



CIVIL SERVICE COMMISSION
Regular Meeting Minutes
April 2, 2026

CALL TO ORDER: 4:00 p.m.

PRESENT: Chair Sharon Hightower; Vice Chair Joan Smith; Commissioner Tom Cochran; and Commissioner Gary Diquisto.

ABSENT: Commissioner Sam Swift.

VACANCY: None.

STAFF: Gabriel Rodriguez, Senior Deputy City Attorney; Megan Roche, Deputy City Clerk; and Yasmin Johnson, Deputy City Clerk.

ABSENT: All present.

ORDERS OF THE DAY

Action: Upon motion by Commissioner Smith, seconded by Commissioner Cochran, and carried unanimously, the Orders of the Day were approved. (4-0-1; Absent: Swift)

PUBLIC COMMENTS

None provided.

CONSENT CALENDAR

Action: Upon motion by Commissioner Smith, seconded by Commissioner Cochran, and carried unanimously, the Commission approved the following items on the Consent Calendar: The Memorandum from Human Resources dated March 20, 2026, providing the Hiring Summary Report for January 2026 and February 2026; and the March 5, 2026 Regular Meeting Minutes. (4-0-1; Absent: Swift)

CITY ATTORNEY/CLERK'S OFFICE REPORT

Senior Deputy City Attorney, Gabriel Rodriguez, did not provide a report.

Deputy City Clerk, Megan Roche, announced that the Form 700 submission deadline passed on April 1, 2026. She provided an update regarding City-issued emails and discussed a new procedure that will be used to share confidential documentation related to commission business.

HEARINGS SCHEDULED (OPEN SESSION)

- The *tentative* hearing date for the Appeal(s) for the Battalion Chief Promotional Exam was scheduled for Thursday, August 6, 2026 at 4:00 p.m. (*if needed*).

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable actions were taken in closed session.

ADJOURNMENT

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:04 p.m.

Approved on:

Attest:
Civil Service Commission
City Clerk, Toni Taber, MMC, Secretary



Yasmin Johnson
Deputy City Clerk, City of San José