



# Memorandum

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**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS  
APPOINTMENT**

**DATE:** June 15, 2021

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## **RECOMMENDATION**

Approve the following Boards and Commissions appointment:

(a) Youth Commission:

(1) District 9 Seat: Appoint Agam Singh for a term of July 1, 2021 to May 31, 2023.

## **OUTCOME**

Appointment to the vacant seats the Youth Commission will allow the commission to continue conducting business.

## **BACKGROUND**

Section 2.08.180 of the San José Municipal Code (SJMC) indicates that each Councilmember, including the Mayor, shall nominate one Commissioner to each Council-Nominated Commission.

## **ANALYSIS**

The Office of the City Clerk and Parks, Recreation and Neighborhood Services Department started recruitment efforts in March 2021 through May 2021. The applications of all nominated candidates are attached. A supplemental memorandum will be posted should additional names be submitted for vacancy nominations.

## **EVALUATION AND FOLLOW-UP**

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. The Office of the City Clerk and City Council Offices are still recruiting for additional vacancies.

**PUBLIC OUTREACH**

The Office of the City Clerk created a graphic for use in council office newsletters and sent the graphic to all council offices for distribution in their district newsletters. Additionally, notice was posted on Facebook, Twitter and the Boards and Commissions page. Due to COVID -19 and the City Hall closure, flyers could not be distributed in City Hall or community centers.

The memorandum has been posted on the City Clerk's website as part of the June 15, 2021 City Council Meeting Agenda.

**COORDINATION**

This memorandum has been coordinated with the Office of the City Attorney.

**CEQA**

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.