

**SAN JOSÉ AIRPORT COMMISSION**  
**FY 2022-2023 Annual Report**

Attachment B

Items for Briefing and Possible Action in FY 2022-23	Timeframe	Outcome
<b>Briefing on Airport capital projects update</b>	November 2022	<p>08/08/2022 - The Commission received a briefing on capital projects, including the Facilities Building, ADA Upgrades, and Taxiway Victor.</p> <p>11/14/2022 - The Commission received a briefing on capital projects, including aircraft disposal and fuel relocation plans, Terminal C environmental impact assessments, and a Facilities building update.</p> <p>02/13/2023 – The Commission received an update on the ARFF construction during the Director’s Report.</p>
<b>Guadalupe Gardens Update</b>	November 2022	<p>08/08/2022 – The Commission received an update about abatement activities in Guadalupe Gardens during the Director’s Report.</p> <p>11/14/2022 - The Commission received a briefing on the progress for addressing the encampment and activation efforts in Guadalupe Gardens.</p>
<b>Air Services Update</b>	February 2023	<p>11/14/2022 – The Commission received an update on the new routes to Palm Springs and Tokyo during the Director’s Report.</p> <p>02/13/2023 – The Commission received an air services update briefing on passenger recovery trends from 2020 to current.</p>

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<b>Marketing Update</b>	February 2023	02/13/2023 – The Commission received a marketing and branding update, highlighting the new Airport logo, name, and brand identity.
<b>Presentation of FY 2023/24 Airport budget and airline rates and charges</b>	May 2023	05/08/2023 - The Commission received a rates and charges update from the Airport Finance Division.
<b>Adopt annual Commission work plan for FY 2023/24 and annual report for FY 2022/23</b>	May 2023	05/08/2023 – The Commission approved their workplan for FY2023/24.
<b>Elect officers for FY 2023/24</b>	May 2023	05/08/2023 – The Commission elected its officers for FY 2023/24.
<b>Review noise reports and community noise concerns</b>	Quarterly – As required	Reviewed noise reports at the August, November, February, and May meetings. Meetings were open for public comments on noise.
<b>Concessions Update</b>	As needed	05/08/2023 – The Commission received a briefing on the Airport Concession DBE 3-year goal and plan.

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<b>Security Briefing</b>	As needed	No briefing needed/provided
<b>Airport land use possibilities</b>	As needed	11/14/2022 - The Commission reviewed three possible locations for the future Norman Mineta statue to be placed and provided their recommendation.
<b>Financial Update</b>	As needed	02/13/2023 – The Commission received a financial update on how the Airport uses its federal relief grants and how this works with the airline agreements.
<b>Receive legislative updates</b>	As needed	General state and federal updates were provided at the August, November, February, and May meetings. No action taken.
<b>Receive Transportation Security Administration and Customs and Border Protection updates</b>	As needed	No briefing needed/provided
<b>Review of staff reports for City Council</b>	As Needed	08/08/2023 - The Commission received a briefing on the Airport efforts to promote diversity, equity, and inclusion.

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<b>Receive reports from Commissioners on airport/aviation related meetings</b>	As needed	No briefing needed/provided
<b>Update of County's Plans for Reid Hillview</b>	As needed	No briefing needed/provided
<b>Review of regulatory violations</b>	As needed	No briefing needed/provided
<b>Orientation/Tour of Airport facilities</b>	As needed	No Commission tours were conducted.

☐ **FY 2022-2023 meeting dates:**

- August 8, 2022
- November 14, 2022
- February 13, 2023
- May 8, 2023