



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, MMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** March 13, 2025

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**SUBJECT: Retroactive Approval of Multiple Special Events Sponsored by Council District 8 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events**

## Recommendation

As recommended by the Rules and Open Government Committee on March 12, 2025:

- (a) Retroactively approve the Community Coffee with SJPD Captain Zuniga event scheduled on January 24, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (b) Retroactively approve the Evergreen Valley High School's Spring Festival scheduled on January 25, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (c) Retroactively approve the Evergreen Leadership Neighborhood Association Dumpster Day scheduled on February 1, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (d) Retroactively approve the Community Swearing-In Celebration scheduled on February 7, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (e) Retroactively approve the Budget Breakfast scheduled on February 8, 2025 as a City Council sponsored Special Event and approve the expenditure of funds;
- (f) Retroactively approve the San José Lunar New Year-Tet Festival scheduled on February 8, 2025 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (g) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Candelas)

[Rules Committee referral 3/12/2025 - Item B.4]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Domingo  
Candelas, District 8

**SUBJECT:** SEE BELOW

**DATE:** 3/6/2025

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APPROVED:

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**SUBJECT: RETROACTIVE APPROVAL OF VARIOUS EVENTS SPONSORED BY COUNCIL DISTRICT 8 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS.**

## **RECOMMENDATION**

1. Retroactive approval of various District 8 Events as City Council sponsored Special Events and approve the expenditure of funds. These events are as follows:
  - Community Coffee with SJPD Captain Zuniga event - January 24, 2025
  - Evergreen Valley High School's Spring Festival - January 25, 2025
  - Evergreen Leadership Neighborhood Association Dumpster Day – February 1, 2025
  - Community Swearing-In Celebration - February 7, 2025
  - Budget Breakfast - February 8, 2025
  - San Jose Lunar New Year-Tet Festival – February 8, 2025
2. Approve and accept donations from various individuals, businesses, or community groups to support the events.
3. Place the item on the March 18, 2025, City Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

These events were free and open to the public. The purchase of event supplies for the outlined District 8 events were for the community who attended to:

- 1) Learn about city services and resources available and/or

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- 2) Connect with city staff to discuss concerns and priorities, and/or
- 3) Promote engagement between residents and city government and/or
- 4) Strengthen community ties and foster a sense of unity.

### **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Domingo Candelas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the March 12, 2025, Rules Committee Agenda and the March 18th, 2025, City Council Agenda.

### **CEQA**

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.