



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

SUBJECT: SEE BELOW

FROM: Councilmember Sylvia
Arenas
District 8

DATE: March 26, 2019

APPROVED:

**SUBJECT: RETRO ACTIVE APPROVAL OF CRIME PREVENTION SERIES;
FRAUD/IDENTITY THEFT PREVENTION MEETING SPONSORED BY
COUNCIL DISTRICT 8 AS A CITY COUNCIL SPONSORED SPECIAL
EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF
MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the Crime Prevention Series: Fraud/Identity Theft Prevention meeting scheduled on March 27, 2019 as a City Council sponsored Special Event and retroactively approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the April 9, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Crime Prevention Series; Fraud/ Identity Theft Prevention meeting will be held on March 27, 2019 at Boys and Girls Club located at 2195 Cunningham Ave, San Jose, CA 95122 and sponsored by Councilmember Sylvia Arenas. This special Crime Prevention series meeting invites community members to learn how to best protect their identity and avoid scams. The event is free and open to the public.

ANALYSIS

Retroactively approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing

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fundraising disclosure requirements, Councilmember Sylvia Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the March 27, 2019 Rules Committee Agenda and the April 9, 2019 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.