



COUNCIL AGENDA: 1/9/2018  
ITEM: 2.12 (18-034)

# Memorandum

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**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** January 3, 2018

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**SUBJECT: Retroactive Approval of Community Events Sponsored by Council District 7 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event. (Nguyen)**

**RECOMMENDATION:**

- 1) Retroactively approve the following District 7 events as a City Council sponsored special events and approve the expenditure of funds:
  - a. Santee Neighborhood Association Gift Give Away with Santa scheduled on December 18, 2017 at the Franklin McKinley Children's Initiative;
  - b. Alma Neighborhood Association Family Tree Gift Give Away scheduled on December 18, 2017 at the Alma Community Center;
  - c. Valley Palms Neighborhood Association Christmas Celebration scheduled on December 20, 2017 at the Paseo Center Community Room;
- 2) Approve and accept donations from various individuals, businesses, or community groups to support the event; and
- 3) Place the item on the January 9, 2018 City Council Agenda for action

[Rules Committee referral 01/03/18 - Item G.1.c]



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Councilmember Tam  
Nguyen, District 7

**SUBJECT:** SEE BELOW

**DATE:** December 14, 2017

APPROVED:

12/14/2017

**SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## RECOMMENDATION

1. Retroactively approve the Santee Neighborhood Association Gift Give Away with Santa on Monday, December 18, 2017 at the Franklin McKinley Children's Initiative as a City Council Sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Alma Neighborhood Association Family Tree Gift Give Away on Monday, December 18, 2017 at the Alma Community Center as a City Council Sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Valley Palms Neighborhood Association Christmas Celebration on Wednesday, December 20, 2017 at the Valley Palms Family Resource Center as a City Council sponsored Special Event and approve the expenditure of funds.
4. Retroactively approve the RockSprings Neighborhood Association Christmas Celebration on Wednesday, December 20, 2017 at the Paseo Center Community Room as a City Council sponsored Special Event and approve the expenditure of funds.
5. Approve and accept donations from various individuals, businesses, or community groups to support the events.
6. Place the item on the January 9, 2018 Council Agenda for action.

### **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally, books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

7. Santee Neighborhood Association Gift Give Away with Santa will be held on Monday, December 18, 2017 at the Franklin McKinley Children's Initiative and sponsored by the Santee Neighborhood Association and Councilmember Tam Nguyen. The event will bring the community together to celebrate accomplishments in the neighborhood. The event is free and open to the public.
8. Alma Neighborhood Association Family Tree Gift Give Away will be held on Monday, December 18, 2017 at the Alma Community Center and sponsored by the Alma Neighborhood Association and Councilmember Tam Nguyen. The event will bring the community together to celebrate accomplishments in the neighborhood. The event is free and open to the public.
9. Valley Palms Neighborhood Association Christmas Celebration will be held on Wednesday, December 20, 2017 at the Valley Palms Family Resource Center and sponsored by the Valley Palms Neighborhood Association and Councilmember Tam Nguyen. The event will bring the community together to celebrate accomplishments in the neighborhood. The event is free and open to the public.
10. RockSprings Neighborhood Association Christmas Celebration will be held on Wednesday, December 20, 2017 at Los Paseos Senter and sponsored by the RockSprings Neighborhood Association and Councilmember Tam Nguyen. The event will bring the community together to celebrate accomplishments and provide resources for participants. The event is free and open to the public.
11. Approve and accept donations from various individuals, businesses, or community groups to support the events listed above.
12. Place the item on the January 9, 2018 Agenda for action.

### **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this

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memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the January 9, 2018 City Council Agenda.

**CEQA**

- X Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.  
Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.  
Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.