

**DRAFT MINUTES OF THE  
JOINT MEETING OF THE RULES AND OPEN GOVERNMENT COMMITTEE AND  
COMMITTEE OF THE WHOLE**

**SAN JOSÉ, CALIFORNIA**

**WEDNESDAY, DECEMBER 3, 2025**

The Committee meeting was held in the Council Chambers and convened at 2:00 p.m.

Present: Councilmembers -      Foley, Doan, Candelas.

Absent: Councilmembers -      Cohen, Kamei

Staff: Lee Wilcox, Assistant City Manager, City Manager's Office; Kevin Fisher, Assistant City Attorney, City Attorney's Office; Joy Rodriguez, Assistant City Clerk, City Clerk's Office; Rachelle Blattman, Senior Executive Analyst, City Manager's Office; and Daniel Aguilar, Deputy City Clerk, City Clerk's Office.

**A. City Council (City Clerk)**

**1. Review December 9, 2025 Final Agenda**

- a) Add New Items to Final Agenda
- b) Assign "Time Certain" to Agenda Items (if needed)
- c) Review of Notice of Waiver Requirements for Agenda Items or Documents (if needed)

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Councilmember Domingo Candelas, and carried unanimously, the Committee approved the final agenda for the City Council meeting on December 9, 2025, including the add sheet. (3-0-2; Absent: Cohen, Kamei)

**2. Review December 16, 2025 Draft Agenda**

- a) Add New Items to Draft Agenda
- b) Assign "Time Certain" to Agenda Items (if needed)
- c) Review of Notice of Waiver Requirements for Agenda Items or Documents (if needed)

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Councilmember Domingo Candelas, and carried unanimously, the Committee approved the draft agenda for the City Council meeting on December 16, 2025. (3-0-2; Absent: Cohen, Kamei)

## **B. Consent Calendar**

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Councilmember Domingo Candelas, and carried unanimously, the Consent Calendar was approved *as a whole*, with the following actions taken as indicated. (3-0-2; Absent: Cohen, Kamei)

### **1. The Public Record for November 13, 2025 - November 20, 2025. (City Clerk)**

Receive and file the Public Record for November 13, 2025 - November 20, 2025.

Action: The Public Record for November 13, 2025 - November 20, 2025 was received and filed. (3-0-2; Absent: Cohen, Kamei)

### **2. Update to the August-December 2025 Neighborhood Services and Education Committee Work Plan. (City Manager)**

Approve an amendment to the August-December 2025 Neighborhood Services and Education Committee Work Plan to add a Joint Special Meeting of the City of San José Neighborhood Services and Education Committee and the County of Santa Clara Children, Seniors and Families Committee on Children and Youth Services Master Plan, Latino Health Assessment, and gun violence prevention coordination on Wednesday, December 10, 2025 at 10:00 a.m. in the City Council Chambers. December 10, 2025 (10:00 A.M.) SPECIAL JOINT MEETING OF THE CITY OF SAN JOSÉ NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE AND COUNTY OF SANTA CLARA CHILDREN, SENIORS AND FAMILIES COMMITTEE Children and Youth Services Master Plan, Latino Health Assessment, and Gun Violence Prevention Coordination.

Purpose: Receive a status report on coordination between the City of San José and County of Santa Clara on the City of San José's Children and Youth Services Master Plan and the County of Santa Clara's Latino Health Assessment and gun violence prevention efforts. (Parks, Recreation, and Neighborhood Services)

Action: The update to the August-December 2025 Neighborhood Services and Education Committee Work Plan was approved. (3-0-2; Absent: Cohen, Kamei)

## **C. Rules Committee Reviews, Recommendations and Approvals**

### **1. Historic Preservation Ordinance Reform. (Mahan, Foley, Tordillos, Mulcahy, and Cohen)**

1. Direct the City Manager to return to City Council by March 2026 with options and analysis for the following:

a) Establish an enhanced outreach program for property owners of properties on the Historic Resources Inventory to inform them of relevant historic preservation regulations, including the San José Historic Preservation Ordinance.

b) Establish an amnesty program for unpermitted construction on structures in the historic resources inventory that do not create health and safety hazards.

c) Provide a legal framework for certain structures on the historic inventory to be demolished or removed from the inventory where substandard structures exist and/or where the historic features of the

structure are no longer evident.

d) Modernize historic preservation regulations to allow for installation of windows and other building elements that support the City's climate, wildfire, safety, and energy efficiency goals.

2. Conduct analysis on the above in consultation with stakeholders including the Developers Roundtable, the Japantown Community Congress, and the Preservation Action Council of San Jose (PacSJ). [Referred from 11/19/2025 - Item C.1 (ROGC 25-370)]

Lee Wilcox, Assistant City Manager, City Manager's Office, expressed the item will move forward to a priority setting if the recommendation from the Workload Analysis was accepted.

Public Comment: Ben Leech offered public comment.

Action: Upon motion by Councilmember Bien Doan, seconded by Councilmember Domingo Candelas, and carried unanimously, the staff recommendation from the Workload Analysis was accepted. (3-0-2; Absent: Cohen, Kamei)

## **D. Open Forum**

No public comment provided.

## **E. Adjournment**

Vice Chair Pam Foley adjourned the Committee meeting at 2:07 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by,

***DRAFT***

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Daniel Aguilar  
Deputy City Clerk, City of San José

Approved at Council on:

Number of actions: 4

Attest by:

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Toni J. Taber, MMC  
City Clerk, City of San José