

PUBLIC WORKS - DIRECTOR'S OFFICE TRANSMITTAL

After Division Manager approves, forward transmittal and documents to the "Submit To" person specified on the Public Works Approval Matrix. The matrix can be found on the PW intranet web page.

Name	Your Location & Division	Phone No.
Prepared by:		
Subject or Proj ID/Name		
City Attorney <i>(for signature)</i>		
Deliver to:		
City Attorney _____	Matter # _____	Approved _____ Date _____
(if applicable, otherwise check appropriate box below)		
Council Memo		
Council Date _____	Date Due to Director's Office _____	
Draft reviewed by: <i>(provide name)</i>		<i>To be completed by Council Liaison:</i>
<input type="checkbox"/> Attorney _____	Approved: _____	
<input type="checkbox"/> Budget Office _____	Approved: _____	
<input type="checkbox"/> Client Dept(s) _____	Approved: _____	
Attachments:		
<input type="checkbox"/> Memo <input type="checkbox"/> Map <input type="checkbox"/> CEQA Clearance <input type="checkbox"/> Budget Worksheets <input type="checkbox"/> Other _____		
Correspondence	Contracts & Agreements	Change Orders / Service Orders
<input type="checkbox"/> Info Memo <input type="checkbox"/> Committee Memo Committee _____ Committee Date _____ Date Due to CMO _____ <input type="checkbox"/> Director Award Memo <input type="checkbox"/> Memo <input type="checkbox"/> Letter <input type="checkbox"/> Travel Request or Statement <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <i>Reviewed by Travel Coordinator :</i> _____ Initials Date </div> <input type="checkbox"/> CMO Transmittal <input type="checkbox"/> Other _____	Council Award <input type="checkbox"/> Construction Contract \$1,000,000 <input type="checkbox"/> Consultant Agreement >\$290,000 <input type="checkbox"/> Amendment # _____ <input type="checkbox"/> Utility >\$100,000 Manager Award <input type="checkbox"/> Construction Contract >\$1,000,000 <input type="checkbox"/> Consultant Agreement ≤\$290,000 <input type="checkbox"/> Amendment # _____ <input type="checkbox"/> Parkland Agreement Director Award <input type="checkbox"/> Director Award, Minor <\$100,000 <input type="checkbox"/> Director Award, Major <\$1,000,000 <input type="checkbox"/> Construction Contract ≤\$1,000,000 <input type="checkbox"/> Parkland Agreement <input type="checkbox"/> Utility Agreement ≤\$100,000 Other _____	Council Approval <input type="checkbox"/> Original contract ≤ \$100,000; single CCO >\$10,000 <input type="checkbox"/> Original contract > \$100,000; single CCO >\$100,000 <input type="checkbox"/> Sum of all CCOs exceed contingency amount: Contingency \$ _____ Total CCOs \$ _____ Director Approval <input type="checkbox"/> CCO >\$20,000 & ≤ \$100,000 <input type="checkbox"/> SO > \$20,000 & ≤ Agrmt amount

SECTION MANAGER/
SUPERVISOR:

Shelley Guo
Signature

Print name here

Date _____

DIVISION ANALYST
(if applicable)

L. Lopez
Signature

Print name here

Date 10/29/2020

DIVISION MANAGER

Matthew Gorman
Signature

Print name here

Date 10/30/2020

ADMINISTRATION

Signature

Print name here

Date _____

DEPUTY DIRECTOR

Signature

Print name here

Date _____

ASSISTANT DIRECTOR

Signature

Print name here

Date _____

DRAFT--Contact the Office of the City Clerk at (408) 535-1260 or CityClerk@sanjoseca.gov for final document.

Cor



- FOR YOUR ELECTRONIC SIGNATURE
- FULLY EXECUTED COPY TO FOLLOW

CITY STAFF: Casey Hirasaki
 STAFF EMAIL: casey.hirasaki@sanjoseca.gov

SCANNED SIGNATURE AUTHORIZATION

DATE: 10/26/2020 TOTAL PAGES: (INCLUDING THIS PAGE) 29

CONSULTANT NAME: Wood Rodgers, Inc.
 EMAIL: dmatthies@woodrodgers.com
 PHONE: 415.948.9804

I agree to use electronic signatures

SIGNATURE OF CONSULTANT: 

DIRECTIONS:

REVIEW THE ENCLOSED DOCUMENT, IF IT IS ACCEPTABLE:

