



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Jim Shannon

**SUBJECT: APPROVAL OF VARIOUS
BUDGET ACTIONS FOR
FISCAL YEAR 2022-2023**

DATE: June 9, 2023

Approved

Date: 6/9/2023

RECOMMENDATION

Adopt 2022-2023 Appropriation Ordinance and Funding Sources Resolution amendments in various funds as detailed in the General Fund and Special/Capital Fund attachments to this memorandum.

SUMMARY AND OUTCOME

Approval of the recommended budget adjustments will help to ensure that appropriations are not over-expended at the end of 2022-2023, align revenues and expenditures with actual performance and assumptions used in the development of the 2023-2024 Operating and Capital Budgets, and recognize new revenues and associated expenditures.

BACKGROUND

The Budget Office has conducted a final detailed review of year-to-date expenditures, encumbrances, and revenues against year-end projected levels to align budgeted amounts with actual performance. Based on this review, the following types of adjustments to the Appropriation Ordinance and Funding Sources Resolution are recommended in this memorandum:

- Adjustments to ensure that adequate funding in various departments, city-wide expenses, capital projects, and other appropriations are available through the end of the fiscal year for estimated expenditure levels.
- Adjustments to align revenue estimates and appropriations with the latest information and assumptions used to develop the 2023-2024 Operating and Capital Budgets, including increasing the 2022-2023 Ending Fund Balance Reserve in the General Fund.
- Adjustments to recognize and appropriate funding from other agencies and from reimbursements for eligible activities.

These actions are intended to be responsive to past City Council direction to prevent after-the-fact ratifications of over-expenditures. Many of the adjustments included in this memorandum were also assumed in the development of the 2023-2024 Operating and Capital Budgets. Additionally, separate, related adjustments are also included in Manager's Budget Addendum #60, *Recommended Amendments to the 2023-2024 Proposed Operating and Capital Budgets*, and the Mayor's June Budget Message for Fiscal Year 2023-2024 to rebudget or otherwise adjust funding for 2023-2024, as appropriate.

ANALYSIS

Provided below is a brief overview of the budget actions recommended in this report. Budget actions are categorized as 1) Recommended Budget Adjustments and 2) Clean-up Actions.

Recommended Budget Adjustments

The attached Budget Adjustment Summaries for the General Fund, Special Funds, and Capital Funds include actions to align estimated revenues and corresponding expenditures with actual performance. A detailed description of each recommended budget adjustment is also included, by fund and the type of adjustment. These actions are summarized below.

General Fund

Required Technical/Rebalancing Actions – As discussed in the Bi-Monthly Financial Reports that are heard by the Public Safety, Finance, and Strategic Support Committee, overall revenues in the General Fund are on pace to exceed the currently budgeted revenue estimates. Net revenue increases totaling \$28.2 million are recommended to align budgeted levels with actual collection trends and year-end projections. The largest increases consist of \$10.0 million for Property Tax revenues, \$6.5 million for Utility Tax revenues, \$6.2 million for Sales Tax revenues, \$4.1 million for Transfers and Reimbursements revenues, and \$4.0 million for Transient Occupancy Tax revenues, offset by decreases of \$4.2 million to Franchise Fees revenues and \$2.0 million to Fees, Rates, and Charges revenues to align with revised anticipated collections.

While budgeted expenditures are expected to generate overall savings in the General Fund, as noted in previous Bi-Monthly Financial reports, some appropriations are experiencing higher expenditure levels. Net expenditure adjustments totaling \$9.9 million are recommended to ensure adequate funding in various individual appropriations is available through the end of the fiscal year for estimated expenditure levels, and to allocate funds for specific reserves in alignment with previous City Council action. Notable adjustments include: an increase to the Police Department's Personal Services appropriation to address a projected overage due to higher overtime costs to backfill for increasing vacancy levels and investigations caseload (\$5.0 million); an increase to the Non-Personal/Equipment appropriation to the Public Works Department by \$2.4 million – fully offset by savings from capital and emergency repair project appropriations – to address higher expenses for electrical, plumbing and other trade repairs for both City Hall and Non-City Hall facilities (\$1.4 million), utilities (\$550,000), and janitorial services (\$500,000); an increase to the Fire Department's Personal Services appropriation to

address a projected overage due to higher overtime costs to backfill positions and maintain the daily minimum staffing levels (\$1.6 million); net adjustments to Workers' Compensation Claims appropriations, totaling a combined \$1.1 million, to address unanticipated costs for one-time settlements, higher actual claims, and higher medical treatment costs; establishment of the City Generated Tow Services appropriation to fund the tow services contract and software costs for the City-Generated Tow Services Program (\$655,000); establishment of the City Hall Office Renovation project to make necessary renovations to sections of the 16th and 17th Floors of City Hall that will include workstations and furniture for the Office of Economic Development and Cultural Affairs as well as the City Manager's Office of Administration, Policy and Intergovernmental Relations (\$600,000, which is partially offset by \$300,000 of savings within the City Manager's Office Non-Personal/Equipment appropriation); an increase to the Pavement Maintenance Program appropriation for the 4th Street Sewer Interceptor project to restore prior funding levels (\$386,000); an increase to the Transportation Department's Non-Personal/Equipment appropriation for electricity costs to address higher than anticipated rate adjustments for 2022-2023 (\$300,000); and an increase to the Non-Personal/Equipment appropriation to the Fire Department to address higher vehicle maintenance and operations costs (\$300,000). In addition, several net-zero actions reallocate funding from designated programmatic reserves to support efforts in 2022-2023, including the: Police Department's helicopter engine overhaul project (\$700,000); outside counsel services to the City Attorney's Office (\$450,000); and Measure E - 30% Extremely Low-Income Households appropriation to provide funding for a childcare center at the 777 West San Carlos Apartments project site (\$247,500).

The remaining amount of \$18.3 million is recommended to increase the 2022-2023 Ending Fund Balance Reserve from \$9.4 million to \$27.7 million, which is 43% of the \$65.0 million of 2022-2023 Ending Fund Balance that was expected to be generated from a combination of excess revenues and expenditure savings and assumed as a funding source in the development of the 2023-2024 General Fund Operating Budget.

Grants/Reimbursements/Fees – A series of net-zero, revenue-supported adjustments in the General Fund, totaling \$2.3 million, are recommended to reflect updated revenues and expenditures for grants, reimbursements, and/or fee activities. These adjustments include actions to recognize and appropriate Fire Department reimbursements from the State for overtime and apparatus costs associated with the Fire Department Strike Team deployments (\$2.6 million). Several adjustments are also recommended for the Police Department, including an action to recognize and appropriate fee revenues for Police Temporary Board-Ups (\$150,000); revenue from the U.S. Capital Police for security and protective services (\$73,000); fees, rates, and charges revenue for billable festivals (\$61,000); revenue from the Santa Clara Valley Water District for its Stream Stewardship Law Enforcement program (\$20,000); and revenue from the County of Santa Clara for staffing costs associated with a part-time Child Forensic Interviewer (\$16,000). Other notable recommendations include: a decrease to estimated revenue and corresponding expenditures funded by Google due to changes in the timing of the Downtown West project and revised scope of work in 2022-2023 (\$848,000); establishment of the Santa Clara County Homeless Encampment Cleanup allocation to recognize and appropriate revenues from an agreement with Santa Clara County to conduct weekly cleanup services and monthly abatement services to a number of homeless encampments in other jurisdictions (\$225,000); an

increase to the SJPL Foundation Grants allocation to recognize two additional grants received from the San Jose Public Library Foundation (\$148,000); and an increase to the CalVIP Trauma to Triumph at Regional Medical Center Program 2020-2021 allocation to reflect the reconciliation of reimbursable expenditures (\$81,000).

Special/Capital Funds

Special Fund Adjustments – These actions rebalance funds to adjust for revenue variances in the current year, recognize new grants and reimbursements, reflect changes in project and program allocations based on revised cost estimates, and shift allocations between funds. In every case, funding is available within the respective funds to offset the required adjustment.

Capital Fund Adjustments – These actions rebalance funds to adjust for revenue variances in the current year, recognize new grants and reimbursements, adjust capital allocations based on revised cost estimates and project timing, and adjust budgets to properly align project expenditures and corresponding revenues. In every instance, funding is available within the respective funds to offset the required adjustment.

Clean-Up Actions

The Recommended Budget Adjustments and Clean-Up Actions for the General Fund, Special Funds, and Capital Funds summarize all budget adjustments by fund, and additionally include technical, net-zero clean-up actions for the General Fund and Special/Capital Funds to: correct existing appropriations, avoid cost overruns at year-end through net-zero adjustments, and adjust for final fund balance reconciliations.

General Fund and Special/Capital Funds

Clean Up Actions – These actions include technical adjustments and net-zero transfers between appropriations. The following adjustments are identified by title only:

- **Appropriation Overages and Reallocations** – Actions are recommended to adjust expenditures between appropriations to align funding levels within a fund or department to prevent over-expenditure. Offsetting (“Reallocation”) actions have been identified to address these overages. This includes the shift of funding between personal services and non-personal/equipment appropriations within the same fund to use savings to cover temporary staffing costs. In all cases, these actions facilitate the completion of work efforts previously approved by the City Council.
- **Appropriation Name Change** – Renames appropriations to better align with the intended use of the funds.
- **Salary and Benefits to Overtime Reallocation** – An action is recommended to reallocate \$11.5 million of savings in the salary and benefits line items in the Police Department, due primarily to vacancies, to the overtime line item in the Personal Services appropriation –

from \$40.8 million to \$52.3 million, with an additional \$5.0 million increase to the Personal Services appropriation as described above for a total revised overtime budget of \$57.3 million.

- **Transfer to the General Fund – Interest Income** – Interest earnings are transferred from several Special/Capital Funds to the General Fund. These actions adjust these transfers to reflect actual projected revenue for 2022-2023.
- **Fund Balance Reconciliation** – Actions are recommended to adjust the 2022-2023 Beginning Fund Balance estimates for the Community Development Block Grant Fund, Integrated Waste Management Fund, Low and Moderate Income Housing Asset Fund, San José-Santa Clara Treatment Plant Operating Fund, and Sewer Service And Use Charge Fund to align with the 2021-2022 Annual Comprehensive Financial Report. These adjustments were inadvertently omitted from the 2022-2023 Mid-Year Budget Review during which any final reconciliations to the Financial Report are brought forward.

EVALUATION AND FOLLOW-UP

This memorandum presents recommended adjustments to align budgeted levels for 2022-2023 with current year-end estimates of revenues and expenditures. The final reconciliation of the 2022-2023 fiscal year will be presented in the 2022-2023 Annual Report, which is scheduled to be released on September 30, 2023, and the 2022-2023 Annual Comprehensive Financial Report scheduled to be released prior to the end of calendar year 2023.

COST SUMMARY/IMPLICATIONS

A series of budget actions are recommended in the General Fund, Special Funds, and Capital Funds to reflect anticipated year-end performance. There are sufficient resources in each fund to support the recommended budget actions.

COORDINATION

The adjustments recommended in this memorandum have been coordinated with the various City departments.

PUBLIC OUTREACH

This memorandum will be posted on the City's Council Agenda website for the June 20, 2023 City Council meeting.

COMMISSION RECOMMENDATION/INPUT

No commission recommendation or input is associated with this action.

HONORABLE MAYOR AND COUNCIL

June 9, 2023

Subject: Approval of Various Budget Actions for Fiscal Year 2022-2023

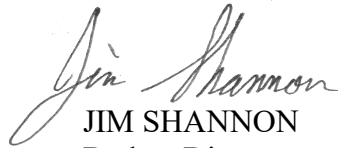
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CEQA

Not a Project, File No. PP17-004, Government Funding Mechanism or Fiscal Activity with no commitment to a specific project which may result in a potentially significant physical impact on the environment.

PUBLIC SUBSIDY REPORTING

This item does not include a public subsidy as defined in section 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.


JIM SHANNON
Budget Director

Attachment A – General Fund Recommended Budget Adjustments Summary

Attachment B – Special Funds Recommended Budget Adjustments Summary

Attachment C – Capital Funds Recommended Budget Adjustments Summary

Attachment D – General Fund Recommended Budget Adjustments and Clean-Up Actions

Attachment E – Special Funds Recommended Budget Adjustments and Clean-Up Actions

Attachment F – Capital Funds Recommended Budget Adjustments and Clean-Up Actions


June 9, 2023

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I hereby certify that there will be available for appropriation in the amounts as listed in the fiscal year 2022-2023 monies in excess of those heretofore appropriated therefrom:

General Fund (001)	\$30,503,615
Airport Maintenance and Operation Fund (523)	\$30,000,000
Airport Surplus Revenue Fund (524)	\$14,900,000
Benefits Funds – Benefit Fund (160)	\$272,830
Benefits Funds – Life Insurance Fund (156)	\$20,000
Communications Construction and Conveyance Tax Fund (397)	\$7,000
Community Development Block Grant Fund (441)	\$9,100
Construction Excise Tax Fund (465)	\$6,000,000
Convention and Cultural Affairs Fund (536)	\$3,000,000
Convention Center Facilities District Revenue Fund (791)	\$4,000,000
Fire Construction and Conveyance Tax Fund (392)	\$135,000
Gas Tax Maintenance and Construction Fund – 1943 (409)	\$1,900,000
Gas Tax Maintenance and Construction Fund – 1964 (410)	\$200,000
Gas Tax Maintenance and Construction Fund – 1990 (411)	\$200,000
Gift Trust Fund (139)	\$46,975
Ice Centre Revenue Fund (432)	\$71,500
Ice Centre Expansion Bond Fund (490)	\$225,000
Integrated Waste Management Fund (423)	\$101,797
Library Construction and Conveyance Tax Fund (393)	\$135,000
Low and Moderate Income Housing Asset Fund (346)	\$4,435
Multi-Source Housing Fund (448)	\$1,652,667
Park Yards Construction and Conveyance Tax Fund (398)	\$38,000
Parks Central Construction and Conveyance Tax Fund (390)	\$501,000
Public Safety and Infrastructure Bond Fund (498)	\$128,353
Public Works Development Fee Program Fund (241)	\$800,000
Residential Construction Tax Contribution Fund (420)	\$23,000
San José Clean Energy Operating Fund (501)	\$10,600,000
San José-Santa Clara Treatment Plant Operating Fund (513)	\$152,584
Service Yards Construction and Conveyance Tax Fund (395)	\$66,000
Sewer Service and Use Charge Fund (541)	\$1,176
Storm Drainage Fee Fund (413)	\$14,000
Supplemental Law Enforcement Services Fund (414)	\$208
Transient Occupancy Tax Fund	\$6,000,000
Vehicle Maintenance and Operations Fund (552)	\$640,000
Workforce Development Fund (290)	\$42,500


