




CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17- 003, Agreements/ Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: Public Works, City Attorney’s Office, and City Manager’s Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  10/20/22

SUBJECT: ACTIONS RELATED TO OPEN PURCHASE ORDERS FOR REDEVELOPMENT IMPACT ASSESSMENT TOOLS

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to issue purchase orders to OpportunitySpace, Inc. dba Tolemi (Boston, MA) for redevelopment impact assessment tools for up to four one-year options to extend the term through May 31, 2027, with maximum compensation for the first option term beginning June 1, 2023 and ending May 31, 2024 not to exceed \$126,000, subject to the appropriation of funds.

Desired Outcome: Authorizing the City Manager to take this action will continue to provide the Department of Public Works with tools to facilitate the analysis of housing development opportunities and small businesses at risk of displacement on behalf of the Housing Department and Office of Economic Development and Cultural Affairs.

BASIS FOR RECOMMENDATION:

The City’s Housing Department and Office of Economic Development and Cultural Affairs analyze the impact of potential small business displacement and assess housing development opportunities to maximize the distribution of limited resources. The Department of Public Works assists with this analysis by utilizing software-based redevelopment impact assessment tools that combine a variety of City and third-party datasets together in one mapping platform to streamline and optimize the process.

In March 2022, the Finance Department issued a Request for Quotation (RFQ), in coordination with the Department of Public Works, for redevelopment impact assessment tools. The RFQ was viewed by 13 companies, and two responsive bids were received prior to the submittal deadline. Based on an evaluation of the submitted responses in accordance with the criteria set forth in the RFQ, a notice of intended award was issued recommending award to OpportunitySpace, Inc. dba Tolemi as the best value vendor. No protests were received. The City subsequently issued a purchase order to OpportunitySpace, Inc. dba Tolemi under the City Manager’s authority for a maximum compensation not to exceed of \$126,000 for the initial one-year term beginning June 1, 2022 and ending May 31, 2023.

Approval of this recommendation will authorize staff to issue purchase orders for up to four one-year option terms through May 31, 2027 in accordance with the RFQ.

Climate Smart San José: The recommendation in this memorandum has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This City Council item is consistent with the City's 2022-2023 Proposed Operating Budget, specifically the Service Delivery Framework for the City Service Area pertaining to Community and Economic Development to create a: 1) Strong Economic Base; 2) Safe, Healthy, Attractive, and Vital Community; and 3) Diverse Range of Housing Options.

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2022-2023 Proposed Operating Budget Page*	Last Budget Action (Date, Ord. No)
346	0562	NP/EQUIP-HOUSING	\$2,500,248	\$94,500	896	6/21/22 30790
001	0182	NP/EQUIP-ECONOMIC DEVELOPMENT	\$1,023,074	\$31,500	442	6/21/22 30790

*The 2022-2023 Adopted Operating and Capital Budgets were approved on June 14, 2022 and adopted on June 21, 2022 by the City Council.

FOR QUESTIONS CONTACT: Luz Cofresi-Howe, Assistant Director of Finance, at luz.cofresi-howe@sanjoseca.gov.