1. SIGN THE DOCUMENT
2. CHECK THE BOX BELOW YOUR NAME AND SIGN AGREEING TO THE USE OF ELECTRONIC SIGNATURES
3. SCAN YOUR EXECUTED DOCUMENT TOGETHER WITH THIS COVER PAGE **IN BLUE INK**
4. EMAIL THE ENTIRE DOCUMENT TO (CITY STAFF EMAIL ADDRESS):

TO BE COMPLETED BY CITY STAFF:

ALTERNATIVE METHODS OF VERIFICATION:

- USE OF A PASSWORD PROTECTED WEBSITE
- CONFIRMED BY A KNOWN TELEPHONE NUMBER
- PERSONALLY KNOWN TO CITY STAFF

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- FOR YOUR ELECTRONIC SIGNATURE
- FULLY EXECUTED COPY TO FOLLOW

CITY STAFF: Casey Hirasaki
STAFF EMAIL: casey.hirasaki@sanjoseca.gov

SCANNED SIGNATURE AUTHORIZATION

DATE: 10/26/2020 TOTAL PAGES: 29
(INCLUDING THIS PAGE)

CONSULTANT NAME: Wood Rodgers, Inc.
EMAIL: jkors@woodroddgers.com
PHONE: 916-919-3073

I agree to use electronic signatures

SIGNATURE OF CONSULTANT: 

DIRECTIONS:

REVIEW THE ENCLOSED DOCUMENT, IF IT IS ACCEPTABLE:

1. SIGN THE DOCUMENT
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First

Amendment to Master City of San José Consultant Agreement

(Capital Projects)

Second

Consultants Name: Wood Rodgers, Inc.

Third

(CPMS Contract No. 8741)
(Master Agreement AC No. 29075)

This Amendment to the Master Agreement is made and entered into this _____ day of _____, 2020. The City and the Consultant amend the above-referenced agreement as set forth herein.

1. Capitalized words in this Amendment have the same meaning as in the Master Agreement.
 2. The provisions of this Master Agreement (including any previous amendments) not modified by this Amendment remain in full force and effect.
 3. The provisions of this Amendment are effective upon execution of the Amendment by both parties.
-
4. **Agreement Term:** Section 2 is amended to extend the expiration date from June 30, 2021 to June 30, 2023.
 5. **Maximum Total Compensation:** Subsection 10.1 is amended to Increase Decrease the Maximum Total Compensation from \$1,500,000 to \$2,250,000.
 6. **Agreement Section(s):** Section(s) _____ is/are amended to read as set forth in Attachment A of the Amendment.
 7. **Schedule of Rates and Charges – Exhibit B:** The original First Revised Second Revised Exhibit B is amended to read as set forth in the attached First Second Third Revised Exhibit B, which is incorporated by reference into this Amendment.

This Amendment is executed by the authorized representatives of the City and Consultant as follows:

City of San José

Consultant

By _____

By  _____ 10-29-20

Name: Jim Ortbal
Title: Deputy City Manager
Date

Name: Dan Matthies
Title: Vice President
Date

Approval as to Form (City Attorney):

Form Approved by the Office of the City Attorney.

(The Maximum Total Compensation, as amended, is \$100,000 or less, and the provisions of the form are not altered.)

Approved as to Form:

By  _____ 10/28/2020

 _____ 12/01/2020
Jennifer Pousho
Sr. Deputy City Attorney
Date

Name: Jonathan Kors
Title: Vice President
Date

For
For
City

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- First
- Second
- Third

Attachment A
Agreement Provision Amendment(s)
(Capital Projects)

This Attachment A is an attachment to the First Second Third amendment to Master Agreement.

The Section(s) set forth in the original Master Agreement, or in any previous amendment to the original Master Agreement, is/are amended as follows:

2. AGREEMENT TERM

The term of this Master Agreement is from the Contract Date to June 30, 2023, inclusive, unless terminated earlier pursuant to Section 19 below.

10. COMPENSATION

10.1 Maximum Compensation: There is a maximum compensation for this Agreement and a separate maximum compensation for each Approved Service Order.

10.1.1 Maximum Total Compensation – Agreement: The maximum *total, aggregate* compensation the City will pay the Consultant for all professional fees, costs and expenses for all Approved Service Orders issued under this Master Agreement shall not exceed \$2,250,000 (“Maximum Total Compensation”).

10.1.2 Maximum Compensation – Service Order: The cover page of each Approved Service Order will specify the maximum amount payable to the Consultant for all professional fees, costs and expenses related to the Consultant providing the Work (“Maximum Service Order Compensation”). The Consultant shall complete all Work required by the Approved Service Order for no more than the Maximum Service Order Compensation.

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