JIM SHANNON
Budget Director

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Required Technical-Rebalancing Actions			
Non-Personal/Equipment (Disaster Cost Recovery Consulting Services)	Finance Department	\$350,000	-
<p>This action increases the Finance Department's Non-personal/Equipment appropriation by \$350,000 in the General Fund to provide sufficient resources to extend an existing contract with Ernst & Young (E&Y) for disaster cost recovery consulting services. E&Y provides assistance to the City in strategic management of COVID-19 funding sources and provides technical guidance related to a comprehensive disaster recovery model. The E&Y team continues to provide expertise in grants management and administration and ensure the City preserves all its claims on COVID-19 related funds and mitigate the potential impact on the General Fund. This action is offset by a reduction to the Recovery Foundation and Drive to Digital - Effective Teams (\$298,000) and Safe Workplace (\$52,000) appropriations that were previously supported by the American Rescue Plan resources. These projects have completed and savings can be reallocated to ensure the City maximizes all Covid-19 related reimbursements.</p>			
Non-Personal/Equipment (Legal Fees)	Finance Department	\$50,000	-
<p>This action increases the Finance Department's Non-Personal/Equipment appropriation by \$50,000 for Legal Fees. The Office of Employee Relations had an increased use of legal funds related to a confidential personnel matter for a third party investigation. A corresponding action to decrease the Department's Personal Services appropriation is recommended to offset this action.</p>			
Non-Personal/Equipment (Recruitment & Temporary Staffing)	Finance Department	\$130,000	-
<p>This action increases the Finance Department's Non-Personal/Equipment appropriation by \$130,000 for recruitment costs and temporary staffing costs. Due to increased vacancies, the Department has higher than anticipated temporary staffing costs as the temporary employees assume the normal responsibilities of positions such as Senior Accountant, Senior Account Clerks, Accountants and Senior Analysts while the Department completes recruitments for the positions. A corresponding action to decrease the Department's Personal Services appropriation is recommended to offset this action.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Personal Services (Vacancy Savings)	Finance Department	(\$180,000)	-
<p>This action decreases the Finance Department's Personal Services appropriation by \$180,000 to reflect vacancy savings. It is recommended that these savings be reallocated to offset recommended adjustments related to the Temporary Staffing and Purchasing Legal Fees in the Finance Department that are recommended elsewhere in this memorandum.</p>			
Property Tax Administration Fee	Finance Department	\$7,000	-
<p>This action increases the Property Tax Administration Fee appropriation by \$7,000, from \$2.45 million to \$2.46 million, due to a combination of increased gross countywide property tax administrative costs and decrease in offsetting property tax administrative revenue, resulting in higher than projected property tax administration fee.</p>			
Non-Personal/Equipment (Vehicle Operations & Maintenance)	Fire Department	\$300,000	-
<p>This action increases the Fire Department's Non-Personal/Equipment appropriation by \$300,000 to provide funding for the higher than anticipated expenditures to vehicle operations and maintenance costs. The increased costs are a result of higher costs for labor charges, equipment, and repair parts.</p>			
Personal Service (Overage)	Fire Department	\$1,600,000	-
<p>This action increases the Fire Department's Personal Services appropriation by \$1,600,000 as the Fire Department is projected to end the year above current budgeted levels. This overage is primarily attributed to the increase in overtime to backfill positions and maintain the daily minimal staffing level for deployment resources of 190 personnel at any given time.</p>			
Workers' Compensation Claims - Fire	Fire Department	\$1,500,000	-
<p>This action increases the Workers' Compensation Claims – Fire appropriation by \$1.5 million, from \$8.5 million to \$10.0 million, which is primarily due to a higher than anticipated amount of medical treatment and indemnity claims, as well as a one-time settlement. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with the projected needs.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Business Taxes	General Fund Revenue	-	\$1,000,000
<p>This action increases the revenue estimate for Business Taxes by a net of \$1.0 million (from \$86.0 million to \$87.0 million) to align the budgeted estimate with current collection trends and more closely align with assumptions included in the 2023-2024 Proposed Operating Budget. This net increase reflects higher Cardroom Tax (\$3.0 million) and General Business Tax (\$1.0 million), partially offset by lower Cannabis Business Tax (-\$3.0 million). A large portion of the higher Business Tax revenue (\$800,000) was anticipated in development of the 2023-2024 Proposed Operating Budget. The increase in this revenue category is recommended to offset expenditure increases and/or increase the 2022-2023 Ending Fund Balance Reserve, as described elsewhere in this memorandum.</p>			
Fees, Rates and Charges (PRNS Fee Revenue)	General Fund Revenue	-	(\$2,000,000)
<p>This action decreases the revenue estimate for Fees, Rates and Charges by \$2.0 million (from \$23.9 million to \$21.9 million) to align the Parks, Recreation and Neighborhood Services (PRNS) fee revenue budgeted estimate with current collection trends and more closely align with assumptions included in the 2023-2024 Proposed Operating Budget. When developing the 2023-2024 Proposed Operating Budget, a total of \$15.0 million was anticipated to be received in 2022-2023 for PRNS fee revenue, however, due to slightly higher than anticipated collections in the spring months, the revenue is now estimated at \$16.0 million, which is \$2.0 million below the 2022-2023 budgeted estimate. The decrease in this revenue category is offset by increases in other revenue categories, as described elsewhere in this memorandum.</p>			
Franchise Fees	General Fund Revenue	-	(\$4,200,000)
<p>This action decreases the revenue estimate for Franchise Fees by a net of \$4.2 million (from \$49.2 million to \$45.0 million) to align the budgeted estimate with a change in the timing of Pacific Gas and Electric (PG&E) payments and current collection trends. The net decrease in Franchise Fees reflects lower Electric Franchise Fees (-\$4.0 million) and Cable Franchise Fees (-\$700,000), partially offset by higher Gas Franchise Fees (\$500,000). The lower Franchise Fees revenue was anticipated in development of the 2023-2024 Proposed Operating Budget. The decrease in this revenue category is offset by increases in other revenue categories, as described elsewhere in this memorandum.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Property Tax	General Fund Revenue	-	\$10,000,000
<p>This action increases the revenue estimate for Property Tax by \$10.0 million (from \$437.0 million to \$447.0 million) to align the budgeted estimate with updated information provided by Santa Clara County and with assumptions included in the 2023-2024 Proposed Operating Budget. This increase reflects higher SB813 receipts (\$3.0 million), excess Education Revenue Augmentation Fund (ERAF) funds (\$2.8 million), Unsecured Property Tax receipts (\$2.0 million), general Secured Property Tax revenue (\$900,000), Successor Agency to the Redevelopment Agency (SARA) Property Tax (\$900,000), and Aircraft Property Tax (\$400,000). A large portion of the higher Property Tax revenue (\$6.9 million) was anticipated in the development of the 2023-2024 Proposed Operating Budget. The increase in this revenue category is recommended to offset expenditure increases and/or increase the 2022-2023 Ending Fund Balance Reserve, as described elsewhere in this memorandum.</p>			
Sales Tax	General Fund Revenue	-	\$6,200,000
<p>This action increases the revenue estimate for Sales Tax by a net of \$6.2 million (from \$331.0 million to \$337.2 million) to align the budgeted estimate with current collection trends and more closely align with assumptions included in the 2023-2024 Proposed Operating Budget. The net increase in Sales Tax reflects additional General Sales Tax revenue (\$4.0 million) and Local Sales Tax (\$3.0 million), partially offset by lower Proposed 172 Sales Tax revenue (-\$800,000). The 2023-2024 Proposed Operating Budget included estimated 2022-2023 Sales Tax revenue of \$346.4 million, which is \$15.4 million above the budgeted estimate. However, the third quarter Sales Tax receipts have since been received, which were lower than anticipated due to a weakening economy. The recommended action assumes that revenues will continue to weaken in the fourth quarter, yielding a total annual increase to the 2022-2023 Sales Tax revenue estimate of \$6.2 million. The increase in this revenue category is recommended to offset expenditure increases and/or increase the 2022-2023 Ending Fund Balance Reserve, as described elsewhere in this memorandum.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Transfers and Reimbursements (From Ice Centre Expansion Bond Fund)	General Fund Revenue	-	\$100,000
<p>This action increases the revenue estimate for Transfers and Reimbursements by \$100,000 to reflect funding from the Ice Centre Expansion Bond Fund related to a lump sum fee for the Ice Centre Expansion project. This funding reimburses the City for staff time required for plan review, permit, inspection services, project monitoring and other administrative functions. A corresponding action to increase the Ice Centre Expansion project appropriation in the General Fund is recommended elsewhere in this report.</p>			
Transfers and Reimbursements	General Fund Revenue	-	\$3,994,933
<p>This action increases the revenue estimate for Transfers and Reimbursements by \$4.0 million, from \$124.6 million to \$128.6 million, to align the budgeted estimate with current collection trends and more closely align with assumptions included in the 2023-2024 Proposed Operating Budget. The increase in this revenue category reflects higher Gas Tax revenue (\$2.3 million), increased transfers from other funds due to higher interest earnings (\$959,000), and higher overhead (\$735,933). The increase in this revenue category is recommended to offset expenditure increases and/or increase the 2022-2023 Ending Fund Balance Reserve, as described elsewhere in this memorandum.</p>			
Transient Occupancy Tax	General Fund Revenue	-	\$4,000,000
<p>This action increases the revenue estimate for Transient Occupancy Tax by \$4.0 million, from \$11.0 million to \$15.0 million, to align the budgeted estimate with current collection trends and more closely with assumptions included in the 2023-2024 Proposed Operating Budget. When developing the 2023-2024 Proposed Operating Budget, a total of \$16.0 million was anticipated to be received in 2022-2023. However, due to lower than anticipated collections in the spring months, the revenue is now estimated at \$15.0 million. The increase in this revenue category is recommended to offset expenditure increases and/or increase the 2022-2023 Ending Fund Balance Reserve, as described elsewhere in this memorandum.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Use of Money/Property This action increases the revenue estimate for Revenue from Use of Money/Property by \$2.5 million, from \$13.3 million to \$15.8 million, to align the interest earnings budgeted estimate with current collection trends and more closely align with assumptions included in the 2023-2024 Proposed Operating Budget. The 2022-2023 budgeted estimate for interest earnings currently totals \$8.7 million. When developing the 2023-2024 Proposed Operating Budget, interest earnings of \$9.5 million was anticipated to be received in 2022-2023, however, due to higher than anticipated collections in the spring months, the revenue is now estimated at \$11.2 million. The increase in this revenue category is recommended to offset expenditure increases and/or increase the 2022-2023 Ending Fund Balance Reserve, as described elsewhere in this memorandum.	General Fund Revenue	-	\$2,500,000
Utility Taxes This action increases the revenue estimate for Utility Tax by a net of \$6.5 million, from \$114.5 million to \$121.0 million, to align the budgeted estimate with current collection trends and align with assumptions included in the 2023-2024 Proposed Operating Budget. The net increase in Utility Tax reflects additional Gas Utility Tax (\$5.0 million) and Electricity Utility Tax (\$2.0 million), partially offset by lower Telephone Utility Tax (-\$500,000). The higher Utility Tax revenue was anticipated in development of the 2023-2024 Proposed Operating Budget. The increase in this revenue category is recommended to offset expenditure increases and/or increase the 2022-2023 Ending Fund Balance Reserve, as described elsewhere in this memorandum.	General Fund Revenue	-	\$6,500,000
Measure E - 30% Low-Income Households Reserve This action decreases the Measure E - 30% Low-Income Households Reserve by \$247,500, from \$24.8 million to \$24.6 million, to offset a corresponding increase to the Measure E - 30% Low-Income Households appropriation recommended elsewhere in this memorandum.	Housing Department	(\$247,500)	-

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Measure E - 30% Low-Income Households	Housing Department	\$247,500	-

This action increases the Measure E - 30% Low-Income Households appropriation by \$247,500, from \$29.7 million to \$29.9 million. In accordance with the Delegation of Authority to the Director of the Housing Department to adjust approved commitments for housing projects, an increase of project costs of \$247,500 was approved due to the City's commitment to provide funding for a childcare center at the 777 West San Carlos Apartments project site was approved on March 20, 2023. This action is offset by a corresponding decrease to the Measure E - 30% Low-Income Households Reserve recommended elsewhere in this memorandum.

Recovery Foundation and Drive to Digital - Effective Teams	Human Resources Department	(\$298,000)	-
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This action eliminates the Recovery Foundation and Drive to Digital - Effective Teams appropriation in the amount of \$298,000 to reallocate savings from the initiative to support disaster cost recovery consulting services. Reallocated funds will support consulting services to assist the City in the strategic management of COVID-19 funding sources, including technical guidance related to a comprehensive disaster recovery model. The consultant team continues to provide expertise in grants management and administration and ensure the City preserves all its claims on COVID-19 related funds and mitigate the extraordinary pressure on the City General Fund to meet disaster response efforts.

Recovery Foundation and Drive to Digital - Safe Workplace	Human Resources Department	(\$52,000)	-
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This action decreases the Recovery Foundation and Drive to Digital - Safe Workplace appropriation by \$52,000, from \$186,000 to \$134,000, to reallocate savings from the initiative to support disaster cost recovery consulting services. Reallocated funds will support consulting services to assist the City in the strategic management of COVID-19 funding sources, including technical guidance related to a comprehensive disaster recovery model. The consultant team continues to provide expertise in grants management and administration and ensure the City preserves all its claims on COVID-19 related funds and mitigate the extraordinary pressure on the City General Fund to meet disaster response efforts.

