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**SPECIAL MINUTES OF THE JOINT MEETING OF THE  
SAN JOSÉ CITY COUNCIL AND SANTA CLARA VALLEY  
WATER DISTRICT BOARD OF DIRECTORS**

**SAN JOSÉ, CALIFORNIA**

**FRIDAY, NOVEMBER 3, 2017**

A Special Joint Meeting of the Santa Clara Valley Water District (District) Board of Directors and the City of San Jose City (City), Council, was called to order at 9:10 a.m., at San Jose City Hall, 200 E. Santa Clara Street, Rooms 118-120, San Jose, California.

Present: Councilmembers - Arenas, Carrasco (9:23), Davis,  
Jimenez (9:43), Jones (9:10), T.  
Nguyen (9:27), Peralez, Rocha;  
Liccardo.  
Absent: Diep, Khamis. (Excused)

District Board Members: Estremera, LeZotte, Keegan, Santos,  
Varela.

Absent: Kremen, Hsueh. (Excused)

City Staff: Deputy City Manager, David Sykes, City Attorney Richard Doyle; City Clerk Toni J. Taber, CMC; Deputy Director of Public Works Michael O'Connell; Director of Housing Jacky Morales-Ferrand, Deputy City Manager, Civic Innovation & Digital Strategy, Kip Harkness, Director of the Office Emergency Management, Ray Riordan, and Deputy City Clerk, Ruth Krantz.

District Staff Members: Interim Chief Executive Officer Norma Camacho; Mr. Brian Hopper, Senior Assistant District Counsel represented Mr. Stan Yamamoto, District Counsel; Clerk/Board of Directors, M. King; J. Aranda, R. Callender, A. Comelo, V. Gin, and M. Richardson.

## **INTRODUCTION**

Board of Directors Chair, John L. Varela and Mayor Sam Liccardo offered opening comments.

Documents Filed: (1) Memorandum from Deputy City Manager, David Sykes and Interim Chief Executive Officer Norma Camacho, dated October 30, 2017, regarding Joint Emergency Action Plan and Related Work, and recommending (A) Adoption of a City of San José Resolution and a Santa Clara Valley Water District Resolution approving the newly developed Joint Emergency Action Plan (EAP) which designates approval of future revisions to the City Manager and District Chief Executive Officer. (B) Adoption of the legislative recommendations in Section 5. Legislative Analysis, and (C) Accept this memorandum as a status report on key issues that require ongoing close collaboration between the City and the District to improve flood response readiness. (2) Attachments 1-6: Joint Emergency Action Plan Handout; Preparation for Winter Storms; Flood Emergency Messages; City of San José Resolution to Adopt the Action Plan; Santa Clara Valley Water District Resolution to adopt the Action Plan; and Joint Emergency Action Plan.

## **REVIEW OF FLOOD EVENT AND FOLLOW UP ACTION**

Interim Chief Executive Officer Norma Camacho and Deputy City Manager David Sykes provided an overview of the February flood event, follow-up actions taken and how agencies have been working together.

## **PRESENTATION OF THE JOINT EMERGENCY ACTION PLAN**

Providing a review of the Emergency Action Plan including winter storm preparedness, were Director of Emergency Management, Ray Riordan; Ray Fields, Project Manager; Patty Cannon, Division Manager Engineering Services; Rachael Gibson, Interim Deputy Administrative Officer and Cheryl Wessling, Acting Director of Communications.

## **COYOTE CREEK MANAGEMENT WORK**

Director of Emergency Management, Ray Riordan and Sue Tippetts, Deputy Operating Officer discussed the removal of invasive vegetation, downed tree removal and continued maintenance.

## **SHORT TERM PROJECT WORK**

Director of Emergency Management, Ray Riordan, Deputy Director of Public Works Michael O'Connell and Acting Assistant Operating Officer Afshin Rouhani continued with short-term project work.

## **LEGISLATIVE EFFORTS**

Rachael Gibson, Interim Deputy Administrative Officer, Deputy City Manager, Civic Innovation and Digital Strategy, Kip Harkness and Director of Housing Jacky Morales-Ferrand followed up on recovery efforts and legislative analysis.

## **RECOVERY UPDATE**

Director of Emergency Management, Ray Riordan and Director of Housing Jacky Morales-Ferrand continued with an update, including households receiving services and State funding received. Rick Callender, Government Relations Manager, Santa Clara Valley Water District provided information on volunteer efforts.

The floor opened for Council/Board discussion. County and City Staff responded to questions, and discussion followed.

Mayor Sam Liccardo opened the floor for public comment.

Public Comment: Mr. Paul Ledesma, Green Foothills, expressed appreciation to both agencies for their efforts to jointly develop the EAP, and asked that consideration be given to identify what role the upper reaches of the watershed could play in flood control; in particular, the potential use of open spaces like Coyote Valley for flood water detention.

Motion: Councilmember Tam Nguyen moved acceptance of the staff report and adoption of resolutions, including tabling discussion of maintenance of creeks, as described on Page 74 of the Emergency Action Plan, for further discussion by both agencies, and include a discussion on the possibilities of enabling the District to take the lead on creek maintenance for mitigation and flood risk reduction. Board Member Estremera seconded the motion.

District Board Resolution 17-34, “Adoption of Joint Emergency Action Plan for Severe Storm and Flood Response in the City of San José”, was adopted.

Action: Upon motion by Councilmember Tam Nguyen, seconded by District Board Member Tony Estremera and carried unanimously, Resolution No. 78410, entitled: “A Resolution of the Council of the City of San José (1) Approving the Emergency Action Plan and Agree to Utilize the Guidance of the Emergency Action Plan Before, During and After Flood Events in the City of San José ; (2) Authorizing the City Manager or His/Her Designee to Execute the Emergency Action Plan and Implement its Terms; and (3) Authorizing the City Manager or His/Her Designee to Approve Any Future Amendments or Updates to the Emergency Action Plan Following Satisfaction of the Provisions of Section 1(J) of the Emergency Action Plan”, was adopted. (9-0-2. Absent: Diep, Khamis.)

Board of Directors Chair, John L. Varela and Mayor Sam Liccardo provided closing remarks.

**ADJOURNMENT**

Mayor Sam Liccardo adjourned the Special Session at 11:45 a.m.

Minutes Recorded, Prepared and Respectfully Submitted by,

***DRAFT***

Toni J. Taber, CMC  
City Clerk

rmk/11-3-17