



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: David Sykes

SUBJECT: REQUEST TO TRAVEL

DATE: December 15, 2017

Recommendation: Authorize travel for City Manager David Sykes to Fort Worth, Texas on January 18 – 21, 2018 to participate in the Large Cities Executive Forum.

Authorization for: David Sykes

Location: Fort Worth, Texas

Meeting Dates: January 18 – 21, 2018

Source of Funds: City Manager's Non Personal Appropriation

Purpose: City Managers with populations over 250,000 are invited to Attend the Large Cities Executive Forum. The Forum will discuss key issues affecting large cities.

DAVID SYKES
City Manager