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Workers' Compensation Claims - Other Departments This action decreases the Workers' Compensation Claims – Other Departments appropriation by \$250,000, from \$1.5 million to \$1.25 million, due to lower than anticipated actual claims and costs. This action will align the budget with projected needs. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with the projected needs.	Human Resources Department	(\$250,000)	-
City Attorney's Office Outside Litigation Reserve This action decreases the City Attorney's Office Outside Litigation Reserve by \$450,000, from \$1.0 million to \$550,000, to support costs incurred for contracted litigation services and outside counsel by representing the City in ongoing legal affairs. A corresponding increase to the Office of the City Attorney's Non-Personal/Equipment appropriation is also recommended in this memorandum to offset this action.	Office of the City Attorney	(\$450,000)	-
Non-Personal/Equipment (Outside Counsel) This action increases the Office of the City Attorney's Non-Personal/Equipment appropriation by \$450,000 to support higher than anticipated costs incurred for contracted litigation services and outside counsel, as needed by the Office. A corresponding action to decrease the City Attorney's Office Outside Litigation Reserve is recommended in this memorandum to offset this action.	Office of the City Attorney	\$450,000	-
Personal Services (Overage) This action increases the Office of the City Attorney Personal Service appropriation by \$75,000 to provide funding for higher than budgeted retirement and overtime costs.	Office of the City Attorney	\$75,000	-
City Dues/Memberships This action increases the City Dues/Memberships appropriation by \$42,000, from \$507,790 to \$549,790, to reflect higher than anticipated membership fees for the League of California Cities.	Office of the City Clerk	\$42,000	-

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Non-Personal/Equipment (Interpretation Services, Software)	Office of the City Clerk	\$98,000	-
<p>This action increases the Office of the City Clerk's Non-Personal/Equipment appropriation by \$98,000 to provide funding for higher than anticipated costs for interpretation services for City Council meetings (\$50,000) and software upgrade costs related to the web-based record search application for the City's legislative documents (\$48,000). This action is offset by a corresponding decrease to the Office's Personal Services appropriation as recommended in this memorandum.</p>			
Personal Services (Vacancy Savings)	Office of the City Clerk	(\$98,000)	-
<p>This action decreases the Office of the City Clerk's Personal Services appropriation by \$98,000 to reflect vacancy savings. These savings are recommended to be reallocated to offset a corresponding increase to the Office's Non-Personal/Equipment appropriation also recommended in this memorandum.</p>			
2022-2023 Ending Fund Balance Reserve	Office of the City Manager	\$18,275,000	-
<p>This action increases the 2022-2023 Ending Fund Balance Reserve by \$18.3 million, from \$9.4 million to \$27.7 million, reflecting additional projected revenue from the Property Tax, Sales Tax, Utility Tax, Transient Occupancy Tax, Transfers and Reimbursements, and Revenue from Use of Money/Property, as well as the balance of the other General Fund adjustments recommended in this memorandum. A total of \$65.0 million in 2022-2023 Ending Fund Balance (excluding carryover rebudgets and the use of reserves) was assumed as a funding source for 2023-2024 (Beginning Fund Balance) in development of the 2023-2024 Proposed Operating Budget from a combination of excess revenue and expenditure savings. With this action, a total of \$27.7 million of the \$65.0 million (43%) projected Beginning Fund Balance will be set aside in the reserve. Additional revenues, expenditure savings, and the liquidation of carryover encumbrances are anticipated to be realized by year-end to fully meet the 2023-2024 Beginning Fund Balance estimate.</p>			
Non-Personal/Equipment (Reallocation to Public Works Department for City Hall Office Renovation)	Office of the City Manager	(\$75,000)	-
<p>This action decreases the City Manager's Office Non-Personal/Equipment appropriation by \$75,000 to partially offset the cost for the City Hall Office Renovation project as discussed elsewhere in this memorandum. In addition, an existing carry-over encumbrance amount of \$225,000 will be liquidated as part of fiscal-year end closeout operations to make available a total of \$300,000 from the City Manager's Office Non-Personal/Equipment appropriation to support the necessary renovation work.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Workers' Compensation Claims - PRNS</p> <p>This action decreases the Workers' Compensation Claims – PRNS appropriation by \$450,000, from \$1.45 million to \$1.0 million, which is primarily due to lower than anticipated actual claims and costs. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with the projected needs.</p>	Parks, Recreation and Neighborhood Services Department	(\$450,000)	-
<p>Non-Personal/Equipment (Hazardous Materials Contractual Services)</p> <p>This action increases the Planning, Building and Code Enforcement Department's Non-Personal/Equipment appropriation by \$175,000 for hazardous materials contractual services. Higher than anticipated costs are due to an unexpected incident involving hazardous materials cleanup on private property. A corresponding decrease to the Department's Personal Services appropriation is recommended to offset this action.</p>	Planning, Building and Code Enforcement Department	\$175,000	-
<p>Personal Services (Vacancy Savings)</p> <p>This action decreases the Planning, Building and Code Enforcement Department's Personal Services appropriation by \$175,000 to reflect vacancy savings. A corresponding increase to the Department's Non-Personal/Equipment appropriation to fund an increased amount of activity for hazardous materials cleanup on private property is recommended to offset this action.</p>	Planning, Building and Code Enforcement Department	(\$175,000)	-
<p>City-Generated Tow Services Program</p> <p>This action establishes the City-Generated Tow Services Program City-Wide Expenses appropriation to the Police Department in the amount of \$655,000 to fund the tow services contract and software costs for the City-Generated Tow Services Program. The Tow Services Audit presented by the City Auditor and accepted by the City Council on January 15, 2019 identified improvements to the City-Generated Tow Services Program, including: significant changes to the service delivery model; issuance of a new Request for Proposal (RFP) to streamline contract terms; improvements to data collection, billing, and program oversight; and transition of the program to the Police Department. The Administration accepted and proposed full implementation of all audit recommendations. Staff has completed the RFP and will bring forward recommendations for City Council to award the contract in August 2023, and this action will provide the funding necessary to award the contract and implement the software to support the program. The ongoing contract costs of this program will be included as part of the development of the 2024-2025 Base Budget.</p>	Police Department	\$655,000	-

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Non-Personal/Equipment (Hazardous Disposal - Bomb Response)	Police Department	\$50,200	-
<p>This action increases the Police Department's Non-Personal/Equipment appropriation by \$50,200 to cover the costs associated with the disposal of hazardous materials. The Police Department responded to an unanticipated major bomb response event which resulted in large amounts of hazardous materials needing to be properly disposed.</p>			
Non-Personal/Equipment (Police Helicopter Engine Overhaul)	Police Department	\$700,000	-
<p>This action increases the Police Department's Non-Personal/Equipment appropriation by \$700,000 to fund the expenses related to the Police Department's helicopter engine overhaul. The Police Department has a mandatory 5,000- hour engine overhaul maintenance to the Air3 helicopter. The maintenance will take 3-8 weeks which will require the removal of the helicopter's engine. To ensure there is little to no downtime for the Air Support Program, the installation of a rental engine (paid for per flight hour) is required. This funding will cover the costs of the engine maintenance and rental engine. A corresponding action to liquidate the Police Helicopter Engine Overhaul Reserve to offset this action is recommended in this memorandum.</p>			
Personal Services (Background Investigators Temporary Staffing Support)	Police Department	\$75,000	-
<p>This action increases the Police Department's Personal Services appropriation by \$75,000 to provide funding for temporary, part-time background investigators. The Police Department has been experiencing long backgrounding wait times for both sworn and civilian candidates that has impacted other Departments and resulted in missed hires. This action allows for a more efficient backgrounding process.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Personal Services (Overage)	Police Department	\$5,000,000	-
<p>This action increases the Police Department's Personal Services appropriation by \$5.0 million to address a projected overage in personal services costs for 2022-2023. Consistent with the updates provided to the Public Safety, Finance, and Strategic Support Committee as part of the Bi-Monthly Financial Reports, overall, personal services expenditures are on pace to exceed budgeted levels by approximately \$4 million - \$5 million, or 1% of the Police Department's Personal Services budget. The Department's year-over-year overtime use has increased to backfill sworn positions, as well as vacant non-sworn positions such as dispatchers, and to address elevated cases received in the Homicide, Sexual Assault, Robbery and Covert Response Units. The effective vacancy rate for sworn staff was 20.9% as of May 5, 2023.</p>			
Police Helicopter Engine Overhaul Reserve	Police Department	(\$700,000)	-
<p>This action liquidates the Police Helicopter Engine Overhaul Reserve in the amount of \$700,000 to offset the increase to the Police Department's Non-Personal/Equipment appropriation as recommended in this memorandum for the anticipated overhaul of the police helicopter's engine. The Police Helicopter Engine Overhaul Reserve was established to provide a mandatory 5,000- hour engine overhaul maintenance to the Air3 helicopter. The maintenance will take 3-8 weeks which will require the removal of the helicopter's engine. To ensure there is little to no downtime for the Air Support Program, the installation of a rental engine (paid for per flight hour) is required. The funding in this reserve will cover the costs of the engine maintenance and rental engine.</p>			
Capital Program and Public Works Department Support Service Costs	Public Works Department	\$26,410	-
<p>This action increases the Capital Program and Public Works Department Support Service Costs appropriation by \$26,410, from \$88,000 to \$114,140, to reflect higher than anticipated direct labor and professional services costs incurred by the Public Works Department. The City has issued multiple General Obligation bonds for various capital projects that require the support of the Public Works Department. Some of the support service costs are ineligible for reimbursement through the General Obligation bond proceeds. This allocation covers the estimated costs that are ineligible for reimbursement through General Obligation bond projects.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>City Hall Office Renovation</p> <p>This action establishes the City Hall Office Renovation project in the amount of \$600,000. This project provides funding to renovate sections of the 16th and 17th Floors of City Hall that will include workstations and furniture for the Office of Economic Development and Cultural Affairs as well as the City Manager's Office of Administration, Policy and Intergovernmental Relations. Both of these offices have personnel located on multiple floors of City Hall and this office reconfiguration effort will ensure that staff are located with their respective teams. The total project cost is \$600,000, consisting of a reallocation of \$75,000 from the Office of the City Manager's Non-Personal/Equipment appropriation, \$225,000 from a liquidation of a prior year encumbrance, and \$300,000 of new funding recommended in this report. Manager's Budget Addendum #60, Recommended Amendments to the 2023-2024 Proposed Operating and Capital Budgets, recommends rebudgeting \$520,000 of these funds into next fiscal year to complete this project.</p>	Public Works Department	\$600,000	-
<p>Fire Station 8 Garage Demolition and Site Clean-Up</p> <p>This action eliminates funding in the Fire Station 8 Garage Demolition and Site Clean-Up appropriation of \$750,000 to reallocate project savings to offset overages in the Public Works Department's Non-Personal/Equipment appropriation. This project was established in the 2021-2022 Annual Report and has since been on hold pending the identification of a future use for the property. The City recently executed a Right of Entry agreement that requires Valley Water to complete this remediation project allowing these funds to be reallocated for other City needs. This action is offset by an increase to the Public Works Department's Non-Personal/Equipment appropriation found elsewhere in this memorandum.</p>	Public Works Department	(\$750,000)	-
<p>Ice Centre Expansion Project</p> <p>This action increases the Ice Centre Expansion Project appropriation by \$100,000, from \$213,290 to \$313,290, for City costs related to the Ice Centre Expansion Bond project. The reimbursements are for staff time required for plan review, permit, inspection services, project monitoring and other administrative functions. A corresponding action to increase the revenue estimate for Transfers and Reimbursements to recognize revenue from the Ice Centre Expansion Bond Fund is recommended elsewhere in this report.</p>	Public Works Department	\$100,000	-

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Local Sales Tax - PAB/PAC Phase I Elevator Modernization	Public Works Department	(\$1,400,000)	-

This action decreases the Local Sales Tax – PAB/PAC Phase I Elevator Modernization appropriation by \$1.4 million, from \$2.0 million to \$573,000, to reallocate project savings to offset overages in the Public Works Department's Non-Personal/Equipment appropriation. This project is anticipated to be completed in early 2023-2024 and will only require a portion of the remaining funding for close-out costs. This action is offset by an increase to the Public Works Department's Non-Personal/Equipment appropriation found elsewhere in this memorandum.

Non-Personal/Equipment (Overages)	Public Works Department	\$2,400,000	-
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This action increases the Public Works Department's Non-Personal/Equipment appropriation by \$2,400,000 (from \$18.6 to \$21.0 million) to address higher expenses for janitorial services (\$500,000), utilities (\$550,000), and trade services (\$1,350,000) for both City Hall and Non-City Hall facilities. Janitorial services have been impacted by the current inflationary environment causing supplies and material costs to balloon to 13% higher compared to last year. Additionally, rising wage pressure means that labor costs are 6.5% higher than anticipated causing increased expenditures. The increase in utilities costs is primarily due to the return of the workforce to the offices, which increased usage of both gas (26% higher than last year) and electricity (11% higher than last year) beyond its current budget authority. Along with the current geopolitical climate, the costs of energy soared to new levels further increasing the cost of energy itself. The City contracts for electrical and plumbing services when current staff does not have the capacity or have the needed expertise and equipment for the job orders. Electrical contract services is higher than budgeted due to unanticipated costs from required updates to the fire suppression systems and emergency lights which cannot be deferred otherwise the facilities would be out of compliance. Plumbing contract services experienced an increase in the number of job orders, from 200 to over 300, primarily due to vandalism, emergency, and unanticipated work. The Public Works Department also experienced a significantly large increase in the preventative maintenance driven primarily from higher appliance issues throughout the City from staff returning to the office and those appliances lying unused for an extended period of time. Corresponding decreases to various Capital Projects are recommended in this memorandum to fully offset this action.

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Unanticipated/Emergency Maintenance</p> <p>This action decreases the Unanticipated/Emergency Maintenance appropriation by \$250,000, from \$2.1 million to \$1.8 million, to reallocate project savings to offset overages in the Public Works Department's Non-Personal/Equipment appropriation. The Unanticipated/Emergency Maintenance appropriation is used for any unforeseen maintenance needs across the City's various facilities. Due to overages partly caused by elevated contractual costs and other emergency repair needs, typically maintained within the Public Works Department's Non-Personal/Equipment appropriation, it was determined that available funding within the ongoing Unanticipated/Emergency Maintenance allocation could be reallocated for these purposes. This action is offset by an increase to the Public Works Department's Non-Personal/Equipment appropriation found elsewhere in this memorandum.</p>	Public Works Department	(\$250,000)	-
<p>Workers' Compensation Claims - Public Works</p> <p>This action increases the Workers' Compensation Claims – Public Works appropriation by \$250,000, from \$600,000 to \$850,000, which is primarily due to a higher than anticipated number of one-time settlements already paid and expected to be paid before year-end and medical treatment costs for employees. This action will align the budget with projected needs. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with the projected needs.</p>	Public Works Department	\$250,000	-

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Non-Personal/Equipment (City-Generated Tow Services)</p> <p>This action decreases the Transportation Department's Non-Personal/Equipment appropriation by \$175,000 and reallocates the funding to the Police Department to support the City-Generated Tow Services Program. The Tow Services Audit presented by the City Auditor and accepted by the City Council on January 15, 2019 identified improvements to the City-Generated Tow Services Program, including: significant changes to the service delivery model; issuance of a new Request for Proposal (RFP) to streamline contract terms; improvements to data collection, billing, and program oversight; and transition of the program to the Police Department. The Administration accepted and proposed full implementation of all audit recommendations. Initial funding to support the anticipated contract costs for the program were appropriated in 2020-2021 while staff worked on the RFP, which experienced delays as a result of the COVID-19 pandemic. Staff has completed the RFP and will bring forward recommendations for City Council to award the contract in August 2023, and this action will reallocate funding to the Police Department to partially offset the action recommended elsewhere in this memorandum to establish the funding necessary to award the contract and implement the software to support the program.</p>	Transportation Department	(\$175,000)	-
<p>Non-Personal/Equipment (Electricity Costs)</p> <p>This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$300,000 for increased electricity costs. PG&E has increased electricity rates multiple times throughout the fiscal year. From July 2022 through March 2023, utility rates increased by approximately 12.6%.</p>	Transportation Department	\$300,000	-
<p>Non-Personal/Equipment (Red Light Running Cameras Pilot Program)</p> <p>This action decreases the Transportation Department's Non-Personal/Equipment appropriation by \$171,000 and reallocates funding to the Department's Personal Services appropriation to fund a temporary Associate Engineer position through June 30, 2024 overseeing the Red Light Running Cameras Pilot Program. As directed by the Mayor's June Budget Message for Fiscal Year 2022-2023, as approved by the City Council, one-time non-personal/equipment funding was included for a pilot on four intersections related to red light violations. This action provides funding for the temporary position by reallocating a portion of the non-personal/equipment funding for this project to personal services. A corresponding increase to the Transportation Department's Personal Services appropriation is recommended to offset this action.</p>	Transportation Department	(\$171,000)	-

