

**DRAFT MINUTES OF THE JOINT SPECIAL MEETING OF THE
CITY OF SAN JOSÉ NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE
AND COUNTY OF SANTA CLARA CHILDREN, SENIORS AND FAMILIES COMMITTEE**

SAN JOSÉ, CALIFORNIA

WEDNESDAY, DECEMBER 10, 2025

The Special Joint Meeting of the City of San José Neighborhood Services and Education Committee, Committee members; and Santa Clara County, Children, Seniors, and Families Committee, Board Members; was held in the Council Chambers and convened at 10:08 a.m.

Present Councilmembers: Ortiz, Doan, Cohen, Candelas, Campos.

Absent Councilmembers: All present.

City Staff: Angel Rios Jr., Deputy City Manager, City Manager's Office; Karin Murabito, Senior Deputy City Attorney, City Manager's Office; Mackenzie Mossing, Mayor's Executive Officer, Mayor's Office; and Yasmin Johnson, Deputy City Clerk, City Clerk's Office.

Present Board of Supervisors: Arenas, Duong.

Absent Board of Supervisors: All present.

County Staff: Sarah Duffy, Deputy Director, Social Services Agency; Michaela Lewis, Assistant County Counsel, Santa Clara County; and Camille Rodriguez, Deputy Clerk, Santa Clara County.

1. Call to Order and Roll Call

2. Coordination between the City of San Jose and County of Santa Clara on the City of San Jose's Children and Youth Services Master Plan and the County of Santa Clara's Latino Health Assessment and gun violence prevention efforts.

a. Receive a report regarding the City of San Jose's Children and Youth Services Master Plan.

The following speakers offered the City presentation: Angel Rios, Deputy City Manager, City Manager's Office; Israel Canjura, Recreation Superintendent, Parks, Recreation & Neighborhood Services (PRNS); Andrea Flores Shelton, Assistant Director, PRNS; Olympia Williams, Deputy Director, PRNS; and Jill Bourne, City Librarian, Library Department.

The following speakers offered the Sí Se Puede Collective (SSPC) presentation: Veronica Goi, Executive Director, Grail Family Services; Saul Ramos, Co-Executive Director, Somos Mayfair; and Carmina Valdivia, Catholic Charities.

The following speaker offered the County presentation: Sara Duffy, Director, Social Services Agency, County of Santa Clara.

- b. **Receive a report regarding the County of Santa Clara's Latino Health Assessment and gun violence prevention efforts.**

The following speakers offered the presentation: Dr. Sarah Rudman, Director, Public Health Officer; Angelica Diaz, Healthy Communities Branch Director; Heidi Emberling, Director, Office of Children and Families Policy; and Wendy Kinnear-Rausch, Director, Department of Family and Children's Services.

- c. **Discussion of opportunities to collaborate on intersecting City and County priorities with respect to the Children and Youth Services Master Plan, Latino Health Assessment and gun violence prevention efforts.**

Chair, Councilmember Peter Ortiz opened the floor for discussion.

County Motion: Chair, Supervisor Sylvia Arenas moved approval of her December 9, 2025 memorandum. Vice Chair, Supervisor Betty Duong seconded the motion.

Vice Chair, Supervisor Betty Duong spoke to the importance of aligning the desired outcomes between the City and the County.

County Friendly amendment: Vice Chair, Supervisor Betty Duong requested that *the working group developed is to have a shared set of outcomes with each other in the first quarter, to align County and City outcomes, regarding data and infrastructure evaluations.* The friendly amendment was accepted by the maker of the motion.

