

**ARTS COMMISSION**  
**ANNUAL REPORT: FY 2018-2019**

FY 2018-2019 Objectives	Achievements	Timeframe
1. To monitor and advise on City’s funding for arts and culture through the Office of Cultural Affairs (OCA)	Reviewed, discussed, and recommended: – Budget resources for public programs. – Annual allocation of funds for arts and culture. – Allocation and use of City’s Transient Occupancy Tax funding. – Received reports on FY 2019-20 budget process & related Budget Messages.	– 5/20/19 – 5/20/19 – 5/20/19 – 2/25/19, 3/18/19, 4/15/19 & 6/17/19
2. To monitor progress on implementation of <i>Cultural Connection</i> Workplan items	– Received reports, provided input and as needed took action on recommended items for implementation. – Conducted a study session on Creating Connection: San Jose Cultural Plan for 2011-2020 during annual retreat.	– Monthly throughout year – January 2019
3. To monitor and advise on the Cultural Funding Portfolio: Investments in Art, Creativity and Culture comprised of grant programs: a. Festival, Parade & Celebration Grants b. Take pART Grants, and c. Arts Operating Grants d. Arts and Cultural Exchange Grants e. Capitalization and Sustainability Grants f. Creative Industries Incentive Fund	– Reviewed and discussed annual grant programs’ guidelines, policies and procedures. – Reviewed, discussed, and made recommendations for annual allocation of funds between arts grant programs. – Approved and discussed appointments to grant review panel pools and included Commission representation on such panels. – Reviewed and discussed grant panel recommendations and made recommendations to Council for annual grant awards. – Reviewed, discussed, and took action on the panel recommendations for Arts and Cultural Exchange Grant, Round 3. – Reviewed, discussed, and made recommendations on the Capitalization and Sustainability Grants. – Reviewed, discussed, and made recommendations on the Creative Industries Incentive Fund – Round 7. – Reviewed, discussed, and made recommendations for the administrative revisions to the guidelines for the Festival, Parade and Celebration Grant Program. – Reviewed and made recommendations on the status of the sale of the Trianon Theatre and its impact on nonprofit performing art organizations that use the theatre.	– Periodically throughout year – 2/25/19 – 2/25/19 – 5/20/19 – 11/19/18 – 5/20/19 – 1/28/19 – 10/15/18 – 5/20/19

**ARTS COMMISSION: Annual Report FY 2018-2019**

	<ul style="list-style-type: none"> <li>- Formed an ad-hoc committee to further define what research questions that the Commission may be interested in for the arts ecosystem study.</li> </ul>	<ul style="list-style-type: none"> <li>- 5/20/19</li> </ul>
4. To steward the sustainability of City-owned cultural facilities	<ul style="list-style-type: none"> <li>- Received reports and provided input about cultural facility issues.</li> <li>- Received reports on the Hammer Theatre Center reuse effort in partnership with San Jose State University.</li> <li>- Reviewed, discussed, and made recommendations to the CEDC to extend the agreement with SJSU through June 21, 2020 to operate and maintain the Hammer Theatre Center.</li> </ul>	<ul style="list-style-type: none"> <li>- Periodically throughout year</li> <li>- 10/15/18</li> <li>- 10/15/18</li> </ul>
5. To review actions of the Public Art Committee (PAC) and provide oversight for the Public Art Program including: approval of updates to the Five Year Public Art Work Plan as part of the City's Capital Improvement Program (CIP) Budget, review of public art projects and initiatives, and monitoring the Public Art Collection Maintenance & Conservation Plan	<ul style="list-style-type: none"> <li>- Received regular reports on the matters reviewed by and actions of the PAC.</li> <li>- Received presentation on Public Art in Private Development.</li> <li>- Received reports on the financial status of the Public Art Program; reviewed, discussed, and recommended to Council inclusion of updates to the Five-Year Public Art CIP Work Plan as part of annual CIP Budget.</li> <li>- Received staff reports on current status of public artworks and initiatives.</li> <li>- Monitored public/civic meetings for public art project design including End of Watch Police Memorial and Neighborhood Gateway Galleries.</li> <li>- Made presentations at dedications, grand openings, and related events.</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing throughout year</li> <li>- 5/20/19</li> <li>- Periodically throughout year</li> <li>- Periodically throughout year</li> <li>- Periodically throughout year</li> </ul>
6. To provide oversight for the City Hall Exhibits Committee	<ul style="list-style-type: none"> <li>- Received reports on status of City Hall Exhibits.</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>
7. To monitor and provide input on matters related to City's Special Events Program policies, services and venues	<ul style="list-style-type: none"> <li>- Received reports on policy development, services and initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>- Periodically throughout year</li> </ul>
8. To review and advise on support for the arts industry and arts programs	<ul style="list-style-type: none"> <li>- Received ongoing reports from the OCA on programs and initiatives.</li> <li>- Received reports on Downtown and SoFA activation strategies.</li> <li>- Received an update on the San Jose Creates and Connects program.</li> </ul>	<ul style="list-style-type: none"> <li>- Monthly</li> <li>- Monthly</li> <li>- 9/17/18 &amp; 4/15/19</li> </ul>

**ARTS COMMISSION: Annual Report FY 2018-2019**

	<ul style="list-style-type: none"> <li>- Received a report on the Cultural Activation and Creative Placemaking.</li> </ul>	<ul style="list-style-type: none"> <li>- Periodically throughout year</li> </ul>
<p>9. To monitor operations of community-based partners through Commission liaison relationships and other forms of engagement with City's arts, cultural, and civic sectors.</p>	<ul style="list-style-type: none"> <li>- Received reports from Council Liaison.</li> <li>- Received presentations and reports from and about key partners including: Team San Jose, Silicon Valley Creates, Silicon Valley Arts Coalition, SoFA Committee and others.</li> <li>- Received presentations by arts and cultural organizations on a regular basis.</li> <li>- Attended arts and cultural events and related activities.</li> <li>- Maintained relationships with key cultural organizations through Commissioner liaison assignments with regular reports from liaisons.</li> </ul>	<ul style="list-style-type: none"> <li>- Monthly and on an ongoing basis through the year</li> </ul>
<p>10. To review actions of the Executive Committee</p>	<ul style="list-style-type: none"> <li>- Received regular reports on the matters reviewed by and actions of the Executive Committee, to include program updates and special issues.</li> </ul>	<ul style="list-style-type: none"> <li>- Monthly and on an ongoing basis through the year</li> </ul>
<p>11. To advise on the annual Cornerstone of the Arts Award and annual recognition event</p>	<ul style="list-style-type: none"> <li>- Participated in event planning for the 6<sup>th</sup> Cornerstone of the Arts presentation as assigned by Chair.</li> <li>- Reviewed, discussed, and took action on the selection of 2019 honorees for the Business Support for the Arts Award, Creative Impact Award, and Cornerstone of the Arts Award.</li> </ul>	<ul style="list-style-type: none"> <li>- July – Oct. 2018</li> <li>- 6/17/19</li> </ul>