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Pavement Maintenance Program</p> <p>This action provides funding for the Pavement Maintenance Program appropriation for the 4th Street Sewer Interceptor project. An allocation of \$1.45 million was included in the City Council approved Mayor's June Budget Message for Fiscal Year 2018-2019 for the Pavement Maintenance Program, and \$386,000 of these funds was liquidated but not rebudgeted from 2021-2022 to 2022-2023. This action restores funding to the program to pay for the pavement portion of the 4th Street Sewer Interceptor project.</p>	Transportation Department	\$386,000	-
<p>Personal Services (Red Light Running Cameras Pilot Program)</p> <p>This action increases the Transportation Department's Personal Services appropriation by \$171,000 to fund a temporary Associate Engineer position through June 30, 2024 working on the Red Light Running Cameras Pilot Program. As directed in the Mayor's June Budget Message for Fiscal Year 2022-2023, as approved by the City Council, one-time non-personal/equipment funding was included for a pilot on four intersections related to red light violations. An adjustment in the 2022-2023 Mid-Year Budget Review allocated approximately \$99,000 for this position bringing the total allocation to \$270,000. The Associate Engineer will coordinate with partner agencies and departments on system needs, evaluate red light running technology/applications, develop a Request for Proposal for system procurement, assess the performance of the system after deployment, and present results to the City Council along with a written report of findings by June 2024. A corresponding decrease to the Transportation Department's Non-Personal/Equipment appropriation is recommended to offset this action. Manager's Budget Addendum #60, Recommended Amendments to the 2023-2024 Proposed Operating and Capital Budgets, recommends rebudgeting \$252,000 of these funds into next fiscal year to continue the pilot program.</p>	Transportation Department	\$171,000	-
<p>Personal Services (Vacancy Savings)</p> <p>This action decreases the Transportation Department's Personal Services appropriation by \$150,000 for vacancy savings and reallocates the funds to the department's Non-Personal/Equipment appropriation to provide funding for unanticipated increases in electricity costs. A corresponding increase in the Transportation Department's Non-Personal/Equipment appropriation is recommended to offset this action.</p>	Transportation Department	(\$150,000)	-

Grants-Reimbursements-Fees

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Diridon Station Area Development Planning/Other Revenue	City Manager - Office of Economic Development and Cultural Affairs	(\$848,150)	(\$848,150)
<p>This action decreases the Diridon Station Area Development Planning appropriation by \$848,150, from \$2.3 million to \$1.4 million, and decreases the estimate for Other Revenue by an equivalent amount to reflect changes in the timing of the Downtown West project and revised scope of work in 2022-2023. The Diridon Station Area Development Planning appropriation was established to support all work related to processing the Downtown West project and related planning work for the Diridon Station Area, and is funded through Funding and Reimbursement Agreements with Google. These actions realign budgeted revenues with actual payments received (\$660,850) from Google for work performed in 2022-2023. Unspent funds will be carried over to 2023-2024 for continuing work related to the project, consistent with the Funding and Reimbursement Agreement</p>			
Diridon Station Area Development Planning - Electric Microgrid/Other Revenue	Community Energy Department	(\$323,139)	(\$323,139)
<p>This action decreases the Diridon Station Area Development Planning – Electric Microgrid City-Wide Expenses allocation to Community Energy Department and corresponding estimate for Other Revenue by \$323,139. This allocation – fully reimbursed through an agreement with Google – funds the evaluation for a potential City-owned and operated electric system and possible future agreements between the City and Google for the provision of electric service in Google's Downtown West Mixed-Use Project. The total reimbursement received in 2022-2023 for this effort from Google is \$907,861. This action reduces the budgeted revenue estimate of \$1,231,000 by \$323,139, which brings the budget in alignment with the total amount of Google reimbursement.</p>			
Insurance Premiums/Transfers and Reimbursements	Finance Department	\$69,240	\$69,240
<p>This action increases the Insurance Premiums appropriation by \$69,240, from \$2,292,830 to \$2,362,070, and the corresponding estimate for Transfers and Reimbursements (from the Ice Centre Revenue Fund). Pursuant to the Ice Centre Lease and Management Agreement, San José Arena Management is required to reimburse Property Insurance expenses incurred by the City. During the development of the 2022-2023 Adopted Operating Budget an estimate was used to determine the budget allocation for 2022-2023. This action corrects the budget allocation for Insurance Premium costs associated with the Ice Centre property and the corresponding reimbursement from the Ice Centre Revenue Fund.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Assistance to Firefighters Grant - COVID-19 Supplemental 2020/Revenue from Federal Government This action decreases the Assistance to Firefighters Grant – COVID-19 Supplemental 2020 appropriation and the corresponding estimate for Revenue from the Federal Government by \$126,305 to reflect savings due to lower than expected expenses. The Assistance to Firefighters Grant provides funding to help firefighters obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources necessary for protecting the public and emergency personnel from fire and related hazards. Since the grant has expired, no additional reimbursements will be received.	Fire Department	(\$126,305)	(\$126,305)
Hazardous Materials Consent Judgment/Revenue from Local Agencies This action increases the Hazardous Materials Consent Judgment appropriation and the corresponding estimate for Revenue from Local Agencies by \$75,000 to recognize funding from the Santa Clara County for prevention and hazardous material trainings.	Fire Department	\$75,000	\$75,000
Non-Personal/Equipment/Revenue from State of California (Strike Team Reimbursement) This action increases the Fire Department's Non-Personal/Equipment appropriation and corresponding estimate for Revenue from the State of California by \$393,945 to recognize reimbursements that have been received from the California Fire Assistance Agreement. The reimbursements are for the Strike Teams overhead resources associated to the deployments to assist with the wildland fires in 2022-2023.	Fire Department	\$393,945	\$393,945
Personal Services/Revenue from Federal Government (TaskForce 3 Meetings/Trainings) This action increases the Fire Department's Personal Service appropriation and the corresponding estimate for Revenue from Federal Government by \$13,974 as part of a reimbursement by the Federal Emergency Management Agency (FEMA) for the costs associated to the Fire Department's Task Force 3 trainings for the Urban Search and Rescue Program.	Fire Department	\$13,974	\$13,974
Personal Services/Revenue from State of California (Strike Team Reimbursement) This action increases the Fire Department's Personal Services appropriation and corresponding estimate for Revenue from the State of California by \$2,195,120 to recognize reimbursements that have been received from the California Fire Assistance Agreement. The reimbursements are for the Strike Teams that were deployed to assist with the wildland fires in 2022-2023.	Fire Department	\$2,195,120	\$2,195,120

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Urban Areas Security Initiative Grant - Fire 2020/Revenue from Federal Government	Fire Department	(\$82,170)	(\$82,170)
<p>This action decreases the Urban Areas Security Initiative Grant appropriation and the corresponding estimate for Revenue from the Federal Government by \$82,170 due to lower than expected expenses associated with this grant. Since this grant has expired, no further expenditures and reimbursements will occur.</p>			
Library Grants/Revenue from State of California (Lunch at the Library)	Library Department	\$10,197	\$10,197
<p>This action increases the Library Grants appropriation and the estimate for Revenue from State of California by \$10,197 to recognize the Lunch at the Library Grant. This grant, administered by the California State Library, provides support for free summer meals at library sites.</p>			
Library Grants/Revenue from State of California (Outdoor Exploration Parks Pass)	Library Department	\$19,562	\$19,562
<p>This action increases the Library Grants appropriation and the estimate for Revenue from State of California by \$19,562 to recognize the Outdoor Exploration Parks Pass Grant. This grant, administered by the California State Library, provides free vehicle day use hangtags to library patrons with the goal of generating positive, measurable impacts in the areas of health, natural resource stewardship, and historical and cultural connections. These passes are distributed to library jurisdictions using an equity lens to ensure those patrons typically unable to visit California State parks are given the opportunity.</p>			
SJPL Foundation Grants/Other Revenue	Library Department	\$147,626	\$147,626
<p>This action increases the SJPL Foundation Grants appropriation and the corresponding estimate for Other Revenue by \$147,626 to recognize two grants provided by the San Jose Public Library Foundation (SJPLF). First, \$89,029 has been provided for the Coding5K Grant, which provides resources for computer programming lessons and activities for children and teens at all branch library locations. Second, \$58,597 has been provided for the WeeGrow Development Screening Grant, which offers optional developmental screening questionnaires for children between 2 months and 5 years old at select branch libraries.</p>			
Council District #03/Other Revenue (Sponsorship)	Mayor & City Council	\$5,299	\$5,299
<p>This action increases Council District #03 appropriation and the corresponding estimate for Other Revenue by \$5,299 to reflect revenues received by various businesses and individuals to support the Council District's Christmas Tree Giveaway Event and the Councilmember's swearing in ceremony.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Council District #05/Other Revenue (Sponsorship)	Mayor & City Council	\$5,000	\$5,000
<p>This action increases Council District #05 appropriation and the corresponding estimate for Other Revenue by \$5,000 to reflect revenues received by various businesses and individuals to support the Councilmember's swearing in ceremony.</p>			
Council District #10/Other Revenue (Sponsorship)	Mayor & City Council	\$3,500	\$3,500
<p>This action increases Council District #10 appropriation and the corresponding estimate for Other Revenue by \$3,500 to reflect revenues received by various businesses and individuals to support the Council District's Winter Walk and Senior Fair Event.</p>			
CalVIP Trauma to Triumph at Regional Medical Center Program 2020-2021/Revenue from State of California	Parks, Recreation and Neighborhood Services Department	\$81,350	\$81,350
<p>This action increases the CalVIP Trauma to Triumph at Regional Medical Center Program 2020-2021 allocation and the corresponding estimate for Revenue from State of California in the amount of \$81,350. The City was awarded this grant of up to \$630,340 in the period beginning October 2020 through June 30, 2023. The program provides case management intervention services, career/educational counseling, and other support services for hospital trauma center patients who have been victims of community-based and related individual or group assault and gang-related violence. A recent reconciliation revealed that the Parks, Recreation and Neighborhood Services Department (PRNS) is projected to spend an additional \$81,350 through June 30, 2023, bringing the total costs to \$428,037. This action recognizes the additional expense and associated revenue reimbursement.</p>			
Cash for Trash 2021-2024/Revenue from Local Agencies	Parks, Recreation and Neighborhood Services Department	\$73,323	\$120,000
<p>This action increases the Cash for Trash 2021-2024 City-Wide Expenses appropriation to the Parks, Recreation and Neighborhood Services Department (PRNS) in the amount of \$73,323, and the estimate for Revenue from Local Agencies in the amount of \$120,000. The Cash for Trash program is funded by the Santa Clara Valley Water District, which provided PRNS a \$180,000 total grant award over a three-year term from May 2021 thru April 2024. The department has now completed the scope of work involving trash and pollution collection along waterways. This action appropriates the remaining \$73,323 in expenditure, with \$106,677 of the total award already allocated in previous budget cycles. A corresponding increase in revenue of \$120,000 is estimated, adding to the previously budgeted revenue of \$60,000 for the total \$180,000 reimbursement.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Action	Department	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Non-Personal/Equipment/Revenue From Local Agencies (San José Recreation Preschool Program Grant)</p> <p>This action increases the Non-Personal/Equipment appropriation and the corresponding estimate for Revenue from Local Agencies in the amount of \$5,000 to implement the San José Recreation Preschool Grant. In August 2022, PRNS entered into an agreement for up to \$10,000 with the Santa Clara County Public Health Department to train San José Recreation Preschool Program staff on the Coordinated Approach to Child Health (CATCH) Program and the Smarter Mealtimes Movement. CATCH is an evidence-based structured physical activity curriculum, and the Smarter Mealtimes Movement leverages proven strategies to nudge kids to select and eat healthier foods at mealtimes. Once trained, San José Recreation Preschool Program staff will implement the programs with enrolled students, and report their findings to the Santa Clara County Public Health Department. A total of \$5,000 is allocated in 2022-2023 with this action, and the remaining \$5,000 of the grant has been allocated in 2023-2024.</p>	Parks, Recreation and Neighborhood Services Department	\$5,000	\$5,000
<p>Santa Clara County Homeless Encampment Cleanup/Revenue from Local Agencies</p> <p>This action establishes the Santa Clara County Homeless Encampment Cleanup City-Wide Expenses appropriation and increases the estimate for Revenue from Local Agencies in the amount of \$225,000. In June 2022, the City first entered into an agreement with Santa Clara County to conduct weekly cleanup services and monthly abatement services to a number of homeless encampments in Santa Clara County jurisdictions within San José, as needed. Subsequently, the contract has been amended, and in May 2023, the agreement is now for \$2.0 million and the term of the grant was extended through June 2027. Funding of \$225,000 is provided through this action, with \$230,000 allocated for 2023-2024 in a separate action and the remaining \$1.6 million budgeted in future actions.</p>	Parks, Recreation and Neighborhood Services Department	\$225,000	\$225,000

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Valley Water District Grant/Revenue from Local Agencies (Tully Road Ballfields Creek Clean-up Project)</p> <p>This action increases the Valley Water District Grant allocation, from \$130,000 to \$193,760, and the corresponding estimate for Revenue from Local Agencies in the amount of \$63,760 for the completion of the Tully Road Ballfields Creek Clean-up project. The project provides funding for a local non-profit that engages the homeless community through outreach and education, to actively work to maintain litter-free waterways in and around the Tully Road Ballfields. This action recognizes and appropriates the remaining balance of the grant award for expenditure and reimbursement by June 30, 2023, the end date of the grant agreement.</p>	Parks, Recreation and Neighborhood Services Department	\$63,760	\$63,760
<p>Youth Reinvestment Grant/Other Revenue</p> <p>This action increases the Youth Reinvestment Grant allocation and the corresponding estimate in Other Revenue in the amount of \$54,697. The Youth Reinvestment Grant is an agreement between the State of California, the Board of State and Community Corrections (BSCC), and the City of San José that began in July 2019 and ended in May 2023. The funds were used to target underserved communities and provided family support and education services that will mediated high-risk behaviors, increased school success and bonding, and strengthened personal and social skills. Grantees included local government agencies and community-based organizations. One of the City's grantees was awarded funding in 2022-2023, but returned \$54,697 in unused funds to the City. These funds are required to be returned to the State of California, creating the need for this action.</p>	Parks, Recreation and Neighborhood Services Department	\$54,697	\$54,697
<p>Internet Crimes Against Children State Grant 2021-2022/Other Revenue</p> <p>This action increases the Internet Crimes Against Children State Grant 2021-2022 City-Wide Expenses appropriation by \$4,050, from \$858,630 to \$862,680, and the corresponding estimate for Other Revenue. This action appropriates the revenue received from the sale of a surplus vehicle that was previously purchased through the Internet Crimes Against Children State Grant. Since it was originally purchased by ICAC funds, it is recommended that the revenue from the sale of the vehicle is allocated back to the appropriation. These funds will be used for activities related to increasing the investigation and prosecution of internet crimes against children during the term of the grant.</p>	Police Department	\$4,050	\$4,050

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Non-Personal/Equipment/Fees, Rates, and Charges (Temporary Board Ups)	Police Department	\$150,000	\$150,000
<p>This action increases the Police Department's Non-Personal/Equipment appropriation and the corresponding revenue estimate for Fees, Rates, and Charges by \$150,000 to align funding with anticipated temporary board-up activity for the remainder of 2022-2023. The Police Department utilizes a vendor to physically board up properties to secure the premises as needed until the property owner can tend to the site. Property owners are responsible for the costs incurred for securing their properties and reimburses the City for the vendor costs.</p>			
Personal Services/Fees, Rates, and Charges (Billable Festivals)	Police Department	\$60,715	\$60,715
<p>This action increases the Police Department's Personal Services appropriation and the corresponding revenue estimate for Fees, Rates, and Charges by \$60,715 to align funding with anticipated billable festivals activity for the remainder of 2022-2023. The Police Department utilizes overtime by Police Officers to provide services to parades, traffic security, and marathons. The event organizers are responsible for the costs incurred for securing the events and reimburses the City for the costs.</p>			
Personal Services/Revenue from Federal Government (The United States Capitol Police)	Police Department	\$72,750	\$72,750
<p>This action increases the Police Department's Personal Services appropriation and the corresponding estimate for Revenue from Federal Government by \$72,750 to support a reimbursement agreement between The United States Capitol Police (USCP) and the City of San José. The agreement was executed in partnership to provide protective services to Congresswoman Zoe Lofgren when the Congresswoman is in her home district. Through this agreement, the USCP will reimburse the City for overtime costs of officers assigned to maintain a visible presence in front of the Congresswoman's home. The term of the agreement was made effective August 2022 until it is terminated by either party.</p>			

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Personal Services/Revenue from Local Agencies (Child Advocacy Center)	Police Department	\$16,361	\$16,361

This action increases the Police Department's Personal Services appropriation and the corresponding estimate for Revenue from Local Agencies by \$16,361 to support a second amendment to the agreement established between the County of Santa Clara District Attorney's Office and City of San José for reimbursement of a part-time child forensic interviewer for the Children's Advocacy Center (CAC). The CAC supports families and children who are victims of sexual assault. This second amendment is meant to clean up the difference between actual 2022-2023 expenditures and the authorized corresponding budget amount in the 2022-2023 agreement.