County Action: Upon motion by Chair, Supervisor Sylvia Arenas, seconded by Vice Chair, Supervisor, Betty Duong, and carried unanimously, the motion, including the friendly amendment, passed Unanimously. The December 9, 2025 memorandum authored by Chair, Supervisor Sylvia Arenas was approved, *including that the working group developed is to have a shared set of outcomes with each other in the first quarter, to align County and City outcomes, regarding data and infrastructure evaluations.* The memorandum recommended the following:

Direct Administration to:

- 1.) Refer to the Board of Supervisors' first meeting in January with a request that the Administration return before March with:
 - a.) Options to **prioritize and expand pilot site locations** in San Jose and Countywide, in alignment with the Board's approved Child and Youth Services Master Plan (CYSMP) direction and the Latino Health Assessment.
 - b.) Options to develop a **sub-working group** to develop the standardized application, enrollment and data collection process of each City/County system and a future collaborative framework to support the pilot and future sites.
- 2.) Request the Administration return to CSFC with **additional information on gaps in services in priority areas** in existing Project Hope Locations and SJ YEA Hotspots such as: Hoffman Viamonte, Edenvale/Roundtable, Cadillac/Winchester, Mt. Pleasant, Welch/Overfelt Area/Valley Palms, Meadowfair/Silver Creek/Brigadoon; services that exist in pilot locations but are not currently available in these other critical neighborhoods.
- 3.) Request the Administration provide **bi-monthly verbal reports at CSFC on the San Jose Child and Youth Services Master Plan implementation** and relevant county contracts, inclusive of the pilot locations, as well as work more broadly towards coordinated system of care and no wrong door approach for children over 5 citywide and countywide, in alignment with previous Board Direction.
- 4.) Update the Children, Seniors, and Families Committee workplan to agendize a **follow-up meeting in the Spring of 2026** and make this joint meeting officially annual recurring.

- 5.) Additionally, report out to CSFC with verbal reports on next steps for three referrals approved by the Board of Supervisors on December 8, 2025:
- a.) Request the Administration report to the Board with a detailed **report on the implementation of County's Child Care and Early Education Infrastructure Grant Program, as well as related programs** to expand the childcare. Report should include updates on implementation and steps to update the County's assessment of childcare provider capacity and the impact of our grant outcomes.
 - b.) Direct the Administration to prepare **Latino Health Assessment Action Plan project lists by jurisdiction**, to allow policy makers in each city and school district to have a quick guide to Action Plan recommendations that provide opportunities for partnership with the County.
 - c.) Direct the Administration to make the NSE/CSFC LHA presentation, with substantial focus on Action Plan implementation, available to be presented to the San Jose City Council, and provide offers of comparable **presentations to other cities** where Santa Clara County's Latino community is heavily represented, including Gilroy, Morgan Hill, and Mountain View.
- (2-0-0)

Councilmember Pamela Campos requested information regarding the role of the City Manager's Office in overseeing the implementation of this work, ensuring that every City department is working together, how they're coordinating with the County, and if they support joint session between the Neighborhood Services and Education (NSE) Committee and the County.

Angel Rios, Deputy City Manager, City Manager's Office, responded to questions.

Councilmember Pamela Campos made the following *amendments* to include in her December 9, 2025 memorandum:

- Recommendation 4 from Chair, Supervisor Sylvia Arenas' December 9, 2025 memorandum.
“*Update the Children, Seniors, and Families Committee workplan to agendize a follow-up meeting in the Spring of 2026 and make this joint meeting officially annual and recurring*”
- The friendly amendment by Vice Chair, Supervisor Betty Duong requesting that *the working group developed is to have a shared set of outcomes with each other in the first quarter, to align County and City outcomes, regarding data and infrastructure evaluations.*

City Action: Upon motion by Councilmember Pamela Campos, seconded by Councilmember Bien Doan, and carried unanimously, Councilmember Pamela Campos' *amended* December 9, 2025 memorandum was approved, recommending the following:

- 1.) Refer the following budget-related requests to the Rules and Open Government Committee for consideration:
 - a.) Request that the City Manager include in the Mid-Year Budget a report on the funding status (City, County, and other funding partners) of the Children and Youth Services Master Plan and initial recommendations on the funding needed to sustain and expand the pilot locations and policy work. The City Manager should determine if any programs or services are eligible for Medi-Cal reimbursement.
 - b.) Request that the City Manager prepare a Manager's Budget Addendum (MBA) that identifies the specific service gaps in priority underserved neighborhoods, including Hoffman-Via Monte, Edenvale/Roundtable, Cadillac/Winchester, Mt. Pleasant, Welch/Overfelt Area/Valley Palms, and Meadowfair/Silver Creek/Brigadoon, and outlines what resources would be needed for these areas to receive services equivalent to those offered at the two existing demonstration sites.

