




Memorandum

TO: NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE **FROM:** Jill Bourne

SUBJECT: Youth Commission Annual Work Plan 2025-2026 **DATE:** September 22, 2025

Approved  Date: 10/2/2025

RECOMMENDATION

Accept the report on the Youth Commission's annual Work Plan for Fiscal Year 2025-2026, to comply with the City Municipal Code pertaining to Boards and Commissions.

BACKGROUND

The Youth Commission is recognized as the official youth advisory group to the Mayor and City Council. In collaboration with San José Public Library (SJPL), Youth Commissioners develop policy recommendations concerning youth and support youth who serve their community through civic engagement and participation in city-wide events and initiatives. The Youth Commission promotes resources and opportunities available to youth and provides equitable access and support to marginalized youth communities.

The Commission members meet monthly at 6:30 p.m. on the fourth Monday of every month except for July and December. The May meeting will take place on May 18, 2026, in observance of the Memorial Day holiday.

This report will provide an overview of the Youth Commission's activities in advancing their key strategic goals.

ANALYSIS

The Youth Commission met on August 17, 2025, to review the prior year work plan achievements and to develop the FY 2025-2026 work plan (Attachment A). They also

voted to select the Chair, Vice Chair, Communications Officer, and Outreach Officer for FY 2025-2026.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

/s/
JILL BOURNE
Director, Library Department

For questions, please contact Megan Maloy, Senior Librarian, at (408) 808-2198 or at megan.maloy@sjlibrary.org.

Attachments:

- A. San José Youth Commission Fiscal Year 2025-2026 Work Plan