

SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE

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REGULAR MEETING AGENDA/TPAC

4:00 p.m., September 11, 2025

Room T1734 City Hall, City of San José, 200 E Santa Clara Street 95113

<https://sanjoseca.zoom.us/j/91508541897>

[TPAC Agendas & Minutes](#)

How to observe the Meeting (no public comment):

1. Online at <https://sanjoseca.zoom.us/j/91508541897>; or
2. By Phone: (888) 475-4499 or (877) 853-5257. Webinar ID is 915 0854 1897. Alternative phone numbers are: US: +1 (213) 338-8477 or +1 (408) 638-0968 or (877) 853-5257 (Toll Free).

How to submit written Public Comment before the TPAC Meeting:

By email to ESDcouncilmemos@sanjoseca.gov by 9:00 a.m. the day of the meeting. Those emails will be considered as if they were part of the meeting. Please identify the Agenda Item Number in the subject line of your email.

How to submit written Public Comment during the TPAC Meeting:

Email during the meeting to ESDcouncilmemos@sanjoseca.gov, identifying the Agenda Item Number in the email subject line. Comments received will be included as a part of the meeting record but will not be read aloud during the meeting.

Spoken Public Comment in Person Only

1. ROLL CALL

2. APPROVAL OF MINUTES

- A. August 14, 2025
[Draft Minutes](#)

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

There are no unfinished business or requests for deferrals.

4. **DIRECTOR'S REPORT**

Director's Report (verbal)

5. **AGREEMENTS/ACTION ITEMS**

Recommendation to the City Council on Insurance Renewals for San José – Santa Clara Regional Wastewater Facility

Staff Recommendation:

Recommend that the City Council authorize the Director of Finance or designee to:

- (a) Select and purchase City property and liability insurance for the San José – Santa Clara Regional Wastewater Facility (RWF) for the period October 1, 2025, to October 1, 2026, at a total cost not-to-exceed \$698,176, as well as an 18.0 percent contingency for additional property or assets scheduled, subject to the appropriation of funds with the following carriers:
 - 1) Factory Mutual Insurance Company for Property Insurance, including Boiler & Machinery and Terrorism Risk Insurance Act Coverage; and
 - 2) Beazley Excess and Surplus Insurance Inc. for Terrorism Insurance; and
 - 3) Axis Surplus Insurance Company, Ironshore Specialty Insurance Company, and The Princeton Excess and Surplus Lines Insurance Company for \$15 million in Excess Flood Insurance on a 50/50 quota share basis; and
 - 4) Gemini Insurance Company for Auto Liability Insurance for the vehicle fleets at the San José – Santa Clara Regional Wastewater Facility.

This item will be considered by City Council on September 23, 2025.

[5.A. Memorandum](#)

[5.A. Attachment](#)

6. **OTHER BUSINESS/CORRESPONDENCE**

There is no other business or correspondence.

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

Agreement with enfoTech & Consulting Inc. for an Environmental Enforcement Data Management System

Staff Recommendation:

Adopt a resolution authorizing the City Manager or designee to:

- a) Negotiate and execute an agreement for an environmental enforcement data management system with enfoTech & Consulting Inc. (Brunswick, New Jersey) for an initial three-year term, beginning on or about August 25, 2025, and ending on or about August 24, 2028, with a maximum compensation not to exceed \$801,895, subject to the appropriation of funds;
- b) Negotiate and execute amendments, as required, for any unanticipated changes during the initial three-year term, beginning on or about August 25, 2025, and ending on or about August 24, 2028, subject to the appropriation of funds;
- c) Approve a contingency amount of \$98,105 for unanticipated changes during the initial three-year term, beginning on or about August 25, 2025, and ending on or about August 24, 2028, subject to the appropriation of funds; and
- d) Exercise up to four additional one-year options to extend the term of the agreement through August 24, 2032, subject to the appropriation of funds.

This item was approved by City Council on August 19, 2025.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

For Procurement and Contract Activity between \$100,000 and \$1.43 Million for Goods and \$100,000 and \$350,000 for Services.

8. A. Purchase Order Report (8/1/2025 – 8/30/2025)

9. MISCELLANEOUS

The next regular TPAC Meeting is scheduled in person on **October 9, 2025, at 4:00 p.m.** at City Hall, Room T1734.

10. OPEN FORUM

11. ADJOURNMENT

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

NOTE: If you have any changes or questions, please contact Sierra Kenoly-Chavez, Environmental Services (408) 975-2547, Sierra.Kenoly-Chavez@sanjoseca.gov

To request an accommodation or alternative format for City-sponsored meetings, events, or printed materials, please contact Sierra Kenoly-Chavez (408) 975-2547 or via email as soon as possible, but at least three business days before the meeting/event.

Availability of Public Records. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at San José City Hall, 200 East Santa Clara Street, 10th Floor, Environmental Services Department at the same time that the public records are distributed or made available to the legislative body.