Personal Services/Revenue from Local Agencies (Stream Stewardship Law Enforcement Program)	Police Department	\$20,000	\$20,000
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This action increases the Police Department's Personal Services budget and the corresponding estimate for Revenue from Local Agencies by \$20,000 for services provided through an agreement between the Santa Clara Valley Water District and the City of San José for its Stream Stewardship Law Enforcement Program. The agreement is set to cover overtime costs of officers assigned to carry out law enforcement services to target criminal activity along local waterways within the City, including Coyote Creek and Guadalupe River. The term of the agreement is June 2023 through June 2024.

General Fund Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

<u>Action</u>	<u>Department</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Ice Centre Expansion Project/Other Revenue	Public Works Department	(\$23,700)	(\$23,700)

This action decreases the Ice Centre Expansion Project appropriation by \$23,700, from \$213,290 to \$189,590, and the corresponding estimate for Other Revenue. An action was brought forward at the 2021-2022 Annual Report to increase the Ice Centre Expansion project and the corresponding estimate for Other Revenue by \$68,290 to reimburse the City for costs associated with the review and inspection of the installation of two outdoor natural gas clean energy servers (\$28,290) and ten electric vehicle chargers (\$40,000), including the associated electric vehicle parking stalls. At that time, it was anticipated that all costs would be reimbursed via direct payment from Bloom Energy and Sharks Ice. It was later determined that any review and inspection costs borne by the City, in which Sharks Ice would remit payment for, could be covered through bond proceeds in the Ice Centre Expansion Bond Fund. This action recognizes an increase of \$12,932 for unanticipated payments received by a third-party vendor, related to the installation of the electric vehicle parking stalls and a decrease of \$40,000 for Sharks Ice reimbursement (net total decrease of \$23,700). An action to reimburse the City for costs associated with this project, burdened by Sharks Ice, is recommended elsewhere in this report.

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Affordable Housing Impact Fee Fund (452)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
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Ending Fund Balance Adjustment	Housing Department	(\$500,000)	
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This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.

Housing Loans and Grants (Gallup-Mesa Apartments)	Housing Department	\$500,000	
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This action increases the Housing Loans and Grants appropriation by \$500,000, from \$15.6 million to \$16.1 million, for the development of the Gallup-Mesa Apartments affordable housing project. In accordance with the Delegation of Authority to adjust approved commitments for housing projects to the Director of the Housing Department, the reallocation of \$500,000 in project costs from the Inclusionary Fee Fund to the Affordable Housing Impact Fee Fund was executed on October 17, 2022. This reallocation fixes a previous shift of \$500,000 from the Affordable Housing Impact Fee Fund to the Inclusionary Fee Fund that was made in error. This action is offset by a decrease to the Ending Fund Balance and a corresponding decrease of \$500,000 in the Inclusionary Fee Fund is recommended elsewhere in this memorandum.

Affordable Housing Impact Fee Fund (452)

\$0

\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Airport Maintenance And Operation Fund (523)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Airline Reserve Funds Distribution	Airport Department	\$30,000,000	
<p>This action reestablishes the Airline Reserve Funds Distribution appropriation in the amount of \$30.0 million. As part of the Airline-Airport Lease and Operating Agreement effective July 1, 2019, any net remaining revenue at the end of a fiscal year will be paid to the signatory airlines in proportionate share of their enplaned passengers. For 2022-2023, Airport estimates the payment to be \$30.0 million. Corresponding actions to increase the revenue estimate in this fund, along with actions in the Airport Revenue Fund, are recommended elsewhere in this memorandum.</p>			
Transfer from Airport Revenue Fund	Airport Department		\$30,000,000
<p>This action increases the Transfer from the Airport Revenue Fund by \$30.0 million, from \$121.1 million to \$151.1 million, to reestablish the Airline Reserve Funds Distribution appropriation, as discussed above. This action recognizes the revenue transferred from the Airport Revenue Fund to the Airport Maintenance and Operation Fund, the fund from which the allocation will be distributed. Corresponding actions in the Airport Revenue Fund are recommended elsewhere in this memorandum.</p>			
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Airport Maintenance And Operation Fund (523)		\$30,000,000	\$30,000,000

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Airport Revenue Fund (521)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Transfer to Airport Maintenance and Operation Fund (Airline Reserve Funds Distribution)	Airport Department	\$30,000,000	
<p>This action increases the Transfer to the Airport Maintenance and Operation Fund by \$30.0 million, from \$121.1 million to \$151.1 million, to reestablish the Airline Reserve Distribution appropriation. This action transfers the allocation from the Airport Revenue Fund to the Airport Maintenance and Operation Fund, the fund from which the allocation will be distributed. Corresponding actions to decrease the Airline Agreement Reserve in this fund, along with actions in the Airport Maintenance and Operation Fund, are recommended elsewhere in this memorandum.</p>			
Airline Agreement Reserve	Airport Department	(\$44,900,000)	
<p>This action decreases the Airline Agreement Reserve by \$44.9 million, from \$96.7 million to \$51.8 million, to offset the actions recommended elsewhere in this memorandum.</p>			
Transfer to Airport Surplus Revenue Fund (Commercial Paper Principal and Interest Payment)	Airport Department	\$14,900,000	
<p>This action increases the Transfer to the Airport Surplus Revenue Fund by \$14.9 million, from \$75.0 million to \$89.9 million, to accommodate an increased commercial paper principal and interest payment. Activity at the Airport outpaced projections in 2022-2023 and this strong performance enables the Airport to pay down current debt and create additional capacity to use commercial paper to fund future capital projects. Corresponding actions to reduce the Airline Agreement Reserve in this fund, along with actions in the Airport Surplus Revenue Fund are recommended elsewhere in this memorandum.</p>			
Airport Revenue Fund (521)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Airport Surplus Revenue Fund (524)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Commercial Paper Principal and Interest Payment	Airport Department	\$14,900,000	
<p>This action increases the Commercial Paper Principal and Interest appropriation by \$14.9 million, from \$20.0 million to \$34.9 million, as discussed previously. Corresponding actions to recognize the revenue in this fund, along with actions in the Airport Revenue Fund, are recommended elsewhere in this memorandum.</p>			
Transfer from Airport Revenue Fund (Commercial Paper Principal and Interest Payment)	Airport Department		\$14,900,000
<p>This action increases the Transfer from the Airport Revenue Fund by \$14.9 million, from \$75.0 million to \$89.9 million, to accommodate an increased commercial paper principal and interest payment as discussed previously. Corresponding actions in this fund to increase the payment, along with actions in the Airport Revenue Fund to transfer the funds, are recommended elsewhere in this memorandum.</p>			
		\$14,900,000 \$14,900,000	
Airport Surplus Revenue Fund (524)			

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Benefits Funds - Benefit Fund (160)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
FICA-Medicare/Transfers and Reimbursements	Human Resources Department	\$58,500	\$58,500
<p>This action increases the FICA-Medicare appropriation by \$58,500, from \$11.96 million to \$12.0 million, and increases the corresponding revenue estimate for Transfers and Reimbursements. The additional funding is needed due to higher wages, which increases the amount owed for FICA Taxes (1.45% of taxable wages).</p>			
Personal Services (Overages)	Human Resources Department	\$75,000	
<p>This action increases the Human Resources Department's Personal Services appropriation by \$75,000 due to higher than anticipated personal services costs. The projected overage is primarily due to higher than budgeted costs for retirement and other benefits. A corresponding decrease to the Ending Fund Balance is recommended to offset this adjustment.</p>			
Ending Fund Balance Adjustment	Human Resources Department	(\$75,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Healthcare Incentive Program/Other Revenue	Human Resources Department	\$214,330	\$214,330
<p>This action establishes the Healthcare Incentive Program appropriation and increases the corresponding estimate for Other Revenue to recognize Contractual Performance Guarantee Penalties by \$214,330. The Contractual Performance Guarantee Penalties are collected based on service failures from vendors that resulted in additional work and priority shifts within the Human Resources Department's Benefits Division. These funds are recommended to establish a Healthcare Incentive Program to fund incentives for employees to register for Anthem health plans in an effort to balance health plan participation and limit rate increases by providers. This action is a series of actions, included in this memorandum, that will provide total funding of \$449,610 to establish the Healthcare Incentive Program.</p>			

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Benefits Funds - Benefit Fund (160)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Wellness Program	Human Resources Department	(\$200,000)	
<p>This action decreases the Wellness Program appropriation by \$200,000, from \$530,000 to \$330,000, and reallocates the funding to establish the Healthcare Incentive Program. The Contractual Performance Guarantee Penalties generated in the Benefit Fund are used to fund the Healthcare Incentive Program. This allocation represents the previous collection of the Contractual Performance Guarantee Penalties that were appropriated in the Wellness Program appropriation. A corresponding action to reallocate these funds to the Healthcare Incentive Program is also recommended in this memorandum.</p>			
Healthcare Incentive Program	Human Resources Department	\$235,280	
<p>This action establishes the Healthcare Incentive Program appropriation in the amount of \$235,280. This action is offset by a reallocation from the Wellness Program appropriation (\$200,000) and the Health Plan appropriation (\$35,280), which are also recommended in this memorandum. The program provides newly benefited employees an incentive if they choose an Anthem health plan in an effort to balance health plan participation and limit rate increases by providers. This action is a series of actions, included in this memorandum, that will provide total funding of \$449,610 to establish the Healthcare Incentive Program.</p>			
Health Plans	Human Resources Department	(\$35,280)	
<p>This action decreases the Health Plans appropriation by \$35,280, from \$70.0 million to \$69.9 million, and reallocates funding to establish the Healthcare Incentive Program appropriation, which is recommended to be established in this memorandum. Previously, healthcare incentives were partially funded out of this appropriation and this action consolidates all healthcare incentive expenditures into the newly established Healthcare Incentive Program appropriation.</p>			
Benefits Funds - Benefit Fund (160)		\$272,830	\$272,830

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Benefits Funds - Dental Insurance Fund (155)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Dental Benefits)	Human Resources Department	\$25,000	
<p>This action increases the Human Resources Department's Non-Personal/Equipment appropriation by \$25,000, from \$586,000 to \$611,000, for increased administration fees and consultant costs from higher enrollment in the health care program. Total enrollments in the PPO have increased since November 2022 for both active and retired populations for several reasons including: an increase in the number of new hires and new retirees; an increase in the dependent age limit from 18 to 24 that went into effect on January 1, 2023; and in general, the PPO plan remains the more popular plan as compared to the HMO plan. The administration fee rate also increased, effective January 1, 2023. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>			
Ending Fund Balance Adjustment	Human Resources Department	(\$25,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
		\$0	\$0
Benefits Funds - Dental Insurance Fund (155)			

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Benefits Funds - Life Insurance Fund (156)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Life Insurance Premiums/Transfers and Reimbursements	Human Resources Department	\$20,000	\$20,000
<p>This action increases the Life Insurance Premiums appropriation by \$20,000, from \$1.71 million to \$1.73 million, and the corresponding revenue estimate for Transfers and Reimbursements to reflect additional revenues collected as a result of an increased number of new employees.</p>			
Benefits Funds - Life Insurance Fund (156)		\$20,000	\$20,000

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Building Development Fee Program Fund (237)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Office of the City Attorney Personal Services (Overage)	Office of the City Attorney	\$12,000	
<p>This action increases the Office of the City Attorney's Personal Services appropriation by \$12,000 to ensure sufficient funding to continue to provide legal services in the Building Development Fee Program Fund.</p>			
Ending Fund Balance Adjustment	Planning, Building and Code Enforcement Department	(\$12,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Building Development Fee Program Fund (237)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Building Homes and Jobs Act Fund (456)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Housing Department	(\$275,669)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
Housing Department Personal Services (Overage)	Housing Department	\$275,669	

This action increases the Housing Department's Personal Services appropriation by \$275,669 to administer the Permanent Local Housing Allocation grant, a \$4.3 million grant provided to the City by the State of California. Activities supported by this increase include management of the grant agreement with HomeFirst Services in the amount of \$4.1 million to operate the Mabury and San Felipe Bridge Housing Communities, provide performance reporting to the State of California, and respond to audits.

