



**MINUTES OF THE  
NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE**

**SAN JOSE, CALIFORNIA**

**THURSDAY, SEPTEMBER 13, 2018**

The Neighborhood Services and Education Committee of the City of San José convened in regular session at 1:32 p.m. in the Committee Rooms 118-120, Council Wing, City Hall.

**PRESENT:** Councilmember Donald Rocha, Chair; Councilmember Sylvia Arenas, Vice Chair, (1:43 p.m.); Councilmember Tam Nguyen, and Councilmember Raul Peralez.

**ABSENT:** Councilmember Sergio Jimenez (Excused)

**STAFF:** Leland Wilcox, City Manager's Office; Karin Murabito, City Attorney's Office; Paul Pereira, Mayor's Office; and Louis Osemwegie, City Clerk's Office.

**REVIEW OF WORK PLAN**

None presented.

**CONSENT CALENDAR**

**(1) Report on 2018-2019 Library and Education Commission Workplan. (Library)**

Documents Filed: (1) Memorandum from Library Department Director Jill Bourne, dated August 27, 2018. (2) Library and Early Education Commission Annual Report for FY 2017-2018. (3) Library and Early Education Commission Work Plan for FY 2018-2019.

Action: Upon motion by Councilmember Raul Peralez, seconded by Councilmember Tam Nguyen, and carried unanimously, the Committee accepted the Consent Calendar. (3-0-2. Absent: Arenas, Jimenez)

## REPORTS TO COMMITTEE

### (1) **Audit of Community Center Reuse. (City Auditor)**

Documents Filed: Report from City Auditor Sharon Erickson, dated September 6, 2018.

City Auditor Sharon W. Erickson; Parks, Recreation, and Neighborhood Services Acting Director John Cicirelli; and Parks, Recreation, and Neighborhood Services Deputy Director Neil Ruffino offered a presentation and responded to questions.

Councilmember Donald Rocha left the meeting at approximately 2:06 p.m.

Action: Upon motion by Councilmember Tam Nguyen, seconded by Councilmember Sylvia Arenas, and carried unanimously, the Committee accepted the report and cross-referenced to the October 2, 2018 Council Agenda or a future date for action. (3-0-2. Absent: Rocha, Jimenez)

### (2) **Neighborhoods Commission Report. (City Manager)**

Documents Filed: (1) Memorandum from Chief of Staff Lee Wilcox, dated August 27, 2018. (2) Attachment A, entitled, "Neighborhoods Commission's Annual Report," dated August 8, 2018. (3) Attachment B1, entitled, "2018 Caucus Results Report." (4) Attachment B2, entitled, "2017 - 2018 San Jose Neighborhoods Commission." (5) Attachment B3, entitled, "Neighborhoods Commission Independent Citizens Oversight Committee (ICOC) 2016-2017 Measure B 1/4-Cent Sales Tax Annual Report for Fiscal Year 2016-2017," dated August 8, 2018. (6) Attachment C, dated August 8, 2018

Neighborhood Commission Chair Gary Cunningham and Neighborhood Commission Vice Chair Jim Carter were available to answer questions.

Action: Upon motion by Councilmember Raul Peralez, seconded by Councilmember Tam Nguyen, and carried unanimously, the Committee accepted the Report. (3-0-2. Absent: Rocha, Jimenez)

### (3) **City Council Priority #13: Safe Parking Program. (Planning, Building and Code Enforcement / Housing).**

Documents Filed: (1) Memorandum from Housing Director Jacky Morales-Ferrand, and Planning, Building and Code Enforcement Director Rosalynn Hughey, dated August 27, 2018. (2) Staff presentation entitled, "City Council Priority #13: Safe Parking", dated September 13, 2018.

Housing Department Deputy Director Ragan Henninger, Homeless Response Program Manager Kelly Hemphill and Planning, Building and Code Enforcement Director Rosalynn Hughey gave the presentation and responded to questions.

Public Comments: Offering comments were Phil Mastrocola and Karen Gillette, (Representing Winter Faith Collaborative.)

Action: Upon motion by Councilmember Raul Peralez, seconded by Councilmember Tam Nguyen, and carried unanimously, the Committee accepted the Report. (3-0-2. Absent: Rocha, Jimenez)

**(4) FY 2017-2018 Consolidated Annual Performance Evaluation Report (CAPER).  
(Housing)**

Documents Filed: (1) Memorandum from Housing Director Jacky Morales-Ferrand, dated August 27, 2018. (2) Attachment A entitled, “City of San Jose FY 2017-18 Consolidated Annual Performance Evaluation Report (CAPER) – Draft.” (3) Attachment B, entitled, “Outcomes for Services and Activities Serving Individuals and Families”. (4) Attachment C, entitled, “Strengthening Neighborhoods - Capital Improvement Projects”. (5) Staff presentation entitled, “Consolidated Annual Performance Evaluation Report – (CAPER)”, dated September 13, 2018.

Housing Department Deputy Director Ragan Henninger, Division Manager Kristin Clement and Policy and Grants Manager Robert Lopez gave the Report and responded to questions.

Public Comments: Eric Hernandez offered comments.

Action: Upon motion by Councilmember Raul Peralez, seconded by Councilmember Tam Nguyen and carried unanimously, the Committee accepted the Report. (3-0-2.  
Absent: Rocha, Jimenez)

**OPEN FORUM**

There were no cards.

**ADJOURNMENT**

Councilmember Sylvia Arenas, adjourned the meeting at 3:59 p.m.

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Councilmember Sylvia Arenas, Chair, Pro Tem.  
Neighborhood Services and Education Committee

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