

**GOVERNING BOARD  
SAN JOSE - SANTA CLARA  
CLEAN WATER FINANCING AUTHORITY**

Kevin Park, Chair (Santa Clara)  
David Cohen, Vice-Chair (San José)  
Domingo Candelas, Board Member (San José),

Pamela Campos, Board Member (San José)  
Suds Jain, Board Member (Santa Clara)

**ANNUAL MEETING AGENDA**

**September 11, 2025, at 3:30 p.m.**

San José City Hall  
200 E. Santa Clara Street, Room 1352  
San José, CA 95113

**AGENDA**

1. **Roll Call**
2. **Approval of Minutes**
  - A. From October 10, 2024, Meeting
3. **Election of Chair and Vice-Chair**
5. **Other Items**
  - A. Meeting Schedule –  
FY 2026-27 Next Annual meeting is scheduled for September 10, 2026, at 3:30 p.m.  
Location: San José City Hall  
200 E. Santa Clara Street, Room 1352  
San José, CA 95113
6. **Public Comment/Oral Petitions**
7. **Adjournment**

The Code of Conduct

(<https://www.sanjoseca.gov/home/showpublisheddocument/12901/636670004966630000>) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view. The Authority is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent services, in a positive and timely manner, and in the full view of the public. The Authority Code of Ethics may be viewed online.

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Levine Act: The Levine Act requires a Party in a Proceeding before the Authority that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to elected or appointed officials totaling more than \$250 within the 12 months prior to the decision. A Participant to a Proceeding may voluntarily report a campaign contribution.

**GOVERNING BOARD  
SAN JOSE - SANTA CLARA  
CLEAN WATER FINANCING AUTHORITY**

**Annual Meeting Minutes  
October 10, 2024**

**1. Roll Call**

The Regular annual meeting of the San José-Santa Clara Clean Water Financing Authority (CWFA) Board convened on this date at 3:36 p.m. in Room T-1352 at San José City Hall (continued from September 12, 2024).

Present:

Board Members: David Cohen, Chair (San José)  
Kevin Park, Board Member, Vice-Chair (Santa Clara)  
Kathy Watanabe, Chair (Santa Clara)  
Sergio Jimenez, Board Member (San José)

Absent:

Board Member: Rosemary Kamei (San José)

All Others: Jon Andrew Corbett, Acting Treasurer, CWFA and Acting Director of Finance, San José  
Colleen Winchester, Senior Deputy City Attorney, San José  
Laura Burke, Principal Accountant Officer of Environmental Services Department  
Tanner SB Warner, Debt Administrator, San José  
Soumya Panday, Financial Analyst, San José  
Mariana Chavez-Vazquez, General Manager, Regional Wastewater Facility, San José and  
One member of the public.

A quorum was present.

**2. Approval of Minutes**

Documents Filed: September 14, 2023, Meeting Minutes

Action: Upon motion by Board Member Jimenez, seconded by Board Member Cohen and carried unanimously, the September 14, 2023, Meeting Minutes were accepted.  
(4-0. Absent: Kamei)

### **3. Election of Chair and Vice-Chair**

- **Board Member Cohen nominated Board Member Park as Chair and Board Member Park nominated Board Member Cohen as Vice-Chair**

Action: The motion to elect Board Member Park as Chair and Board Member Cohen as Vice-Chair was accepted. (4-0. Absent: Kamei).

### **4. Resolution on Conflicts of Interest Code**

Senior Deputy City Attorney Winchester Colleen explained to the Board that every two years the Government Code requires the Board to review its Conflict of Interest Code. The Board staff reviewed the code and determined that there are no changes. The County oversees this Board so it is necessary to certify that there are no changes. The deadline was at the beginning of October, so the Clerk certified that there were no changes, and the Board now validates the certification,

Action: The item was voted unanimously. (4-0. Absent: Kamei)

### **5. Other Items**

- Finance Director Update – The acting Director of Finance for the City, Drew Corbett, informed the Board that the City is actively recruiting for a permanent Finance Director.
- The next annual meeting is scheduled for September 11, 2025, at 3:30 p.m.

Senior Deputy City Attorney Winchester Colleen noted that to the extent that this Board is going to issue bonds or financing it needs to be done in regular meetings. There are two types of meetings of public agencies, regular and special meetings. Regular meetings will remain on the calendar throughout the year, but they will be canceled unless there is an actual need to meet, to issue bonds for example. Regular meetings are held on the second Thursday of February, May, September, and November but will happen only if a bond is being issued. The annual meeting is scheduled for September 11, 2025, which needs to occur.

### **6. Public Comment**

None.

### **7. Adjournment**

The meeting was adjourned at 3:43 p.m.

SAN JOSE-SANTA CLARA  
CLEAN WATER FINANCING AUTHORITY  
Meeting Minutes of October 10, 2024

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Acceptance of October 10, 2024, Minutes:

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Kevin Park, Chair

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David Cohen, Vice-Chair

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Domingo Candelas, Board Member

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Suds Jain, Board Member

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Pamela Campos, Board Member