Building Homes and Jobs Act Fund (456)

\$0 \$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Citywide Planning Fee Program Fund (239)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>	
<p>PBCE Personal Services (Vacancy Savings)</p> <p>This action decreases the Planning, Building, and Code Enforcement Department's Personal Services appropriation by \$10,000 to reflect vacancy savings. A corresponding increase to the Department's Non-Personal/Equipment appropriation is recommended in this memorandum to offset this action.</p>	<p>Planning, Building and Code Enforcement Department</p>	<p>(\$10,000)</p>		
<p>Development Fee Program - Shared Resources: Non-Personal/Equipment (Overages)</p> <p>This action increases the Planning, Building and Code Enforcement Department's Development Fee Program - Shared Resources Non-Personal/Equipment appropriation by \$10,000, from \$12,784 to \$22,784, to provide funding for higher than anticipated costs based on current expenses. The higher costs are primarily due to the Development Fee partners adjusting costs to the agreed upon allocation splits for shared resources that were not reflected in the budget. A corresponding decrease to the department's Personal Services appropriation is recommended to offset this action.</p>	<p>Planning, Building and Code Enforcement Department</p>	<p>\$10,000</p>		
			<p>\$0</p>	<p>\$0</p>
Citywide Planning Fee Program Fund (239)				

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Community Development Block Grant Fund (441)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Legal Services (Overage)	Office of the City Attorney	\$9,000	
<p>This action increases the Office of the City Attorney's Personal Services by \$9,000 from the Community Development Grant Fund to continue to provide legal services associated with this grant.</p>			
Ending Fund Balance Adjustment	Housing Department	(\$9,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Community Development Block Grant Fund (441)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Community Facilities District No. 14 (Raleigh-Charlotte) Fund (379)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Transportation Department	(\$29,000)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
Non-Personal/Equipment (Water Costs and Contractual Services)	Transportation Department	\$29,000	
This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$29,000 to fund increased water costs (\$18,000) and irrigation system repairs (\$11,000). A corresponding decrease to the Ending Fund Balance is recommended to offset this action.			
Community Facilities District No. 14 (Raleigh-Charlotte) Fund (379)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Community Facilities District No. 16 (Raleigh-Coronado) Fund (344)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Transportation Department	(\$8,000)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
Non-Personal/Equipment (Water Costs)	Transportation Department	\$8,000	
This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$8,000 for increased water costs. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.			
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Community Facilities District No. 16 (Raleigh-Coronado) Fund (344)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Community Facilities District No. 17 (Capitol Expy – Evergreen Place) (496)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Transportation Department	(\$9,000)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
Non-Personal/Equipment (Contractual Services)	Transportation Department	\$9,000	
This action establishes the Transportation Department's Non-Personal/Equipment appropriation in the amount of \$9,000 to provide funding for contractual services costs for tree planting. Unanticipated replanting was needed to replace trees that died due to bad stock and/or incorrect tree planting. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.			

Community Facilities District No. 17 (Capitol Expy – Evergreen Place) (496)	\$0	\$0
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Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Convention and Cultural Affairs Fund (536)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
<p>Transfers and Reimbursements (Transfer from the Transient Occupancy Tax Fund)</p> <p>This action increases the revenue estimate for Transfers and Reimbursements from the Transient Occupancy Tax Fund by \$3.0 million, from \$9.1 million to \$12.1 million, as part of a series of adjustments to allocate higher than anticipated Transient Occupancy Tax revenue in 2022-2023. The Transient Occupancy Tax, along with the Convention Center Facilities District Special Tax, has outperformed initial forecasts for the duration of 2022-2023, led by higher demand for short-term lodging and higher revenue per available room (RevPar). This additional funding is allocated to the Ending Fund Balance to support future costs for convention and cultural facilities operations and maintenance.</p>	City Manager - Office of Economic Development and Cultural Affairs		\$3,000,000
<p>Convention Facilities Operations</p> <p>This action increases the Convention Facilities Operations appropriation by \$933,000, from \$9.2 million to \$10.1 million, to align funding levels with estimated operating subsidy requirements for the management of City-owned convention and cultural facilities by Team San Jose. This adjustment syncs funding with the 2022-2023 estimates included in the development of the 2023-2024 Proposed Operating Budget and provides sufficient capacity for facility operations through the remainder of the fiscal year.</p>	City Manager - Office of Economic Development and Cultural Affairs	\$933,000	
<p>CVB Marketing Services</p> <p>This action eliminates the CVB Marketing Services appropriation (\$1.3 million) in the Convention and Cultural Affairs Fund. This allocation was included during the development of the 2023-2023 Adopted Operating Budget as a supplement to the projected baseline allocation of Transient Occupancy Tax (TOT) revenues for the operation of the Convention and Visitors Bureau (CVB) by Team San Jose. With the recommended allocation of \$1.5 million of additional estimated Transient Occupancy Tax revenue to the San José Convention and Visitors Bureau appropriation in the TOT Fund, as described elsewhere in this memorandum, total funding for CVB operations increases by \$200,000, from \$4.8 million to \$5.0 million. This action in the Convention and Cultural Affairs Fund also offsets the recommended increase to the Convention Facilities Operations (\$933,000) appropriation, with the balance of funding allocated to Ending Fund Balance to support future costs for convention and cultural facilities operations and maintenance.</p>	City Manager - Office of Economic Development and Cultural Affairs	(\$1,300,000)	

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Convention and Cultural Affairs Fund (536)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	City Manager - Office of Economic Development and Cultural Affairs	\$3,367,000	
This action increases the Ending Fund Balance to offset the actions recommended in this memorandum.			
Convention and Cultural Affairs Fund (536)		\$3,000,000	\$3,000,000

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Convention Center Facilities District Revenue Fund (791)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Convention Center Facilities District Special Tax	Finance Department		\$4,000,000
<p>This action increases the revenue estimate for the Convention Center Facilities District Special Tax by \$4.0 million to reflect higher than anticipated collections during 2022-2023. The Convention Center Facilities District Special Tax, along with the Transient Occupancy Tax, has outperformed initial forecasts for the duration of 2022-2023, led by higher demand for short-term lodging and revenue per available room (RevPar). These additional collections are recommended to be allocated to Ending Fund Balance, which may be accessed for future debt service requirements and eligible capital improvements to the San Jose McEnery Convention Center and related facilities.</p>			
Ending Fund Balance Adjustment	Finance Department	\$4,000,000	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Convention Center Facilities District Revenue Fund (791)		\$4,000,000	\$4,000,000

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Coronavirus Relief Fund (401)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
COVID-19 Personal Services	Finance Department	\$29,032	
<p>This action establishes an allocation for COVID-19 Personal Services in the amount of \$29,032 to facilitate the close out of the Coronavirus Relief Fund following the prior expiry of federal funding in 2021-2022. This allocation represents the balance of funding from interest earnings accumulated in 2021-2022, enabling the reassignment of eligible personal services costs incurred by the Fire Department for emergency response activities.</p>			
Ending Fund Balance Adjustment	Finance Department	(\$29,032)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
		<hr/>	
Coronavirus Relief Fund (401)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Downtown Property And Business Improvement District Fund (302)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Transportation Department	(\$10,000)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
Public Works Personal Services (Public Works Downtown Property and Business Improvement District Support)	Public Works Department	\$10,000	
This action increases the Public Works Department's Personal Services appropriation by \$10,000 for Downtown Property and Business Improvement District (PBID) support. The Downtown PBID was expanded and renewed for an additional 10-year term on June 7, 2022, and as part of the new agreement, the Public Works administration fee increased from \$10,000 to \$20,000 annually. A corresponding action to decrease the Ending Fund Balance is recommended to offset this action.			
Downtown Property And Business Improvement District Fund (302)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Emergency Reserve Fund (406)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Recovery Foundation and Drive to Digital - Recovery Management, Coordination & Compliance	Finance Department	\$100,000	
<p>This action increases the Recovery Foundation and Drive to Digital - Recovery Management Coordination & Compliance appropriation by \$100,000. Due to the extended COVID-19 pandemic and additional consulting costs for the January 2023 winter storms, additional consulting services were needed to submit project claims to FEMA as well as help the City prepare projects associated with the 2023 winter storms disaster. A corresponding decrease to the Ending Fund Balance to offset this action is recommended in this memorandum.</p>			
Ending Fund Balance Adjustment	Finance Department	(\$100,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Emergency Reserve Fund (406)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Gas Tax Maintenance And Construction Fund - 1943 (409)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Transfer to the General Fund/Gas Tax Revenue	General Fund Revenue	\$1,900,000	\$1,900,000
<p>This action increases the estimate for Gas Tax revenue and the associated Transfer to the General Fund for the 1943 Gas Tax Maintenance and Construction Fund by \$1.9 million, from \$6.3 million to \$8.2 million, to align revenues more accurately with projected activity levels. A corresponding adjustment to General Fund revenue (Transfers and Reimbursements) is recommended elsewhere in this memorandum to reflect the higher transfers from the Gas Tax Funds to the General Fund.</p>			
Gas Tax Maintenance And Construction Fund - 1943 (409)		\$1,900,000	\$1,900,000

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Gas Tax Maintenance And Construction Fund - 1964 (410)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Transfer to the General Fund/Gas Tax Revenue	General Fund Revenue	\$200,000	\$200,000
<p>This action increases the estimate for Gas Tax revenue and the associated Transfer to the General Fund for the 1964 Gas Tax Maintenance and Construction Fund by \$200,000, from \$3.4 million to \$3.6 million, to align revenues more accurately with projected activity levels. A corresponding adjustment to General Fund revenue (Transfers and Reimbursements) is recommended elsewhere in this memorandum to reflect the higher transfers from the Gas Tax Funds to the General Fund.</p>			
Gas Tax Maintenance And Construction Fund - 1964 (410)		\$200,000	\$200,000

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Gas Tax Maintenance And Construction Fund - 1990 (411)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Transfer to the General Fund/Gas Tax Revenue	General Fund Revenue	\$200,000	\$200,000
<p>This action increases the estimate for Gas Tax revenue and the associated Transfer to the General Fund for the 1990 Gas Tax Maintenance and Construction Fund by \$200,000, from \$5.8 million to \$6.0 million, to align revenues more accurately with projected activity levels. A corresponding adjustment to General Fund revenue (Transfers and Reimbursements) is recommended elsewhere in this memorandum to reflect the higher transfers from the Gas Tax Funds to the General Fund.</p>			
Gas Tax Maintenance And Construction Fund - 1990 (411)		\$200,000	\$200,000

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

General Purpose Parking Fund (533)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Workers' Compensation Claims - General Purpose Parking Fund	Transportation Department	\$8,000	
<p>This action increases the Workers' Compensation Claims – General Purpose Parking Fund appropriation by \$8,000, from \$5,000 to \$13,000, which is primarily due to an increase in paid medical and indemnity claim costs. This action will align the budget with projected needs. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>			
Ending Fund Balance Adjustment	Transportation Department	(\$8,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
General Purpose Parking Fund (533)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Gift Trust Fund (139)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Library-General Gifts/Other Revenue	Library Department	\$46,975	\$46,975

This action increases the Library-General Gifts appropriation and the corresponding estimate for Other Revenue by \$46,975 to recognize a variety of small gifts received by the City on behalf of the Library since January 2023. These gifts include \$44,883 for branch-specific gifts, and \$2,092 for Better World Books materials, Summer Learning materials, and vending commissions.

Gift Trust Fund (139)		\$46,975	\$46,975
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Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Housing Trust Fund (440)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Office of the City Attorney Personal Services (Overage)	Office of the City Attorney	\$3,200	
This action increases the Office of the City Attorney's Personal Services appropriation by \$3,200 to ensure sufficient funding to continue to provide legal services associated with this Housing Trust Fund.			
Ending Fund Balance Adjustment	Housing Department	(\$3,200)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
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Housing Trust Fund (440)		\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Ice Centre Revenue Fund (432)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ice Centre Oversight Expenses/Revenue from the Use of Money/Property (Ice Centre - Additional Rent)	Finance Department	\$2,260	\$2,260
<p>This action increases the Ice Centre Oversight Expenses appropriation by \$2,260, from \$106,090 to \$108,350, and the corresponding estimate for Revenue from the Use of Money/Property (Ice Centre – Additional Rent). Pursuant to the Ice Centre Lease and Management Agreement, San José Arena Management is required to reimburse Management Oversight expenses incurred by the City. During the development of the 2022-2023 Adopted Operating Budget, an estimate was used to determine the budget allocation for 2022-2023. This action corrects the budget allocation for oversight expenditures and the corresponding revenue that will be received from San José Arena Management.</p>			
Transfer to the General Fund - Ice Centre Insurance Expenses/Revenue from the Use of Money/Property (Ice Centre - Additional Rent)	Finance Department	\$69,240	\$69,240
<p>This action increases the Transfer to the General Fund – Ice Centre Insurance Expenses appropriation by \$69,240, from \$12,196 to \$81,436, and the corresponding estimate for Revenue from the Use of Money/Property (Ice Centre – Additional Rent). Pursuant to the Ice Centre Lease and Management Agreement, San José Arena Management is required to reimburse Property Insurance expenses incurred by the City. During the development of the 2022-2023 Adopted Operating Budget, an estimate was used to determine the budget allocation for 2022-2023. This action corrects the budget allocation for transfers to the General Fund, where insurance premium expenditures are incurred, and the corresponding revenue that will be received from San José Arena Management.</p>			
Ice Centre Revenue Fund (432)		\$71,500	\$71,500

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Inclusionary Fee Fund (451)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Housing Loans and Grants (Gallup-Mesa Apartments)	Housing Department	(\$500,000)	

This action decreases the Housing Loans and Grants appropriation by \$500,000, from \$13.5 million to \$13.0 million, for the development of the Gallup-Mesa Apartments affordable housing project. In accordance with the Delegation of Authority to adjust approved commitments for housing projects to the Director of the Housing Department, the reallocation of \$500,000 in project costs from the Inclusionary Fee Fund to the Affordable Housing Impact Fee Fund was executed on October 17, 2022. This reallocation serves to fix a previous shift of \$500,000 from the Affordable Housing Impact Fee Fund to the Inclusionary Fee Fund that was made in error. This action is offset by an increase to the Ending Fund Balance and a corresponding increase of \$500,000 in the Affordable Housing Impact Fee Fund are recommended in this memorandum.

Housing Loans and Grants (Tamien Station)	Housing Department	\$4,342,593	
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This action increases the Housing Loans and Grants allocation by \$4.3 million, from \$13.5 million to \$17.8 million, for the development of the Tamien Station affordable housing project. In accordance with the Delegation of Authority to adjust approved commitments for housing projects to the Director of the Housing Department, the reallocation of \$4.3 million in project costs from the Low and Moderate Income Housing Asset Fund to the Inclusionary Fee Fund was executed on March 14, 2023. This reallocation serves to reduce expenditures in the Low and Moderate Income Housing Asset Fund as a result of lower than projected revenue collections in 2022-2023. This action is offset by a decrease to the Ending Fund Balance and a corresponding decrease of \$4.3 million in the Low and Moderate Income Housing Asset Fund are recommended in this memorandum.

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Inclusionary Fee Fund (451)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Housing Loans and Grants (777 West San Carlos Apartments)	Housing Department	\$12,428,571	

This action increases the Housing Loans and Grants allocation by \$12.4 million, from \$13.5 million to \$25.9 million, for the development of the 777 West San Carlos Apartments affordable housing project. In accordance with the Delegation of Authority to adjust approved commitments for housing projects to the Director of the Housing Department, the reallocation of \$12.4 million in project costs from the Low and Moderate Income Housing Asset Fund to the Inclusionary Fee Fund was executed on March 20, 2023. This reallocation serves to reduce expenditures in the Low and Moderate Income Housing Asset Fund as a result of lower than projected revenue collections in 2022-2023. This action is offset by a decrease to the Ending Fund Balance and corresponding decrease of \$12.4 million in the Low and Moderate Income Housing Asset Fund recommended in this memorandum.

Ending Fund Balance Adjustment	Housing Department	(\$16,271,164)	
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This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.

