



# Memorandum

**TO: COMMUNITY & ECONOMIC  
DEVELOPMENT COMMITTEE**

**FROM:** Rosalynn Hughey

**SUBJECT: SEE BELOW**

**DATE:** September 15, 2023

Approved

Date

9/18/2023

**SUBJECT: UPDATE TO THE AUGUST – DECEMBER 2023 COMMUNITY AND  
ECONOMIC DEVELOPMENT COMMITTEE WORK PLAN**

## **RECOMMENDATION**

Approve amendments to the August – December 2023 Community and Economic Development (CED) Committee Work Plan to:

Defer the following item from the September 25, 2023, CED Committee meeting agenda to the October 23, 2023 CED Committee meeting agenda:

### **Rent Stabilization Program Strategic Plan.**

**Purpose:** Provide a status report on the draft Rent Stabilization Program Strategic Plan including Apartment Rent Ordinance, Mobilehome Rent Ordinance, Tenant Protection Ordinance, Ellis Act Ordinance, and goals and objectives for the program over the coming years.

(Housing)

Defer the following items from the October 23, 2023, CED Committee meeting agenda to the November 27, 2023, CED Committee meeting agenda:

### **Development Permitting for Residential Additions or Alterations Audit Report.**

**Purpose:** Provide a report on development permitting for residential additions or alterations audit.

(City Auditor)

### **Anti-Displacement Tenant Preference and Neighborhood Tenant Preference for Affordable Housing Status Report.**

**Purpose:** Provide a status report on the proposed tenant preference and the proposed Neighborhood Tenant preference, including a draft program framework that helps prioritize applicants for City-supported affordable housing and mitigate the likelihood of low-income renters' displacement.

(Housing)

**Soft Story Seismic Retrofit Policy Status Report.**

**Purpose:** Provide a status report on the Soft Story Seismic Retrofit Policy.  
(Planning, Building, and Code Enforcement/Housing/City Manager – Emergency Management)

Move the following items from the November 27, 2023, CED Committee meeting agenda to the October 23, 2023, CED Committee meeting agenda.

**Local/Small Business Contracting Participation Annual Report.**

**Purpose:** Provide an annual report on City contracting with local and small businesses for Fiscal Year 2022-2023.  
(Planning, Building, and Code Enforcement/Economic Development and Cultural Affairs)

**Berryessa Flea Market Status Report.**

**Purpose:** Provide a status report on the Berryessa Flea Market entitlement process, as well as the Flea Market Advisory Group and Vendor Transition Fund, consistent with City Council direction provided in June 2021.  
(Planning, Building, and Code Enforcement/Economic Development and Cultural Affairs)

**BACKGROUND**

Staff requests to defer the Rent Stabilization Program Strategic Plan from the September 25, 2023, CED Committee meeting to the October 23, 2023, CED Committee meeting. The purpose of the deferral is to allocate time to complete community engagement pursuant to CED Committee feedback.

In addition, staff requests that the Anti-Displacement Tenant Preference and Neighborhood Tenant Preference for Affordable Housing Status Report and Soft Story Seismic Retrofit Policy Status Report be deferred from the October 23, 2023, to the November 27, 2023, CED Committee, meeting. The purpose of the deferral for the Anti-Displacement Tenant Preference and Neighborhood Tenant Preference for Affordable Housing Status Report is to align the work with the Citywide Residential Anti-Displacement Strategy Status Report scheduled for the same November 27, 2023, CED Committee meeting. Deferring the Soft Story Seismic Retrofit Policy Status Report allows staff additional time to conduct community engagement.

Lastly, staff requests to move the Local/Small Business Contracting Participation Annual Report and Berryessa Flea Market Status Reports from the November 27, 2023, CED Committee meeting to the October 23, 2023, CED Committee meeting. The purpose of the changes is to accommodate staff workload to meet reporting deadlines for priority projects and to provide better management of monthly agendas for the CED Committee.

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

September 15, 2023

**Subject: UPDATE TO THE AUGUST – DECEMBER 2023 CED COMMITTEE WORK PLAN**

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/s/

ROSALYNN HUGHEY  
Deputy City Manager  
and Acting Housing Director

For questions, please contact Nora Chin, Assistant to the City Manager, at  
[nora.chin@sanjoseca.gov](mailto:nora.chin@sanjoseca.gov).