

**MINUTES OF THE  
NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE**

**SAN JOSE, CALIFORNIA THURSDAY, NOVEMBER 14, 2024**

The Neighborhood Services and Education Committee Meeting was held in a hybrid format, in the Council Chambers and teleconferenced from remote locations. The meeting convened at 1:31 p.m.

Present: Councilmembers- Davis, Ortiz, Doan, Candelas.

Absent: Councilmembers- Batra.

Staff: Deputy City Manager, Angel Rios Jr.; Senior Deputy City Attorney, Karin Murabito; Chief Policy Officer, Mayor’s Office, Mackenzie Mossing; and Deputy City Clerk, Yasmin Johnson.

**B. Review of Work Plan**

None provided.

**C. Consent Calendar**

None provided.

**D. Reports to Committee**

**1. Education Strategy Annual Report.**

Lauren Box, PRNS, Recreation Superintendent; Elizabeth Nolan, Library, Senior Librarian; Amanda Otte, Library, Community Programs Administrator; Ofelia Medina, Library, Community Programs Administrator; Vidya Kilambi, Library, Division Manager; Araceli Delgado Ortiz, Community Programs Admin, Library Management, Library Department; Ruby Carrasco, Analyst II, Economic Development and Cultural Affairs Department; and Hal Spangenberg, Division Manager, Parks, Recreation and Neighborhood Services offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Peter Ortiz, seconded by Councilmember Bien Doan, and carried unanimously, the Committee accepted the annual report on the Education Strategy for Fiscal Year 2023-2024, including program outcomes and progress toward implementation of quality standards. (4-0-1; Absent: Batra)

**2. Park Impact Ordinance and Parkland Dedication Ordinance Fees and Capital Improvement Program Annual Report.**

Raymond Costantino, Deputy Director, Capital Division, Parks, Recreation and Neighborhood Services (PRNS), and Sarah Sellers, Division Manager, PRNS offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Domingo Candelas, seconded by Councilmember Bien Doan, and carried unanimously, the Committee accepted (a) the Annual Report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2023-2024; and (b) the Annual Status Report on Parks, Recreation and Neighborhood Services Department's Capital Improvement Program. (4-0-1; Absent: Batra)

**3. Focus Area Service Team Pilot Program Status Report.**

Rachel Roberts, Deputy Director, Code Enforcement; and Chris Burton, Director, Planning, Building & Code Enforcement Department offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Domingo Candelas, seconded by Councilmember Bien Doan, and carried unanimously, the Committee accepted the Focus Area Service Team Pilot Program Status Report. (4-0-1; Absent: Batra)

**4. San José Animal Care and Services Audit Report.**

Joe Rois, City Auditor; Gitanjali Mandrekar, Assistant City Auditor; Matt Loesch, Director, Public Works Department; Kiska Icard, Division Manager, Animal Services, Public Works Department; Ebelechukwu Obi; Senior Program Performance Auditor; Michelle Mallari; Senior Executive Analyst, Economic Development and Cultural Affairs Department; and Dilnoza Khudoyberganova, Program Performance Auditor I, offered the presentation and responded to questions.

Public Comment: Rosario Consiglio, Liz Holtz (CCAP), Elena Gaffney, Ana Spear, Lyne, Dinah Hayse, Levi, and Christine Hernandez provided public testimony regarding the item.

Action: Upon motion by Councilmember Dev Davis, seconded by Councilmember Domingo Candelas, and carried unanimously, the Committee accepted the report on the San José Animal Care and Services audit; and *cross-referenced* the report to the December 3, 2024 City Council meeting, *with the following additional staff directions:*

1. Return on December 3, 2024 with a Work Plan with the priorities and how those priorities will be accomplished in a year.
  2. Provide an organizational chart with the names of staff in the Animal Care Services Division and open positions.
  3. Provide a progress report at the April 2025 NSE Meeting.
- (3-0-2; Absent: Doan, Batra)

**OPEN FORUM**

None provided.

**ADJOURNMENT**

Chair Dev Davis adjourned the Neighborhood Services and Education Committee Meeting at 3:57 p.m.

Minutes Recorded, Prepared and Respectfully Submitted by,

***DRAFT***

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Yasmin Johnson  
Deputy City Clerk, City of San José

Approved at Council on:

Attest By:

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Toni J. Taber, MMC  
City Clerk, City of San José