Inclusionary Fee Fund (451)

\$0 \$0

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Integrated Waste Management Fund (423)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
<p>IDC Disposal Agreement</p> <p>This action increases the IDC Disposal Agreement appropriation by \$580,000, from \$4.7 million to \$5.3 million, in the Integrated Waste Management Fund. Per contractual agreements with Newby Island Landfill and GreenWaste Recovery, the City pays for the disposal of Single-Family and Multi-Family garbage and recycling residue through the monthly invoice process. This year, the contamination rates and quantity of non-divertible household waste has increased, leading to greater quantities of residue to dispose. Corresponding actions to decrease the Single-Family Recycle Plus appropriation and Ending Fund Balance are recommended to offset this action elsewhere in this memorandum.</p>	Environmental Services Department	\$580,000	
<p>Banking Services</p> <p>This action increases the Banking Services appropriation by \$15,000, from \$150,000 to \$165,000, due to a higher than anticipated volume of service fees. These fees are based on the number of transactions processed by the City in-person or via the online payment system for utility services. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>	Finance Department	\$15,000	
<p>Single-Family Recycle Plus</p> <p>This action decreases the Single-Family Recycle Plus appropriation by \$250,000, from \$91.5 million to \$91.3 million, in the Integrated Waste Management Fund to reflect savings in this appropriation. It is recommended that these savings be reallocated to offset the recommended adjustment related to the IDC Disposal Agreement that is recommended elsewhere in this memorandum.</p>	Environmental Services Department	(\$250,000)	
<p>Ending Fund Balance Adjustment</p> <p>This action decreases the Ending Fund Balance to offset the recommended actions in this memorandum.</p>	Environmental Services Department	(\$345,000)	
Integrated Waste Management Fund (423)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Library Parcel Tax Fund (418)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Savings)	Library Department	(\$350,000)	
<p>This action decreases the Non-Personal/Equipment appropriation in the amount of \$350,000 to recognize contractual services savings, as well as savings due to reductions in travel expenses supporting in-person training efforts, as many training systems have moved to virtual/online platforms. The savings are recommended to be reallocated to offset a corresponding increase to the Personal Services appropriation as recommended in this memorandum.</p>			
Library Department Personal Services (Overage)	Library Department	\$350,000	
<p>This action increases the Personal Services appropriation by \$350,000 to accommodate increased personal services expenditures realized throughout the fiscal year. This overage is due to lower than expected vacancies, and a higher than expected amount of internal promotions and external hires that resulted in higher than expected compensation rates. This action is offset by a corresponding decrease to the Library Department's Non-Personal/Equipment appropriation.</p>			
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Library Parcel Tax Fund (418)		\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Low And Moderate Income Housing Asset Fund (346)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
<p>Personal Services (Housing Commercial Linkage Fee Project Support)</p> <p>This action increases the Information Technology Department (ITD) Personal Services appropriation in the amount of \$26,000 from \$3,102 to \$29,102, to support the temporary staffing for the integration of the Commercial Linkage Fee (CLF) project. ITD will temporarily bring back a rehire retiree to support the automating of the CLF process, adjusting the fee calculation, and developing payment tracking of non-residential developments with at least 5,000 square feet. A corresponding decrease to the Ending Fund Balance Adjustment is recommended in this memorandum.</p>	Information Technology Department	\$26,000	
<p>Housing Department Personal Services (Overage)</p> <p>This action increases the Personal Services appropriation by \$450,000 to support costs associated with temporary staffing working on several special projects including the Housing Element update, the Affordable Housing Web Portal, the Community Opportunity to Purchase Act study, the Moderate Income study, and the study of Tenant Preferences. This action is offset by a decrease to the Ending Fund Balance as recommended in this memorandum.</p>	Housing Department	\$450,000	
<p>Housing Loans and Grants (Gallup-Mesa Apartments)</p> <p>This action increases the Housing Loans and Grants allocation by \$190,974, from \$105.8 million to \$106.0 million, for the development of the Gallup-Mesa Apartments affordable housing project. In accordance with the Delegation of Authority to adjust approved commitments for housing projects to the Director of the Housing Department, the reallocation of \$500,000 in project costs from the Inclusionary Fee Fund to the Affordable Housing Impact Fee Fund was executed on October 17, 2022. This increase serves to close the funding gap due to unforeseen permitting expenses and construction cost overruns from significant supply chain issues and unavailable materials. This action is offset by a decrease to the Ending Fund Balance as recommended in this memorandum.</p>	Housing Department	\$190,974	

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Low And Moderate Income Housing Asset Fund (346)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Housing Loans and Grants (Tamien Station)	Housing Department	(\$4,342,593)	

This action decreases the Housing Loans and Grants allocation by \$4.3 million, from \$105.8 million to \$101.5 million, for the development of the Tamien Station affordable housing project. In accordance with the Delegation of Authority to adjust approved commitments for housing projects to the Director of the Housing Department, the reallocation of \$4.3 million in project costs from the Low and Moderate Income Housing Asset Fund to the Inclusionary Fee Fund was executed on March 14, 2023. This reallocation serves to reduce expenditures in the Low and Moderate Income Housing Asset Fund as a result of lower than projected revenue collections in 2022-2023. This action is offset by an increase to the Ending Fund Balance and a corresponding increase of \$4.3 million in the Inclusionary Fee Fund recommended in this memorandum.

Housing Loans and Grants (777 West San Carlos Apartments)	Housing Department	(\$9,553,571)	
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This action decreases the Housing Loans and Grants allocation by \$9.6 million, from \$105.8 million to \$96.2 million, for the development of the 777 West San Carlos Apartments affordable housing project. In accordance with the Delegation of Authority to adjust approved commitments for housing projects to the Director of the Housing Department, the reallocation of \$9.6 million in project costs from the Low and Moderate Income Housing Asset Fund to the Inclusionary Fee Fund was executed on March 20, 2023. This action reflects the combination of a decrease in funding of \$12.4 million to reduce expenditures in the Low and Moderate Income Housing Asset Fund as a result of lower than projected revenue collections in 2022-2023 and an increase in funding of \$3.1 million to close the funding gap for the project as a result of higher interest rates and the current market's lower equity pricing. This action is offset by an increase to the Ending Fund Balance and in a separate action an increase of \$12.4 million in the Inclusionary Fee Fund recommended in this memorandum.

Ending Fund Balance Adjustment	Housing Department	\$13,229,190	
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This action increases the Ending Fund Balance to offset the actions recommended in this memorandum.

Low And Moderate Income Housing Asset Fund (346)		\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Transportation Department	(\$18,500)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
Non-Personal/Equipment (Water Costs and Contractual Service)	Transportation Department	\$18,500	
This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$18,500 for increased water costs (\$12,500) and unanticipated costs for a collapsed pine tree which damaged a wall (\$6,000). A corresponding decrease to the Ending Fund Balance is recommended to offset this action.			

Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354)	\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Maintenance District No. 9 (Santa Teresa-Great Oaks) Fund (362)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Transportation Department	(\$22,000)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.			
Non-Personal/Equipment (Water Costs and Contractual Services)	Transportation Department	\$22,000	
This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$22,000 for higher than anticipated costs for water (\$17,000), emergency tree work (\$500), and irrigation system repair (\$4,500). A corresponding decrease to the Ending Fund Balance is recommended to offset this action.			
Maintenance District No. 9 (Santa Teresa-Great Oaks) Fund (362)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Maintenance District No. 15 (Silver Creek Valley) Fund (368)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Water Costs)	Transportation Department	\$30,000	
<p>This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$30,000 for increased water costs. Water costs are higher than anticipated because of a correction in meter charges going back three years, which resulted in a large one-time charge for water services. A corresponding decrease to the Personal Services appropriation is recommended to offset this action.</p>			
DOT Personal Services (Vacancy Savings)	Transportation Department	(\$30,000)	
<p>This action decreases the Transportation Department's Personal Services appropriation by \$30,000 for vacancy savings and reallocates the funds to the Department's Non-Personal/Equipment appropriation to fund an increase in water costs. Water costs are higher than anticipated because of a correction in meter charges dating back three years, which resulted in a large one-time charge for water services. A corresponding increase in the Transportation Department's Non-Personal/Equipment appropriation is recommended to offset this action.</p>			
Maintenance District No. 15 (Silver Creek Valley) Fund (368)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Multi-Source Housing Fund (448)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
HOPWA GRANTS/Revenue from Federal Government (Rental Assistance and Supportive Services Agreement)	Housing Department	\$1,652,667	\$1,652,667

This action increases the HOPWA GRANTS allocation and estimate for Revenue from Federal Government by \$1.7 million to recognize additional Housing Opportunity for People With AIDS (HOPWA) grant funding to provide tenant-based rental assistance and supportive services for low-income participants living with HIV/AIDS in Santa Clara County. This funding will primarily support a contract in the amount of \$1.5 million for services with The Health Trust.

Multi-Source Housing Fund (448)		\$1,652,667	\$1,652,667
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**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Municipal Golf Course Fund (518)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Los Lagos Golf Course	Parks, Recreation and Neighborhood Services Department	\$2,252	
<p>This action increases the Los Lagos Golf Course appropriation in the amount of \$2,252, from \$100,000 to \$102,252. The Parks, Recreation and Neighborhood Services Department (PRNS) debuted a new operating agreement with its golf course vendor, CourseCo, on April 1, 2023. CourseCo provided PRNS with an outstanding \$33,473 bill from 2021-2022 while reconciling all costs to close out the previous, expiring operating agreement. This unexpected bill exceeded the City's Los Lagos Golf Course appropriation savings of \$31,221, creating the need for this adjustment. This action is offset by a decrease to the Ending Fund Balance.</p>			
Ending Fund Balance Adjustment	Parks, Recreation and Neighborhood Services Department	(\$2,252)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
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Municipal Golf Course Fund (518)		\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Planning Development Fee Program Fund (238)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
<p>PBCE Personal Services (Vacancy Savings)</p> <p>This action decreases the Planning, Building and Code Enforcement Department's Personal Services appropriation by \$75,000 to reflect vacancy savings. The savings are recommended to be reallocated to the Department's Non- Personal/Equipment appropriation for noticing and outreach activities.</p>	Planning, Building and Code Enforcement Department	(\$75,000)	
<p>Non-Personal/Equipment (Overages)</p> <p>This action increases the Planning, Building, and Code Enforcement Department's Non-Personal/Equipment appropriation by \$75,000 for higher than anticipated costs. The higher costs are primarily due to an increasing amount of activities in noticing and outreach. A corresponding decrease to the Department's Personal Services appropriation is recommended in this memorandum to offset this action.</p>	Planning, Building and Code Enforcement Department	\$75,000	
<p>Office of the City Attorney Personal Services (Overage)</p> <p>This action increases the Office of the City Attorney's Personal Services appropriation by \$59,000 to provide funding for an attorney position that was inadvertently not reflected with the correct funding source in the Adopted Budget. This action aligns the correct funding source with the position costs.</p>	Office of the City Attorney	\$59,000	
<p>Ending Fund Balance Adjustment</p> <p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>	Planning, Building and Code Enforcement Department	(\$59,000)	
Planning Development Fee Program Fund (238)		\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Public Works Development Fee Program Fund (241)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Public Works Development Fee Program - Non-Personal/Equipment (Overages) This action increases the Public Works Development Fee Program - Non-Personal/Equipment appropriation by \$32,000 because the appropriation is projected to exceed budgeted levels by year-end. The overage is primarily due to the Development Fee partners adjusting costs to the agreed upon allocation splits for shared resources that are not reflected in the budget. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.	Planning, Building and Code Enforcement Department	\$32,000	
Public Works Personal Services (Overages)/Fees, Rates, and Charges This action increases the Personal Services appropriation by \$800,000, from \$11.8 million to \$12.6 million. This increase is due to higher than anticipated activity related to utility permitting. A corresponding increase to the revenue estimate for Fees, Rates, and Charges, from \$13.8 million to \$14.6 million, is also recommended.	Public Works Department	\$800,000	\$800,000
Ending Fund Balance Adjustment This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.	Public Works Department	(\$692,933)	
Overhead This action increases the Overhead appropriation by \$660,933, from \$2.3 million to \$3.0 million, due to higher than anticipated activity levels. This action will align the budget with current collection trends for overhead reimbursements. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.	Public Works Department	\$660,933	
Public Works Development Fee Program Fund (241)		\$800,000	\$800,000

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Public Works Program Support Fund (150)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Overage)	Public Works Department	\$500,000	
<p>This action increases the Public Works Department's Non-Personal/Equipment appropriation by \$500,000, from \$969,767 to \$1,469,767, to cover additional costs incurred from elevated phone expenses, computer equipment and contractual services. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>			
Compensated Time Off (Overages)	Public Works Department	\$300,000	
<p>This action increases the Compensated Time Off appropriation by \$300,000, from \$11.6 million to \$11.9 million. As staff earns and uses compensatory time, expenditures are charged to the Compensated Time Off appropriation. During the COVID-19 pandemic, staff rarely took leave time and accumulated large balances of compensated time. Since the pandemic has ended, staff is using their leave time at a higher level than anticipated which resulted in more expenditures.</p>			
Public Works Personal Services (Vacancy Savings)	Public Works Department	(\$200,000)	
<p>This action decreases the Personal Services appropriation by \$200,000 to reflect vacancy savings. The Public Works Department has been experiencing a difficult recruiting environment in trade positions, which has led to the Department relying more frequently on contracted professional and trade services. This action reallocates vacancy savings from the Personal Services appropriation to partially offset the increases to the Department's Non-Personal/Equipment appropriation for professional and trade services contracts (Electrical/Plumbing/Technical). A corresponding increase to the Non-Personal/Equipment appropriation is recommended to offset this action.</p>			
Ending Fund Balance Adjustment	Public Works Department	(\$675,000)	
<p>This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.</p>			
Overhead	Public Works Department	\$75,000	
<p>This action increases the Overhead appropriation by \$75,000, from \$1.5 million to \$1.6 million, due to higher than anticipated activity levels in the fund from work on capital projects. This action will align budget with current collection trends for overhead reimbursement. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>			
Public Works Program Support Fund (150)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Rental Stabilization Program Fee Fund (450)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Personal Services (Overages)	Planning, Building and Code Enforcement Department	\$35,000	
<p>This action increases the Planning, Building and Code Enforcement Department's Personal Services appropriation by \$35,000 for higher than anticipated costs based on current expenses. The higher costs are primarily due to position costs that were inadvertently not included in the development of the budget. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>			
Ending Fund Balance Adjustment	Housing Department	(\$35,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Rental Stabilization Program Fee Fund (450)		\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

