



COUNCIL AGENDA: 10/3/2023

ITEM: 2.17

FILE NO: 23-1361

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** October 3, 2023

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**SUBJECT: Retroactive Approval and Approval of the following Various Events Sponsored by Council District 8 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events**

## Recommendation

As recommended by the Rules and Open Government Committee on September 27, 2023:

- (a) Retroactively approve the Creekside Neighborhood Association Dumpster Day scheduled on August 19, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (b) Retroactively approve the Town Hall with Congressman Panetta scheduled on August 21, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (c) Retroactively approve the Community Coffee with Supervisor Arenas scheduled on August 25, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (d) Retroactively approve the Music in the Square scheduled on September 1, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (e) Retroactively approve the Community Coffee with Assemblymember Kalra scheduled on September 23, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (f) Retroactively approve the Fire Safety Workshop at the Villages scheduled on September 28, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (g) Retroactively approve the Interfaith Breakfast scheduled on September 30, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (h) Approve the PAWS Vaccine Event scheduled on October 7, 2023 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (i) Approve and accept donations from various individuals, businesses, or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Candelas)

[Rules Committee referral 9/27/2023 - Item B.3]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Domingo  
Candelas, District 8

**SUBJECT:** SEE BELOW

**DATE:** 09/20/2023

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APPROVED:

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**SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF VARIOUS DISTRICT 8 EVENTS AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## **RECOMMENDATION**

1. Retroactive approval and approval of Various District 8 Events as City Council sponsored Special Events and approve the expenditure of funds. These events are as follows:
  - Creekside Neighborhood Association Dumpster Day on August 19, 2023
  - Town Hall with Congressman Panetta on August 21, 2023
  - Community Coffee with Supervisor Arenas on August 25, 2023
  - Music in the Square on September 1, 2023
  - Community Coffee with Assemblymember Kalra on September 23, 2023
  - Fire Safety Workshop at the Villages on September 28, 2023
  - Interfaith Breakfast on September 30, 2023
  - PAWS Vaccine Event on October 7, 2023
2. Approve and accept donations from various individuals, businesses, or community groups to support the events.
3. Place the item on the October 3rd, 2023, City Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The purchase of event supplies and food for the outlined District 8 Events were for the community who attended to:

- 1) learn about city hall services and provide input on their priorities, and/or
- 2) learn about and access community organization services

### **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Domingo Candelas will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the September 27th, 2023, Rules Committee Agenda and the October 3rd, 2023, City Council Agenda.

### **CEQA**

- x Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.