



*Parks, Recreation and
Neighborhood Services*

City of San José Parks and Recreation Commission

District 1 - Daphna Woolfe
District 3 - Lawrence Ames, Vice Chair
District 5 - Daisy Barocio
District 7 - Giavanna Vega
District 9 - Janny Choy
Citywide - Jose Villarreal

Andre Morrow - District 2
Jo Nguyen - District 4
Kelly Snider, Chair - District 6
Kent Campbell - District 8
Ken Brennan - District 10

AMENDED

MEETING AGENDA

June 5, 2024

Hybrid Meeting – City Hall Tower and Virtually
5:30pm

Virtual: [Zoom Webinar](#)

Fifth Floor, San José City Hall Tower
200 East Santa Clara Street
San José, CA 95113
Room: T-550

Beginning Tuesday, February 6, 2024, the City of San José will limit verbal public comments for meetings of such Brown Act Bodies to in person only. The public may attend meetings in person to provide comment, or they may provide written comments on agenda items.

How to attend the PARKS AND RECREATION COMMISSION MEETING:

1. By phone (877) 853-5257. Webinar ID: 963 6302 3495
2. By online: <https://sanjoseca.zoom.us/j/96363023495>
 - a) Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
 - b) Enter an email address and name. The name will be visible online.

How to submit written Public Comment:

By email to annie.wong@sanjoseca.gov by 9:00 a.m. the Monday on the week of the meeting to ensure that it will be posted along with the agenda. Letters received afterwards may be posted with the subsequent agenda.

- I. Call to Order and Orders of the Day**
- II. Public Comment** (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open*

forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)

III. Announcements

IV. Announcements of Conflict of Interest

V. Consent Calendar

- A. [Approve the May 1, 2024 Minutes](#)
- B. [Approve the May 1, 2024 Attendance Report](#)
- C. Receive and File Correspondence to Commission

VI. Reports

- A. Chair
- B. Raymond Costantino, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS)
- C. Council Liaison, Councilmember Devora “Dev” Davis
- D. Staff and Organizations
 - 1. County Commission Liaison, Keith Ball
 - 2. [City Downtown High-Rise Incentive](#)
Jon Cicirelli, Director, PRNS; Raymond Costantino, Deputy Director, PRNS.

VII. New and Returning Business

- A. [Meadowfair Park Master Plan Update](#)
Jason Condit, Senior Landscape Architect, PRNS; Willa Mui, Landscape Designer, PRNS
Recommendation:
Approve the Master Plan Update for Meadowfair Park.
- B. [Guadalupe Gardens Master Plan Amendment](#)
Ryan Sheelan, Planner IV, AIR; John Wilson, Planner II, AIR.
Recommendation:
Recommend adoption of the Guadalupe Gardens Master Plan amendment by City Council.
- C. [Montague and Seely Park Master Plan and Park Name](#)
Rebekah Ross, Planner IV, PRNS; Marybeth Bowman, Interim Planner, PRNS; Joe DeVito, Associate Designer, PRNS
 - i. [Letters From the Public](#)
Recommendation:
 - a. Accept the report, and refer a Master Plan for a future Charter Park that will be located within the “0 Seely Ave Mixed Use Project1” private development site to the City Council, and
 - b. Recommend an official park name to the City Council per one of these options:

(1) Support staff recommendation to name the park “Sakauye Family Park” consistent with the public outreach process; or

(2) Select and recommend an alternative park name from the list of eligible names generated through the public outreach process: or

(3) Recommend an alternative park name from a name that is received and deemed eligible during this public meeting.

D. **Overfelt Gardens Park Master Plan Update**

Han-Lei Wang, Associate Landscape Architect, PRNS.

Recommendation:

Approve the Overfelt Gardens Park Master Plan Update.

E. **August 2024 Retreat Planning**

Annie Wong, Interim Analyst, PRNS

Recommendation:

Discussion of the August 2024 Parks and Recreation Commission (PRC) retreat.

VIII. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community’s expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/prc>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Parks and Recreation Commission meets every first Wednesday of the month at 5:30 p.m. and, with special meetings as necessary. If you have any questions, please direct them to the Commission

staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please email: annie.wong@sanjoseca.gov as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:

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