)

Webinar ID: 884 2176 1784

Click *9 to raise a hand to speak.

- 2) By online <https://sanjoseca.zoom.us/j/88421761784>

- a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- c. When the Chair calls for the item on which you wish to speak, click on “raise hand.” Speakers will be notified shortly before they are called to speak.
- d. When called, please limit your remarks to the time limit allotted.

Committee Member Jai Srinivasan will be participating in the meeting from an off-site location: 1695 Peachwood Dr, San Jose, CA 91532

I. Call to Order and Roll Call

Present – Gary Cunningham, Nick Cochran, Shruti Chandrasekhar, Jai Srinivasan,
Joanna Rauh, Gilberto Torres
Absent – Enrique Arguello, Matt Tuttle, Carolyn Bauer

II. Orders of the Day

Moved by Joanna
Second by Shruti
Approved unanimously

III. Open Forum (*Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate.*)

IV. Consent Calendar

A. Approval of Meeting Minutes from January 24, 2023 – Special Meeting

V. Reports and Information Only

A. Chair

B. Director

- Committee Members do not need to vacate their position when new members are joined

C. Council Liaison

D. Staff and Organizations

- Chair and Vice Chair can be voted in consecutive years. Up to the committee's discretion

VI. Old Business

VII. New Business – Action/Discussion

A. Review the Measure T Proposed Budget for Fiscal Year 2023-2024

- Committee requested to add a date to the document
- Chair Cochran – “How much of the \$650M has been spent to date?” Roughly \$267M which includes encumbrances and expenditures
- Staff to share the March Measure T memo with the Attachment D for DOT Pavement Map
- Committee Members would like City Staff to commit to notifying the community on Measure T projects in construction (and all projects)

B. Election of Chair/Vice Chair

- Chair Cochran/Vice Chair Cunningham – rotation is good for the engagement of the committee members
- Chair Cochran nominates Shruti for Chair and Joanna for Vice Chair
 - a. Committee Member Jai Second

- Chair Shruti Chandrasekhar
 - a. Approved Unanimously
- Vice Chair Joanna Rauh
 - a. Approved Unanimously
- C. Vote to establish an ad hoc committee to facilitate preparation of the COC's annual report for fiscal year ending 6/30/2023
 - VC Gary Cunningham moved
 - Joanna Rauh second
 - Approved Unanimously
- D. Vote to populate the ad hoc committee
 - Chair Cochran would like to populate the ad hoc committee with the previous chair and vice chair and the up and coming chair and vice chair
 - Gary Cunningham, Nick Cochran, Shruti Chandrasekhar, Joanna Rauh, Jai Srivivasan
 - a. Nick Cochran Moved
 - b. Shruti C. Second
 - c. Approved Unanimously

VIII. Future Meeting Schedules and Other Related Agenda Items

- A. Set preliminary date for receipt of auditor's report and distribution to all COC members for review (late October)
- B. Set preliminary date for review of audit report with auditors (mid-November)
- C. Develop preliminary timeline for COC report draft preparation by the ad hoc committee and initial review thereof by the full COC (December – January)
- D. Develop preliminary timeline for final review of the COC's annual report, approval and submission to DPW for distribution to the City Council (late January)
- E. Set preliminary date for COC presentation to the City Council (late February)
- F. Approve the Preliminary Schedule
 - CM Joanna Moved
 - CM Jai Second
 - Approved Unanimously
 - DPW Staff to share the preliminary calendar

IX. Adjournment

- Chair Cochran Adjourned meeting at 8:20pm
- CM Joanna Moved
- CM Shruti Second

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view. The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the <https://www.sanjoseca.gov/your-government/departments-offices/public-works/measure-t-community-oversight-committee>.

Correspondence to the MEASURE T COMMUNITY OVERSIGHT COMMITTEE are public record and will become part of the City's electronic records, which are accessible through the City's website. Before posting online, the following may be redacted: addresses, email addresses, social security numbers, phone numbers, and signatures. However, please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the MEASURE T COMMUNITY OVERSIGHT COMMITTEE, will become part of the public record. If you do not want your contact information included in the public record, please do not include that information in your communication.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Public Works Department, 200 East Santa Clara Street, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact Office of the City Clerk for the final document.

The MEASURE T COMMUNITY OVERSIGHT COMMITTEE meets two/three times a year in May and November at 6:00 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José - Attn: Aziza Amiri
200 East Santa Clara Street, San José, California 95113 Tel: (408) 535-5666
Aziza.amiri@sanjoseca.gov

Auditor’s Report and COC Report to Council – Preliminary Schedule for FY 22-23

Draft Version 1 – June 8, 2023

Date*	Event	Plan
Mid-September	Measure T Update to City Council	<ul style="list-style-type: none"> DPW to present to City Council on the update of Measure T
Friday, October 20	Receive and email Auditor’s Report and DPW September Status Report	
Wednesday, October 25	Email Matrix to Committee Members	<ul style="list-style-type: none"> DPW Staff to populate the matrix* DPW Staff to send the matrix and Auditor’s Report <p>*Item #7 of the matrix will be based on initial estimates as of October 25. New estimates will be provided before finalization of the COC Report.</p>
Thursday, November 2	<u>COC Meeting (Date 1)</u>	<ul style="list-style-type: none"> COC to ask questions about Auditor’s Report and Matrix Finalize this schedule Draft of the Matrix to be sent for Review
Thursday, November 9*	<u>COC Meeting (Date 2 – in case delay)</u>	OPTIONAL if we can’t meet November 2
Friday, November 17	DPW and COC to finalize comments on the Matrix	<ul style="list-style-type: none"> Committee to provide final comments to DPW and DPW to send to Ad Hoc Committee
Wednesday, December 20	Ad Hoc Submit the COC Report for Review to the	<ul style="list-style-type: none"> Ad Hoc Committee to send Report and Matrix to DPW Staff for distribution to COC

	committee members	
Friday, January 5, 2024	Receive Comments from COC	<ul style="list-style-type: none"> DPW Staff to compile comments from COC and submit to Ad Hoc Committee
Tuesday, January 9, 2024	<u>COC Meeting (Date 1)</u> Complete the COC Report and Present to COC in a Formal Meeting and hold	<ul style="list-style-type: none"> AD Hoc Committee to complete the report and present to COC DPW Staff to provide updates on the Estimates in matrix in COC Meeting
Thursday, January 17, 2024	<u>COC Meeting (Date 2 – if needed)</u> OPTIONAL if we can't meet January 11	<ul style="list-style-type: none"> Chair Shruti will not be available but meeting will be ran by Vice Chair Joanna
Friday, January 26, 2024	Submit the COC Report to Public Works	Submit to Public Works with Final Report
Tuesday, February 13, 2024	Submit the COC Presentation to DPW	
Tuesday, February 27, 2024	Council on Feb	COC Report to present to Council

*Any deviation from the dates identified above will jeopardize the February 27th report date to council.

Note: City Hall will be closed, and staff will not be available on the following dates: 11/23 & 11/24 (Thanksgiving) and 12/25/2023 - 1/02/2024 (Holiday Closure - return 1/03)