

COUNCIL AGENDA: 11/7/2017  
ITEM: 2.17 (17-338)

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: SEE BELOW**

**DATE:** November 3, 2017

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**SUBJECT: DISTRICT 7 COMMUNITY EVENTS.**

**RECOMMENDATION:** As referred by the Rules and Open Government Committee on November 1, 2017:

- (a) Retroactively approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
  - (1) Pizza Social at Dahl Neighborhood on Saturday, October 21, 2017 at corner of Baltic Way and Arctic Avenue;
  - (2) Varoween Haunted House on Saturday, October 28, 2017 at the Vietnamese American Community Center; and
  - (3) Halloween Festival on Tuesday, October 31, 2017 at Tully Library.
- (b) Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
  - (1) Dumpster Day at Alma Neighborhood on Saturday, December 2, 2017 at Alma Community Center; and
  - (2) Richardson Park Grand Opening Celebration on Saturday, December 9, 2017 at Richardson Park.
  - (3) Clean Up with Tam on Saturday, December 16, 2017 at Tolbert Drive and Lanai Avenue.
- (c) Approve and accept donations from various individuals, businesses, or community groups to support the event.



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Councilmember Tam  
Nguyen  
District 7

**SUBJECT:** SEE BELOW

**DATE:** October 26, 2017

APPROVED:

**SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## RECOMMENDATION

1. Retroactively approve the following District 7 events as City Council Sponsored Special Event and approve the expenditure of funds:
  - a. Pizza Social at Dahl Neighborhood on Saturday, October 21, 2017 at corner of Baltic Way and Arctic Avenue;
  - b. Varoween Haunted House on Saturday, October 28, 2017 at the Vietnamese American Community Center;
  - c. Halloween Festival on Tuesday, October 31, 2017 at Tully Library;
2. Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
  - a. Dumpster Day at Alma Neighborhood on Saturday, December 2, 2017 at Alma Community Center;
  - b. Richardson Park Grand Opening Celebration on Saturday, December 9, 2017 at Richardson Park;
  - c. Clean Up with Tam on Saturday, December 16, 2017 at Tolbert Drive and Lanai Avenue.
3. Approve and accept donations from various individuals, businesses, or community groups to support the events listed above.
4. Place the item on the November 7, 2017 Council Agenda for action.

**BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally, books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

1. Pizza Social at Dahl Neighborhood was held on Saturday, October 21, 2017 at corner of Baltic Way and Arctic Avenue and sponsored by Councilmember Tam Nguyen. The event brought the neighborhood together to listen to concerns and learn about city services. The event was free and open to the public.
2. VaroWeen Haunted House will be held on Saturday, October 28, 2017 at the Vietnamese American Community Center and sponsored by Vietnamese American Roundtable and Councilmember Tam Nguyen. The event will provide the community with a safe and fun way to enjoy Halloween. The event is free and open to the public.
3. Halloween Festival will be held on Tuesday, October 31, 2017 at Tully Library Community Room and sponsored by Friends of Tully Library, San Jose Public Library and Councilmember Tam Nguyen. The event will provide the community with a safe and fun way to enjoy Halloween. The event is free and open to the public.
4. Dumpster Day at Alma Neighborhood will be held on Saturday, December 2, 2017 at Alma Community Center and sponsored by the Alma Neighborhood Association and Councilmember Tam Nguyen. The event will provide bins for residents to dump their junk and learn about city services. The event is free and open to the public.
5. Richardson Park Grand Opening Celebration will be held on Saturday, December 9, 2017 at Richardson Park and sponsored by Councilmember Tam Nguyen. The event will open a new park for the community and give opportunity for residents to voice concerns and learn about city services. The event is free and open to the public.
6. Clean Up with Tam will be held on Saturday, December 16, 2017 at Tolbert Drive and Lanai Avenue and sponsored by Councilmember Tam Nguyen. The event will give opportunity for residents to beautify the neighborhood. The event is free and open to the public.

**ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received

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for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

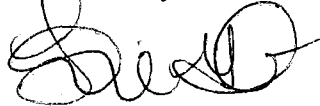
**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the November 7, 2017 City Council Agenda.

**CEQA**

- X Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.
- X Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
- X Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.