



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, MMC
City Clerk

SUBJECT: SEE BELOW

DATE: May 8, 2025

SUBJECT: Retroactive Approval and Approval of Various Events Sponsored by Council District 8 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events

Recommendation

As recommended by the Rules and Open Government Committee on May 7, 2025:

- (a) Retroactively approve the Community Clean-Up and Beautification scheduled on February 17, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (b) Retroactively approve the George V. LeyVa Middle School Movie Night scheduled on March 28, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (c) Retroactively approve the Immigration Legal Clinic scheduled on April 3, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (d) Retroactively approve the Holly Oak Elementary School's Dia del Niño scheduled on April 30, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (e) Retroactively approve the Overfelt High School's Dia de Niño Community Resource Fair scheduled on April 30, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (f) Retroactively approve the Vista Verde Dumpster Day scheduled on May 10, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (g) Approve the Department of Transportation Pizza and Policy scheduled on May 15, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (h) Approve the Evergreen Estates Dumpster Day scheduled on May 31, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (i) Approve the Music in the Square Summer Series scheduled on June 6, 13, 20, and 27; July 11, 18, and 25; and August 1, 8, 15, 22 and 29, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (j) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Candelas)

[Rules Committee referral 5/7/2025 - Item B.3]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Domingo
Candelas, District 8

SUBJECT: SEE BELOW

DATE: 5/1/2025

APPROVED:

SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF VARIOUS EVENTS SPONSORED BY COUNCIL DISTRICT 8 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS.

RECOMMENDATION

1. Retroactively approve the various District 8 events as City Council sponsored Special Events and approve the expenditure of funds.

- Community Clean-up & Beautification – February 17, 2025
- George V. LeyVa Middle School Movie Night – March 28, 2025
- Immigration Legal Clinic - April 3, 2025
- Holly Oak Elementary School's Dia del Niño - April 30, 2025
- Overfelt High School's Dia de Niño Community Resource Fair – April 30, 2025
- Vista Verde Dumpster Day – May 10, 2025

2. Approve the various District 8 events as City Council sponsored Special Events and approve the expenditure of funds.

- Department of Transportation Pizza & Policy – May 15, 2025
- Evergreen Estates Dumpster Day – May 31, 2025
- Music in the Square Summer Series:
 - Music in the Square – June 6, 2025
 - Music in the Square – June 13, 2025
 - Music in the Square – June 20, 2025
 - Music in the Square – June 27, 2025
 - Music in the Square – July 11, 2025

- Music in the Square – July 18, 2025
- Music in the Square – July 25, 2025
- Music in the Square – August 1, 2025
- Music in the Square – August 8, 2025
- Music in the Square – August 15, 2025
- Music in the Square – August 22, 2025
- Music in the Square – August 29, 2025

3. Approve and accept donations from various individuals, businesses, or community groups to support the events.

4. Place the item on the May 13, 2025, City Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

These events are free and open to the public. The purchase of event supplies for the outlined District 8 events were for the community who attended to:

- 1) Learn about city services and resources available and/or
- 2) Connect with city staff to discuss concerns and priorities, and/or
- 3) Promote engagement between residents and city government and/or
- 4) Strengthen community ties and foster a sense of unity.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Domingo Candelas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the May 7, 2025, Rules Committee Agenda and the May 13, 2025, City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.