

COUNCIL AGENDA: 11/7/2017
ITEM: 2.16 (17-337)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

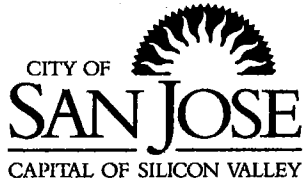
SUBJECT: SEE BELOW

DATE: November 3, 2017

SUBJECT: TRI-VILLAGE ADVISORY GROUP APPRECIATION DINNER.

RECOMMENDATION: As referred by the Rules and Open Government Committee on November 1, 2017:

- (a) Retroactively approve the Tri-Village Advisory Group Appreciation Dinner held on Monday, November 6, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.



Memorandum

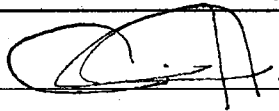
TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Chappie Jones
District 1

SUBJECT: SEE BELOW

DATE: October 24th, 2017

APPROVED:

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**SUBJECT: RETROACTIVE APPROVAL OF TRI-VILLAGE ADVISORY GROUP
APPRECIATION DINNER SPONSORED BY COUNCIL DISTRICT 1 AS A
CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY
FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES
FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the Tri-Village Advisory Group Appreciation Dinner scheduled on Monday, November 6th as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the Tuesday, November 7th, 2017 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Tri-Village Advisory Group Appreciation Dinner will be held on Monday, November 6th at Blue Door Restaurant and sponsored by Councilmember Chappie Jones. This special event will honor community volunteers who participated in the Urban Village Planning process for over two years. The community volunteers attended over 24 meetings and spent hundreds of hours assisting City Departments with the planning of key growth areas in District 1. The event is free and open to the public.

10/24/17

Subject: Tri-Village Advisory Group Appreciation Dinner

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ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Chappie Jones will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 1, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 1st, 2017 Rules Committee Agenda and the November 7th, 2017 City Council Agenda.

CEQA

- Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.