



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 - Ashesh Singh
District 3 – Robert Gonzalez
District 5 - Daisy Barocio, Vice Chair
District 7 - Giavanna Vega, Chair
District 9 – Viviana Garcia-Barnwell
Citywide – Roxanne Koopman

Andre Morrow - District 2
José Villarreal- District 4
Kelly Snider - District 6
Kent Campbell - District 8
Ken Brennan - District 10

Minutes

Wednesday, December 3, 2025

5:30 p.m.

I. Call to Order & Orders of the Day

- Meeting called to order at 5:30 p.m. by Karime Zequeida-Tith.
- Karime Zequeida-Tith provided meeting logistics information.
- Andrea Flores Shelton moved Item V.C. Approve the 2025-2026 Parks and Recreation Commission Work Plan to be heard after Item V. Consent Calendar.
- Commissioner Singh absent.

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- Larry Ames commented on the Five Wounds Trail and the Coyote Creek Trestle.
- Chris Giangreco commented on the missing wall segments at Winchester Orchard Park.

III. Announcements

(Commissioners are invited to share details on upcoming or previous events that are within the purview of the Parks and Recreation Commission. Items requiring further discussion or action from the Commission may not be presented here.)

- Chair Vega welcomed Commissioner Gonzalez from District 3.

IV. Announcements of Conflict of Interest

- None

V. Consent Calendar

- A. Approve the October 1, 2025 Minutes
- B. Approve the October 1, 2025 Attendance Report
- C. Approve the 2025-2026 Parks and Recreation Commission Workplan (Item was heard after Item V. Consent Calendar)
- D. Receive and File correspondence to Commission

Documents Filed: (1) October 1, 2025 Minutes, (2) Attendance Report for October 1, 2025.

Action: Commissioner Campbell motioned to approve the October 1, 2025 Minutes and Attendance Report with corrections to the District 3 attendance report for October 1, 2025, which was seconded by Commissioner Brennan. The motion carried (9-0-1-1). Absent: Singh. Abstain: Gonzalez.

Item V.C. Approve the 2025-2026 Parks and Recreation Commission Work Plan was heard after Item V. Consent Calendar.

Documents Filed: (1) 2025-2026 Parks and Recreation Commission Workplan

Action: Commissioner Campbell motioned to approve the 2025-2026 Parks and Recreation Commission Workplan and to add a special meeting on March 4, 2026, which was seconded by Commissioner Morrow. The motion carried (10-0-1). Absent: Singh.

VI. Reports and Information Only

A. Chair, Giavanna Vega

- Confirmed with Council Member Doan and Jonathan Fleming that items discussed in the Parks and Recreation Commission meetings are considered in the Neighborhood Services and Education Committee meetings.
- Encouraged the commission to reach out to their council members to have discussions on items that they would like to bring to their attention.

B. Andrea Flores Shelton Assistant Director, Parks, Recreation and Neighborhood Services (PRNS)

- Distributed the Director's Report handout and mentioned highlights.

C. Council Liaison, Councilmember Domingo Candelas

- None

D. County Parks Commission Liaisons, Commissioner Viviana Garcia-Barnwell and Roxanne Koopman

- Mentioned a few past events that the County of Santa Clara held.
- Updates on the Fortini Project Site Plan

E. Staff and Organizations

i. Park and Recreation Master Plan Status Update (To be heard under Item VII.A.)

ii. Parks Adoption and Neighborhood Association Engagement Status Report

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS, dated November 17, 2025; (2) PowerPoint Presentation

Paul Pereira, Division Manager, PRNS; Leticia Espino, Program Manager, PRNS presented.

Chair Vega opened the item for public comment.

Public Comments:

- None.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

VII. New and Returning Business

A. Parks and Recreation Master Plan and Community Impact Report

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS, dated November 17, 2025; (2) PowerPoint Presentation

Amanda Rodriguez, Public Information Manager, PRNS, presented.

Chair Vega opened the item for public comment.

Public Comments: None

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Morrow motioned to accept the update on the Parks and Recreation Master Plan and Community Impact Report, which was seconded by Commissioner Villarreal. The motion was carried (9-1-1). No: Brennan. Absent: Singh.

B. Park Impact Ordinance and Parkland Dedication Ordinance Fees and Capital Improvement Program Annual Report

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS, dated November 17, 2025; (2) PowerPoint Presentation.

Raymond Costantino, Deputy Director, PRNS; Joseph Rois, City Auditor, Auditor's Office, presented.

Chair Vega opened the item for public comment.

Public Comments:

- None

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Morrow motioned to accept the Annual Report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2024-2025; and accept the Annual Status Report on Parks, Recreation and Neighborhood Services Departments Capital Improvement Program; and accept the Independent Auditor's Report on the Parks and Recreation Bond Projects Fund (Measure P), which was seconded by Commissioner Brennan. The motion was carried (9-0-1-1). Absent: Singh. Abstain: Koopman.

VIII. Adjournment

Meeting adjourned at 7:50 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at <https://www.sanjoseca.gov/your-government/departments-offices/office-of-the-city-manager/employee-relations/city-policy-manual/city-administrative-policy-manual-section-1-2-1-code-of-ethics#!/>

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Parks Division at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on February 4, 2026.

Giavanna Vega, Chair
Parks and Recreation Commission