


Joan P Smith  


December 4, 2019

San Jose City Council  
200 East Santa Clara Street  
San Jose, CA 95113

Dear Mayor Liccardo and City Council Members :

Thank you for the opportunity to apply for reappointment to the City of San Jose Civil Service Commission. It has been my privilege to serve the citizens of San Jose on this Commission for the past eight years, and it would be my honor to continue in this capacity.

As the Chief Nursing Officer at Santa Clara Valley Medical Center for 25 years, now retired, I have had extensive experience in management and administration, human resources, labor relations and contract negotiations in a public organization. My knowledge and skills have been valuable assets to the work of the Commission in our deliberations. I have a profound understanding of the importance of our work in assuring that both the employees and the City are accorded respect and fairness in our hearings, and that the decisions and recommendations we make are in the best interest of San Jose residents.

I regret that I will be out of town on December 10<sup>th</sup> when interviews are scheduled at the Council meeting, but I am happy to appear at the Council meeting on December 17<sup>th</sup> if you so desire. I look forward to hearing from you.

Sincerely,

Joan P Smith