



Council Policy Prioritization: Early Consideration Response Form

Department Office of Employee Relations
 Department Rep. Name/Ext. Jennifer Schembri 535-8154
 Policy/Ord. Subject Measure G Workplan

Rules Date 11/18/2020 Item G4
 Council Member Sponsorship Mayor and Carrasco

Staff Recommendation

- GREEN The Administration can implement this Nominated Idea under its current workplan
- ALREADY UNDERWAY MINIMAL WORK LESS THAN 40 HOURS REQUEST FOR INFORMATION
- YELLOW The Administration recommends Council send this Nominated Idea to the Priority Setting Process (See Complexity Level Below)
- RED The Administration recommends Council not adopt this Nominated Idea
- NEEDS CLARIFICATION OR MORE TIME TO EVALUATE

Criterion to Determine Scale of Project Complexity

Project complexity is determined by scoring the project in each of the 3 criteria below and then summing the score.

- a. Low Complexity is a sum of 6 or less.
- b. Medium Complexity is a sum of 7 - 9
- c. High Complexity is a sum of 10 or greater.

Total Score = 8

Scoring Criterion	Low Complexity		Medium Complexity		High Complexity	
	Description	Score	Description	Score	Description	Score
(Internal)	Estimated Duration	6 - 9 months <input type="checkbox"/> =1	9 - 18 months <input checked="" type="checkbox"/> =2	More than 18 months <input type="checkbox"/> =3		
	Organizational Complexity	Can Easily be Absorbed into Existing Workplan <input type="checkbox"/> =1	Planned Work (Future) <input checked="" type="checkbox"/> =2	Work Not Currently Proposed <input type="checkbox"/> =3		
	(Internal)	Have staff with required skillset/ knowledge <input type="checkbox"/> =1	Have staff with required skillset/ requires moderate research <input checked="" type="checkbox"/> =2	Do not have staff with required skillset/ requires significant research <input type="checkbox"/> =3		
		Less than or equal 2 Staff required <input type="checkbox"/> =1	3 - 4 Staff required <input type="checkbox"/> =2	More than 5 Staff required <input type="checkbox"/> =3		
(External)	1 Additional Departments <input type="checkbox"/> =1	2 Other Department Involved <input checked="" type="checkbox"/> =2	3 or more Depts Involved <input type="checkbox"/> =3			

DEPT. Required: Airport Housing CMO OED PRNS PD PBCE
 CA ES DOT LIB. PW FD EM

Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well.

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

This work is already part of the Police Reform workplan and is underway. Some of this work will require negotiations with the San Jose Police Officers' Association.

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].