- c.) Request that the City Manager prepare an MBA that provides multiple options to establish and structure work to sustain the Children and Youth Services Master Plan as a priority of the City Manager.
- 2.) Request that the City Manager return to the Neighborhood Services and Education Committee (or City Council, at the discretion of the City Manager) with options to ensure widespread access to referral software licenses in alignment with the No Wrong Door approach and improve referral data systems and data sharing. Identify workplan steps toward standardized financial aid and registration applications for City of San José programs across departments.
- 3.) Request an interim report to the Neighborhood Services and Education Committee in Fall 2026 with initial “lessons learned” in the pilot locations and any steps necessary to create third and fourth pilot locations in impacted areas of South San José near Monterey Road and in Cadillac/Winchester.
- 4.) Request that the City Manager report to the Neighborhood Services and Education Committee in February 2026 with updates regarding the Family, Friends, and Neighbors (FFN) program and its role in the Children and Youth Services Master Plan. The report should include evaluation of the sustainability for the program.
- 5.) Request that the City Manager provide bi-monthly verbal reports to the Neighborhood Services and Education Committee on Children and Youth Services Master Plan implementation.
- 6.) Request a report to the Neighborhood Services and Education Committee regarding Recreation Preschool, including information about the viability of “upgrading” a Recreation Preschool location to be licensed and eligible for state funding. If possible, the report should include previous efforts to achieve this.
- 7.) Direct the City Manager to work with philanthropic partners to complete implementation of the Pilot Demonstration sites and report evaluation results in FY 2026/2027.
- 8.) Direct the City Manager to include in the next legislative update opportunities for partnership with the County of Santa Clara, in alignment with the Children and Youth Services Master Plan and the Latino Health Assessment, including advocacy related to support childcare. The report should include the Childcare and CalWorks sections of the County Legislative Policies Document.
- 9.) Direct the City Manager to cross-reference the County’s presentation on the Latino Health Assessment to the full City Council, with a staff report that documents alignment with Council direction, including the Children and Youth Services Master Plan. In response to recent public violence involving youth that require intervention services and opportunities to support a different track to success, focus on Latino Health Assessment Action Plan goals: “Develop strategies to reduce juvenile justice involvement for vulnerable youth,” “Improve educational opportunities and skills training for youth,” and “Evaluate and improve early childhood education.”
 - *Update the Children, Seniors, and Families Committee workplan to agendize a follow-up meeting in the Spring of 2026 and make this joint meeting officially annual and recurring”*
 - *The working group developed is to have a shared set of outcomes with each other in the first quarter, to align County and City outcomes, regarding data and infrastructure evaluations.*

(5-0-0)

PUBLIC COMMENT

Carla Torres (NAACP/ La Raza Roundtable), Lilian Koenig, Laura Buzo, Neyha Pradeepkumar (Vice Chair of the San José Youth Commission), Blair Beekman, Lori Katcher (SURJ SCC), Jennifer Kelleher Cloyd (Executive Director for the First 5 Santa Clara County), Gabby Chavez-Lopez (Latina Coalition of Silicon Valley), Olivia Navarro, Adam Ybarra, Maria Fuentes (SJECCD), John Horner (Morgan Hill Unified School District), provided public testimony regarding the item.

ADJOURNMENT

Chair Peter Ortiz and Supervisor Sylvia Arenas adjourned the Special Joint meeting at 12:18 p.m.

Minutes Recorded, Prepared and Respectfully Submitted by,



Yasmin Johnson
Deputy City Clerk, City of San José

Approved at Council on:

Number of actions: 2 (*1 from the County and 1 from the City*)

Attest by:



Toni J. Taber, MMC
City Clerk, City of San José