



COUNCIL AGENDA: 3/13/2018  
ITEM: 2.15 (18-358)

## Memorandum

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**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** March 8, 2018

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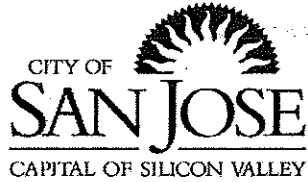
**SUBJECT:** Approval of Persian Nowruz Festival Sponsored By Council District 10 in Cooperation with the Iranian Federated Women's Club, as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event.

**RECOMMENDATION:**

As recommended by the Rules and Open Government Committee on March 7, 2018:

- (a) Approve the Persian Nowruz Festival scheduled on March 29, 2018 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses or community groups to support the event.

[Rules Committee referral 3/7/18 - Item G.1.f]



# Memorandum

**TO:** HONORABLE MAYOR AND CITY COUNCIL      **FROM:** Councilmember Johnny Khamis District 10

**SUBJECT:** SEE BELOW      **DATE:** 02/23/18

APPROVED:

*Johnny Khamis* (signature)

2/23/18

**SUBJECT: APPROVAL OF PERSIAN NOWRUZ FESTIVAL SPONSORED BY COUNCIL DISTRICT 10, IN COOPERATION WITH THE IRANIAN FEDERATED WOMEN'S CLUB, AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve the Persian Nowruz Festival scheduled on March 29, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the March 13<sup>th</sup> Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Persian Nowruz Festival will be held on March 29<sup>th</sup> at the City Hall Rotunda and sponsored by Councilmember Johnny Khamis, in cooperation with the Iranian Federated Women's Club, a 501(c)(3) non-profit organization. This special event is to celebrate the Persian New Year and the Persian cultural contribution to the City of San José. Art displays, music, and dance will be free and open to the public as part of the celebration, with food being provided to attendees through at-cost tickets.

## ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Johnny Khamis will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum

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Subject: Persian Nowruz Celebration

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will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the March 7, 2018 Rules Committee Agenda and the March 13, 2018 City Council Agenda.

**CEQA**

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.