



Memorandum

TO: CITY COUNCIL **FROM:** Mayor Matt Mahan
SUBJECT: SEE BELOW **DATE:** January 24, 2023

APPROVED:

A handwritten signature in black ink that reads "Matt Mahan".

SUBJECT: APPROVAL OF SAN JOSE MAYOR MAHAN'S INAUGURAL CELEBRATION SPONSORED BY THE MAYOR'S OFFICE AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve Mayor Mahan's Inaugural Celebration scheduled on February 1, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the January 31, 2023 City Council Agenda for action.

DISCUSSION

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires the Mayor and Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds. Mayor Mahan's Inaugural Celebration will be held on February 1, 2023 at the San Jose Center of the Performing Arts and is sponsored by San Jose Mayor Matt Mahan. This special event will commemorate the swearing-in of Mayor Mahan. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Mayor Mahan will report any cash or in-kind donations received for the event on his Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable the Mayor's office, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 25, 2023 Rules Committee Agenda and the January 31, 2023 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.