



**CIVIL SERVICE COMMISSION
Regular Meeting Minutes
March 2, 2023**

CALL TO ORDER: 4:00 p.m.

PRESENT: Chair Sharon Hightower, Vice Chair Joan Smith, and Commissioners Sam Swift and Tom Cochran.

ABSENT: None.

VACANCY: One Vacancy.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk Ruth Krantz; Deputy City Clerk Yasmin Johnson; Deputy City Clerk Megan Roche

ORDERS OF THE DAY

Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Orders of the Day were approved. (4-0.)

PUBLIC COMMENTS

None.

CONSENT CALENDAR

Upon motion by Commissioner Cochran, seconded by Commissioner Smith, and carried unanimously, the Consent Calendar was approved. (4-0.)

END OF CONSENT CALENDAR

CITY ATTORNEY/CLERK'S OFFICE

Deputy City Clerk Ruth Krantz stated that there is currently one candidate for the employee-elected Civil Service Commissioner position, Gary Diquisto. Ballots will be sent to all City employees during the week of March 6 – March 10, 2023 and must be returned by April 10, 2023. City Council appointment of the employee-elected Civil Service Commissioner position is scheduled for April 18, 2023 and the new member is expected to be seated in May 2023.

HEARINGS SCHEDULED (OPEN SESSION)

For Case 23-01A, Deputy City Attorney Julia Van Roo, representing the City of San José, was present. The scheduling of the hearing for Case 23-01A was postponed to the Civil Service Commission meeting on April 6, 2023.

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable action taken in closed session.

ADJOURNMENT

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:20 p.m.

Approved at the 4/6/2023 CSC Meeting
SHARON HIGHTOWER, VICE-CHAIR

ATTEST:
CIVIL SERVICE COMMISSION
CITY CLERK, TONI J. TABER, CMC, SECRETARY

Megan Roche

Megan Roche, Deputy Secretary