



COUNCIL AGENDA: 10/17/2017
ITEM: 2.12 (17-190)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: October 5, 2017

SUBJECT: DISTRICT 7 COMMUNITY EVENTS.

RECOMMENDATION: As recommended by the Rules and Open Government Committee on October 4, 2017:

- (a) Approve the following community events sponsored by Council District 7 as City Council sponsored Special Events to expend City funds and accept donations of materials and services for the event.
 - (1) Clean Up with Tam on Saturday, October 28, 2017 at Kennedy Elementary School;
 - (2) Alma Neighborhood Halloween Family Night on Saturday, October 28, 2017 at the Alma Youth Center;
 - (3) Varoween Haunted House on Sunday, October 29, 2017 at the Vietnamese American Community Center;
 - (4) Halloween Festival on Monday, October 30, 2017 at Tully Library;
 - (5) Santee Halloween Family Night on Tuesday, October 31, 2017 at FMCI Building;
 - (6) Trunk or Treat on Tuesday, October 31, 2017 at Seven Trees Community Center;
 - (7) Rock the Block Party on Sunday, November 5, 2017 at Vieira Park;
 - (8) District 7 Neighborhood Leaders Appreciation Reception on Thursday, November 9, 2017 at Tully Library Community Room; and
 - (9) Traffic Safety Townhall Meeting on Thursday, November 16, 2017 at Franklin McKinley School District;
- (b) Approve and accept donations from various individuals, businesses or community groups to support these events.



Memorandum

TO: RULES AND OPEN
GOVERNMENT
COMMITTEE

FROM: Councilmember Tam
Nguyen
District 7

SUBJECT: SEE BELOW

DATE: September 28, 2017

APPROVED:

 9.28.17

SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
 - a. Clean Up With Tam on Saturday, October 28, 2017 at Kennedy Elementary School;
 - b. Alma Neighborhood Halloween Family Night on Saturday, October 28, 2017 at the Alma Youth Center;
 - c. Varoween Haunted House on Sunday, October 29, 2017 at the Vietnamese American Community Center;
 - d. Halloween Festival on Monday, October 30, 2017 at Tully Library;
 - e. Santee Halloween Family Night on Tuesday, October 31, 2017 at FMCI Building;
 - f. Trunk or Treat on Tuesday, October 31, 2017 at Seven Trees Community Center;
 - g. Rock the Block Party on Sunday, November 5, 2017 at Vieira Park;
 - h. District 7 Neighborhood Leaders Appreciation Reception on Thursday, November 9, 2017 at Tully Library Community Room;
 - i. Traffic Safety Townhall Meeting on Thursday, November 16, 2017 at Franklin McKinley School District;
2. Approve and accept donations from various individuals, businesses, or community groups to support the events listed above.

3. Place the item on the October 17, 2017 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally, books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

1. Clean Up With Tam will be held on Saturday, October 28, 2017 at Kennedy Elementary School and sponsored by Councilmember Tam Nguyen. The event will bring the neighborhood together to clean up the community. The event is free and open to the public.
2. Alma Halloween Family Night Flood will be held on Saturday, October 28, 2017 at the Alma Youth Center and sponsored by the Alma Neighborhood Association and Councilmember Tam Nguyen. The event will provide community with safe and fun way to enjoy Halloween. The event is free and open to the public.
3. Varoween Haunted House will be held on Sunday, October 29, 2017 at the Vietnamese American Community Center and sponsored by Vietnamese American Roundtable and Councilmember Tam Nguyen. The event will provide the community with a safe and fun way to enjoy Halloween. The event is free and open to the public.
4. Halloween Festival will be held on Monday, October 30, 2017 at Tully Library Community Room and sponsored by Friends of Tully Library, San Jose Public Library and Councilmember Tam Nguyen. The event will provide the community with a safe and fun way to enjoy Halloween. The event is free and open to the public.
5. Santee Halloween Family Night will be held on Tuesday, October 31, 2017 at the Franklin McKinley Children's Initiative and sponsored by Santee Neighborhood Association, Franklin McKinley Children's Initiative and Councilmember Tam Nguyen. The event will provide the community with a safe and fun way to enjoy Halloween. The event is free and open to the public.
6. Trunk or Treat will be held on Tuesday, October 31, 2017 at SevenTrees Community Center and sponsored by the Friends of SevenTrees Library and Councilmember Tam Nguyen. The event will provide the community with a safe and fun way to enjoy Halloween. The event is free and open to the public.
7. Rock the Block Party will be held on Sunday, November 5, 2017 at Vieira Park and sponsored by Tuscany Hills HOA and Councilmember Tam Nguyen. The event will give the

neighborhood an opportunity to meet and learn about city services. The event is free and open to the public.

8. District 7 Neighborhood Leaders Appreciation Reception will be held on Thursday, November 9, 2017 at Tully Library Community Room and sponsored by Councilmember Tam Nguyen. The event will celebrate and recognize outstanding leaders in Council District 7. The event is free and open to the public.
9. Traffic Safety Townhall Meeting will be held on Thursday, November 16, 2017 at Franklin McKinley School District and sponsored by Councilmember Tam Nguyen. The event will give opportunity for residents to voice concerns and learn about city services. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the October 17, 2017 City Council Agenda.

CEQA

- Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.
- Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.