


CITY COUNCIL ACTION REQUEST

Department(s): Public Works	CEQA: Title Case, ie: Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action.	Coordination: CAO, PW, CMO – Budget Office	Dept. Approval: /s/ Matt Cano
Council District(s): Citywide			CMO Approval:  01/14/22

SUBJECT: MASTER AGREEMENTS WITH IMEG CORP., SALAS O’BRIEN ENGINEERS INC., AND ADVANCE DESIGN CONSULTANTS INC. FOR MECHANICAL, ELECTRICAL AND PLUMBING CONSULTANT SERVICES

RECOMMENDATION:

Approve master consultant agreements with IMEG Corp., Salas O’Brien Engineers, Inc., and Advance Design Consultants, Inc for mechanical, electrical, and plumbing (MEP) consultant services, from the date of execution through December 31, 2024, in a total amount not to exceed \$1,000,000 for each agreement, subject to the appropriation of funds.

BASIS FOR RECOMMENDATION:

The Department of Public Works maintains master agreements with MEP consultants to perform comprehensive MEP services for various City facilities. The facilities may include but are not limited to City Hall, community centers, libraries, parking garages, museums, police, and fire stations. Some of the projects that can be supported with these consultant agreements include Center of the Performing Art Chiller Replacement, Measure T - Camden Community Center Shelter Ready Project, City Hall AV project, Children Discovery Museum Elevator Replacement, Convention Center HVAC Controls Replacement, etc. Approval of these master agreements will provide professional technical consulting services needed for the City to evaluate, develop, and/or deliver MEP projects.

In September 2021, the City conducted a Request for Qualifications (RFQ) seeking qualified Consultants to provide as-needed Consultant Services for various MEP projects. IMEG Corp., Salas O’Brien Engineers, Inc., and Advance Design Consultants, Inc were the top-ranked consultants of the three who submitted Statements of Qualifications. All three consultants demonstrated a high level of technical expertise and extensive experience in MEP projects of different types and sizes. Negotiations for the agreements concluded in early November 2021. The master agreement with each consultant will be in a total amount not to exceed \$1,000,000. The amount of \$1,000,000 is based on the previously approved master agreements and the expected consultants’ projects in the next three years.

Under the proposed master agreements, project consultant services will be initiated by authorized service orders detailing the scope of services, schedule and compensation, and the appropriate funding source(s) for the project. The Department of Public Works will issue service orders to the various consultants in accordance with its written Issuance of Service Orders Policy.

Climate Smart San José: The recommendation in this memo does not affect Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: No commission recommendation or input is needed for this action.

COST AND FUNDING SOURCE:

No funding is required to approve master agreements. Funding will be identified in the project-specific service orders issued to the firms as detailed scopes are defined and cost and schedules are negotiated.

FOR QUESTIONS CONTACT: Katherine Brown, Deputy Director of Public Works at (408)795-1679