


CITY COUNCIL ACTION REQUEST			
DEPARTMENT(S) Finance	CEQA Not a Project, File No. PP17-003,	COORDINATION City Attorney's Office; City Manager's Budget Office; Department of Public Works	Director Approval /s/ Maria Öberg
COUNCIL DISTRICT(S) Citywide	Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.		CMO Approval  5/6/25
SUBJECT: Actions Related to the Purchase Order with IIA Lifting Services, Inc. for Aerial and Crane Inspections, Certifications, and Field Services			
RECOMMENDATION			
<p>Adopt a resolution authorizing the City Manager or her designee to exercise up to two additional one-year options to extend the term of the purchase order with IIA Lifting Services, Inc. (Peoria, AZ) for aerial and crane inspections, certifications, and field services with the last option ending on or about February 14, 2028, subject to the appropriation of funds.</p>			
BASIS FOR RECOMMENDATION			
<p>The Fleet Management Division, Department of Public Works, oversees the City's vehicle fleet including aerial equipment that is used by City departments. Aerial equipment includes bucket trucks used by the Department of Transportation and ladder trucks utilized by the Fire Department for various service applications. Aerial inspection and field services are necessary to maintain the City's aerial equipment to ensure they are safe for their daily use.</p> <p>In December 2022, a competitive Request for Quotes was released by the Finance Department to procure these services. The Request for Quotes provisioned for a one-year initial term and an additional four one-year options for the City to extend the term. One responsive bid was submitted, and no protests were received. The sole vendor did not qualify for the City's local or small business preference. Staff awarded to Aerial & Crane Experts, Inc. as the sole responsive and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310.B(1). IIA Lifting Services, Inc. subsequently acquired Aerial & Crane Experts, Inc. Purchase orders have been executed under the City Manager's authority limit for services contracts. City Council approval is now required for continuity of services. The cost for the February 15, 2026 to February 14, 2027 option period is projected to be in the amount of \$150,000, and future options will be subject to appropriation. Approval of this recommendation ensures the City continues to receive these essential services with minimal impact to operations.</p>			
COMMISSION RECOMMENDATION AND INPUT			
No commission recommendation or input associated with this action.			
COST AND FUNDING SOURCE			
The recommended action relating to this purchase order of \$150,000, is funded by the Public Works/Fleet Management Non-Personal/Equipment appropriation in Vehicle Maintenance and Operation Fund.			
FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance - Purchasing and Risk Management, at Albie.Udom@sanjoseca.gov .			