



## Library and Education Commission

District 1 – VACANT

District 3 – Jose Magaña

District 5 – Anarita Reyes

District 7 – Wendi Mahaney-Gurahoo

District 9 – Gerard Roney

Citywide – VACANT

Citywide Education Seat 1– Angelica Ramos

Citywide Education Seat 3 – Janice Allen

Coco-Nicole Banks – District 2

Deniz Westphal – District 4

Patricia Gardner – District 6

Patricia Mendoza – District 8

Melanie Sellar – District 10

Kristen Brown – Citywide Education Seat 2

Westley Baker – Citywide Education Seat 4

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### REGULAR MEETING AGENDA

November 20, 2024 | 7:00 P.M.

Online: <https://us06web.zoom.us/j/88167659284>

In-Person: West Valley Library

1243 San Tomas Aquino Rd., San Jose, CA 95117

#### How to observe the Library and Education Commission Meeting (no public comment)

1) By phone +1 408 638 0968 or +1 669 900 6833. Webinar ID: 881 6765 9284.

2) <https://youtube.com/live/AVbuJaCJSj0?feature=share>

3) Online at: <https://us06web.zoom.us/j/88167659284>

Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

#### How to provide spoken Public Comment during the Library and Education Commission Meeting:

You may speak to the Library and Education Commission about any discussion item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the Library and Education Commission. Please be advised that, by law, the Library and Education Commission is unable to discuss or take action on issues presented during Open Forum. According to State Law (the Brown Act) items must first be noticed on the agenda before any discussion or action. Each speaker generally has two minutes to speak per item. The total amount of time allocated for public testimony for each public speakers or for an agenda item may be limited at the Chair’s discretion, depending on the number of speakers or the length of the agenda. (California Government Code Section 54954.3; Council Policy 0-37)

Fill out a Pink Speaker’s Card and submit it to the Commission Secretary. Do this before the meeting or before the item is heard. This will ensure that the name on the card is called for the item(s) that you wish to address, and it will help ensure the meeting runs smoothly for all participants by calling speakers in an orderly manner. You may remain anonymous, but please fill out a card so we may call you. You can put “anonymous speaker” or “no name” on the card. When the Commission reaches your item on the agenda, the Chair will open the public hearing and call your name. Please stand and address the Commission from where you are seated. To assist you in tracking your speaking time, there is a display on the screen. The Commission secretary will inform you when your two minutes is up.

**I. Call to Order & Orders of the Day**

**II. Consent Calendar**

- A. Approve the November 20, 2024, Agenda.
- B. Approve the Minutes for the Regular Meeting of October 16, 2024.

**III. Public Record:** Reading of any correspondence.

**IV. Open Forum:** *Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.*

**V. Discussion/Action Items**

- A. INFORMATION: [Branch Spotlight: West Valley](#) (R. Gonzalez)  
The Commission will receive a report on the West Valley Library Branch.
- B. ACTION: [Commission Budget Activities Sub-Committee Appointment to Prepare Annual Budget Position Message to Council](#) (J. Choi)  
The Commission will select a group of Commissioners to prepare an Annual Budget Position message to City Council.

**VI. Council Liaison's Announcements**

Any announcements to be shared on behalf of the Council liaison representative.

**VII. Chair's Announcements**

Any announcements to be shared by the Library and Education Commission Chair.

**VIII. Library Director's Announcements**

Any announcements to be shared by the San José Public Library Director, Jill Bourne.

**IX. Comments and Announcements**

- A. Announcements & Meetings Attended by Commissioners as Commissioners:  
Any comments and announcements to be shared by the Library and Education Commission regarding meeting attendance as Commissioners.
- B. San José Public Library Foundation Board: Any comments and announcements to be shared by the Library and Education Commission regarding interactions with the San José Library Foundation Board.

**X. Information and Upcoming Opportunities For Commission Participation**

To see our full SJPL Program Calendar please visit <http://www.sjpl.org/>

**XI. Items for Future Commission Meeting Agendas**

Identification of discussion items that may be considered for future meeting agendas.

**XII. Meeting Schedule and Agenda Items**

The next regular meeting will be held on **January 15, 2025, at 7:00 p.m. at Dr. Martin Luther King Jr. Library 3<sup>rd</sup> Floor.**

**XIII. Adjournment**

Conclusion of the meeting as announced by the Library and Early Education Commission Chair. (Chair Jose Magaña)

*"The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view."*

**MISSION**

*San José Public Library enriches lives by fostering lifelong learning and by ensuring that every member of the community has access to a vast array of ideas and information.*

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <https://www.sjpl.org/commission>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Library and Education Commission meets every third Wednesday of the month at 7:00 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events, or printed materials, please call (408) 535-1260 as soon as possible, but at least seven business days before the meeting.**

**Please direct correspondence and questions to:**

City of San José  
Attn: Library Administration  
150 E. San Fernando St.  
4<sup>th</sup> Floor  
San José, California 95112  
Tel: (408) 808-2163  
Email: [adminmail@sjlibrary.org](mailto:adminmail@sjlibrary.org)