



COUNCIL AGENDA: 9/12/2023

ITEM: 2.14

FILE NO: 23-1197

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: September 12, 2023

**SUBJECT: Retroactive Approval of Roosevelt Community Center Eggstavaganza
Sponsored by Council District 3 as a City Council Sponsored Special Event
to Expend City Funds and Accept Donations of Materials and Services for
the Event**

Recommendation

As recommended by the Rules and Open Government Committee on August 30, 2023:

- (a) Retroactively approve the Roosevelt Community Center Eggstavaganza scheduled on March 25, 2023 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Torres)

[Rules Committee referral 8/30/2023 - Item B.4]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Omar
Torres- District 3

SUBJECT: SEE BELOW

DATE: August 24, 2023,

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF THE ROOSEVELT COMMUNITY CENTER
EGGSTAVAGANZA SPONSORED BY COUNCIL DISTRICT 3 AS A CITY
COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Retroactively Approve the Roosevelt Community Center Eggstavaganza scheduled on March 25th, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the September 12th, 2023, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Roosevelt Community Center Eggstavaganza co-hosted on March 25, 2023 at Roosevelt Roosevelt Community Center. This special event invited community members to explore the center, egg hunt, raffles, while also receiving resources from our office. The event was free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Omar Torres will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 3, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the September 6th, 2023 Rules Committee Agenda and the September 12th, 2023, City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.