San José Clean Energy Operating Fund (501)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
<p>Cost of Energy</p> <p>This action increases the Cost of Energy appropriation by \$21.5 million, from \$365.0 million to \$386.5 million. Market energy prices remain high. The Community Energy Department consistently updates its energy cost and energy sales projections based on current energy market conditions. The most recent projection estimates the Cost of Energy appropriation will end the year at \$21.5 million above the Modified Budget of \$365.0 million. A corresponding increase for higher than anticipated revenue from Energy Sales and a decrease to the Ending Fund Balance are recommended to offset this action.</p>	Community Energy Department	\$21,500,000	
<p>Fees, Rates, and Charges (Energy Sales)</p> <p>This action increases the estimate for Fees, Rates, and Charges by \$10.6 million, from \$505.9 million to \$516.5 million, as Energy Sales are anticipated to exceed the 2022-2023 Modified Budget by year end. This action to recognize additional Energy Sales partially offsets an increase in Cost of Energy and creates some capacity to repay an additional \$20.0 million of SJCE's outstanding Commercial Paper debt, both actions that are also recommended in this report.</p>	Community Energy Department		\$10,600,000
<p>Debt Service - Principal - CP</p> <p>This action increases the Debt Service – Principal – CP appropriation by \$20.0 million, from \$20.0 million to \$40.0 million, to make an additional payment toward SJCE's outstanding Commercial Paper (CP) debt. In 2021, City Council approved a total CP authorization for SJCE of up to \$95.0 million, of which a total of \$60.0 million was drawn to cover SJCE's projected cash flow shortage. SJCE's financial position has improved significantly since 2021. This action repays \$20.0 million of CP by June 2023, which, when combined with the previously approved payment of \$20.0 million, brings the total CP debt payment in 2022-2023 to \$40.0 million. The balance of \$20.0 million is anticipated to be repaid in 2023-2024. A corresponding decrease to the Ending Fund Balance is recommended in this report to offset this action.</p>	Community Energy Department	\$20,000,000	

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

San José Clean Energy Operating Fund (501)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Operations and Maintenance Reserve	Community Energy Department	(\$20,000,000)	
<p>This action eliminates the Operations and Maintenance Reserve in the amount of \$20.0 million. This reserve was required as part of the credit agreement terms with Barclays Bank and was established as part of the development of the 2019-2020 Adopted Budget. The Community Energy Department has entered into a new credit agreement this year with JP Morgan Chase Bank that does not require Community Energy to maintain a reserve as part of the terms of their agreement. A corresponding increase to the Ending Fund Balance is recommended to offset this action.</p>			
Ending Fund Balance Adjustment	Community Energy Department	(\$10,900,000)	
<p>This action decreases the Ending Fund Balance to offset the actions recommended in this report.</p>			
San José Clean Energy Operating Fund (501)		\$10,600,000	\$10,600,000

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

San José-Santa Clara Treatment Plant Operating Fund (513)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Finance Department Personal Services (Overage)	Finance Department	\$15,000	
<p>This action increases the Finance Department Personal Services appropriation by \$15,000, from \$117,000 to \$132,000, as actual salary expenses exceeded the allocated budget amount for the year. A corresponding action to decrease the Ending Fund Balance is recommended in this memorandum.</p>			
Public Works Personal Services (Contract Compliance Coordinator)	Public Works Department	\$130,000	
<p>This action increases the Public Works Department's Personal Services appropriation by \$130,000. The increase is recommended to accommodate the reallocation of a Contract Compliance Coordinator position originally added in the 2022-2023 Adopted Capital Budget. After careful review and analysis of the work needed, a funding shift for the position and associated non-personal/equipment to this fund is recommended. A corresponding action to decrease the Environmental Services Department's Personal Services appropriation is recommended to offset this action.</p>			
Office of the City Attorney Personal Services (Overage)	Office of the City Attorney	\$63,000	
<p>This action increases the Office of the City Attorney's Personal Services appropriation by \$63,000 to provide funding for higher than anticipated costs based on current expenses. Additional legal support was necessary in the San José-Santa Clara Treatment Plant Operating Fund.</p>			
ESD Personal Services (Vacancy Savings)	Environmental Services Department	(\$143,000)	
<p>This action decreases the Personal Services appropriation by \$143,000, from \$62.0 million to \$61.9 million, to reflect vacancy savings. It is recommended that these savings be used to offset the recommended funding shift of a Contract Compliance Coordinator position and associated Non-Personal/Equipment funding as discussed elsewhere in this memorandum.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	(\$78,000)	
<p>This action decreases the Ending Fund Balance to offset the recommended actions in this memorandum.</p>			

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

San José-Santa Clara Treatment Plant Operating Fund (513)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Contract Compliance Coordinator)	Public Works Department	\$13,000	

This action increases the Public Works Department's Non-Personal/Equipment appropriation by \$13,000. The increase is recommended to accommodate the reallocation of a Contract Compliance Coordinator position and associated non-personal/equipment funding originally added in the 2022-2023 Adopted Capital Budget. After careful review and analysis of the work needed, a funding shift for the position and associated non-personal/equipment to this fund is recommended. A corresponding decrease to the Environmental Services Department's Personal Services appropriation is recommended to offset this action.

San José-Santa Clara Treatment Plant Operating Fund (513)	\$0	\$0
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Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Sewer Service And Use Charge Fund (541)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
PW Non-Personal/Equipment (Server Replacement)	Public Works Department	\$55,000	
<p>This action increases the Non-Personal/Equipment appropriation by \$55,000 to provide funding for the higher than anticipated cost for server replacement. The server is a piece of critical equipment for the Transportation and Hydraulics Services (THS) Division for running various Storm and Sanitary 1D and 2D modeling. This action is offset by an adjustment to the Ending Fund Balance recommended in this memorandum.</p>			
DOT Personal Services (Vacancy Savings)	Transportation Department	(\$202,000)	
<p>This action decreases the Transportation Department's Personal Services appropriation by \$202,000 to reflect vacancy savings and reallocates funding to the Department's Non-Personal/Equipment appropriation for temporary staff and increased water costs. Corresponding increases to the Transportation Department's Non-Personal/Equipment appropriation is recommended to offset this action.</p>			
DOT Non-Personal/Equipment (Temporary Staff)	Transportation Department	\$46,000	
<p>This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$46,000 to provide funding for temporary staff. The temporary staff was hired to backfill vacant positions in the administrative group and assist with accounting activities. A corresponding decrease to the Transportation Department's Personal Services appropriation is recommended to offset this action.</p>			
DOT Non-Personal/Equipment (Water Costs)	Transportation Department	\$156,000	
<p>This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$156,000 for increased water costs. Water is used for sanitary sewer maintenance at sewer odor control injection sites. A corresponding decrease to the Transportation Department's Personal Services appropriation is recommended to offset this action.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	(\$105,000)	
<p>This action decreases the Ending Fund Balance to offset the recommended actions in this memorandum.</p>			
Non-Personal/Equipment (Electrified Pick-Up Truck)	Transportation Department	\$50,000	
<p>This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$50,000, from \$7.7 million to \$7.8 million, for the additional cost of purchasing a replacement pickup truck that is electrified instead of a gas-powered one.</p>			
Sewer Service And Use Charge Fund (541)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

South Bay Water Recycling Operating Fund (570)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
SCVWD - Advanced Water Treatment Payment	Environmental Services Department	\$1,000,000	
<p>This action increases the SCVWD Advanced Water Treatment Payment by \$1.0 million, from \$4.0 million to \$5.0 million, in the South Bay Water Recycling Operating Fund. The annual payment to Valley Water (formerly the Santa Clara Valley Water District) is based off of sales for the year and the year-end estimate is higher than originally projected. A corresponding action to decrease the Non-Personal/Equipment appropriation is recommended to offset this action elsewhere in this memorandum.</p>			
Non-Personal/Equipment (South Bay Water Recycling Operations and Maintenance)	Environmental Services Department	(\$1,000,000)	
<p>This action decreases the Non-Personal/Equipment appropriation by \$1.0 million in the South Bay Water Recycling Fund to reflect savings in this appropriation. These savings are primarily attributed to continued project delays due to supply chain shortages and delays in ordering parts. It is recommended that these savings be reallocated to offset the higher costs for the SCVWD - Advanced Water Treatment Payment allocation.</p>			
South Bay Water Recycling Operating Fund (570)		\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Storm Sewer Operating Fund (446)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Office of the City Attorney Personal Services (Overage)	Office of the City Attorney	\$162,000	
<p>This action establishes funding for the Office of the City Attorney's Personal Services appropriation in the amount of \$162,000 to accurately reflect the projected staff work to support the Storm Sewer Operating Fund. A corresponding action to decrease the Ending Fund Balance is recommended to offset this action.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	(\$182,000)	
<p>This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.</p>			
Non-Personal/Equipment	Public Works Department	\$20,000	
<p>This action increases the Public Works Department's Non-Personal/Equipment appropriation by \$20,000, from \$48,000 to \$68,000, to reflect higher than anticipated Capital Program and Public Works Department Support Service costs related to the increased workload of Storm Sewer Capital Improvement Projects. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>			
Storm Sewer Operating Fund (446)		\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Supplemental Law Enforcement Services Fund (414)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
SLES Grant 2017-2019/Revenue from the Use of Money/Property	Police Department	\$208	\$208

This action increases the SLES Grant 2017-2019 appropriation by \$208, from \$53,074 to \$53,282, and estimate for Revenue from Use of Money/Property to recognize and allocate interest earnings received in 2022-2023. The spending plan for this grant provides Department hardware, software and technology, officer safety equipment and enhancements in investigative abilities, crime prevention, community policing, and grant administration funding. With the sunset date for eligible expenditures being June30, 2023 recognition of these interest earnings enables the Department to maximize available funding before eligibility closes.

Supplemental Law Enforcement Services Fund (414)	\$208	\$208
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Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Transient Occupancy Tax Fund (461)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
<p>Transient Occupancy Tax</p> <p>This action increases the revenue estimate for the Transient Occupancy Tax by \$6.0 million, from \$16.5 million to \$22.5 million, reflect higher than anticipated collections during 2022-2023. The Transient Occupancy Tax, along with the Convention Center Facilities District Special Tax, has outperformed initial forecasts for the duration of 2022-2023, led by higher demand for short-term lodging and higher revenue per available room (RevPar). This estimated revenue is recommended to be proportionately allocated to the Cultural Grants Reserve (\$1.5 million), San José Convention and Visitors Bureau (\$1.5 million), and transfer to the Convention and Cultural Affairs Fund (\$3.0 million) in accordance with the Municipal Code as described elsewhere in this memorandum.</p>	<p>City Manager - Office of Economic Development and Cultural Affairs</p>		\$6,000,000
<p>Cultural Grants Reserve</p> <p>This action establishes the Cultural Grants Reserve appropriation in the amount of \$1.5 million as part of a series of adjustments to allocate higher than anticipated Transient Occupancy Tax revenue in 2022-2023. The Transient Occupancy Tax, along with the Convention Center Facilities District Special Tax, has outperformed initial forecasts for the duration of 2022-2023, led by higher demand for short-term lodging and higher revenue per available room (RevPar). The additional estimated revenue (\$6.0 million) is recommended to be proportionately allocated to the Cultural Grants Reserve (\$1.5 million), San José Convention and Visitors Bureau (\$1.5 million), and transfer to the Convention and Cultural Affairs Fund (\$3.0 million) in accordance with the Municipal Code as described elsewhere in this memorandum.</p>	<p>City Manager - Office of Economic Development and Cultural Affairs</p>	\$1,500,000	

Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Transient Occupancy Tax Fund (461)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
San José Convention and Visitors Bureau	City Manager - Office of Economic Development and Cultural Affairs	\$1,500,000	
<p>This action increases the San José Convention and Visitors Bureau appropriation by \$1.5 million, from \$4.8 million to \$6.3 million, as part of a series of adjustments to allocate higher than anticipated Transient Occupancy Tax revenue in 2022-2023. The Transient Occupancy Tax, along with the Convention Center Facilities District Special Tax, has outperformed initial forecasts for the duration of 2022-2023, led by higher demand for short-term lodging and higher revenue per available room (RevPar). The additional estimated revenue (\$6.0 million) is recommended to be proportionately allocated to the Cultural Grants Reserve (\$1.5 million), San José Convention and Visitors Bureau (\$1.5 million), and transfer to the Convention and Cultural Affairs Fund (\$3.0 million) in accordance with the Municipal Code as described elsewhere in this memorandum.</p>			
Transfer to the Convention and Cultural Affairs Fund	City Manager - Office of Economic Development and Cultural Affairs	\$3,000,000	
<p>This action increases the Transfer to the Convention and Cultural Affairs Fund by \$3.0 million, from \$9.1 million to \$12.1 million, as part of a series of adjustments to allocate higher than anticipated Transient Occupancy Tax revenue in 2022-2023. The Transient Occupancy Tax, along with the Convention Center Facilities District Special Tax, has outperformed initial forecasts for the duration of 2022-2023, led by higher demand for short-term lodging and higher revenue per available room (RevPar). The additional estimated revenue (\$6.0 million) is recommended to be proportionately allocated to the Cultural Grants Reserve (\$1.5 million), San José Convention and Visitors Bureau (\$1.5 million), and transfer to the Convention and Cultural Affairs Fund (\$3.0 million) in accordance with the Municipal Code as described elsewhere in this memorandum.</p>			
Transient Occupancy Tax Fund (461)		\$6,000,000	\$6,000,000

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Vehicle Maintenance And Operations Fund (552)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Overage)/Transfers and Reimbursements	Public Works Department	\$600,000	\$600,000

This action increases the Non-Personal/Equipment appropriation to the Public Works Department by \$600,000, from \$2.8 million to \$3.4 million, and the corresponding revenue estimate for Transfers and Reimbursements to reflect higher expenses from contractual services, labor, parts and large repairs to City fleet assets and fueling infrastructure.

Vehicle Maintenance And Operations Fund (552)	\$600,000	\$600,000
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Special Funds Recommended Budget Adjustments Summary 2022-2023 Year End Adjustments

Water Utility Fund (515)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Banking Services	Finance Department	\$30,000	
<p>This action increases the Banking Services appropriation by \$30,000, from \$240,000 to \$270,000, due to a higher than anticipated volume of service fees. These fees are based on the number of transactions processed by the City in-person or via the online payment system for utility services. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>			
Fees, Rates, and Charges (Water Sales)	Environmental Services Department		(\$2,300,000)
<p>This action decreases the estimate for Revenue from Fees, Rates and Charges for water sales by \$2.3 million, from \$63.5 million to \$61.2 million, in the Water Utility Fund. Continued water conservation efforts coupled with higher than anticipated rain flows have considerably decreased the demand for potable water in the second half of 2022-2023 and are expected to continue into 2023-2024, resulting in a decrease of revenue from lower water usage of approximately \$1.5 million. In addition, due to non-payment from Water Utility customers (the current delinquency of 180+ days is over \$2.5 million), an adjustment to the Bad Debt Reserve will be made to this fund thus impacting the revenues for water sales. A corresponding action to decrease the Ending Fund Balance is recommended to offset this action.</p>			
ESD Personal Services (Overage)	Environmental Services Department	\$300,000	
<p>This action increases the Personal Services appropriation by \$300,000 in the Water Utility Fund due to unanticipated overtime costs related to maintenance and response activities, as well as a lower than anticipated vacancy rate. A corresponding action to decrease the Non-Personal/Equipment appropriation is recommended to offset this action elsewhere in this memorandum.</p>			
ESD Non-Personal/Equipment (Municipal Water System Operations and Maintenance)	Environmental Services Department	(\$300,000)	
<p>This action decreases the Non-Personal/Equipment appropriation by \$300,000 in the Water Utility Fund to reflect savings in this appropriation. It is recommended that these savings be reallocated to offset the recommended adjustment to the Personal Services appropriation action that is recommended above.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	(\$2,330,000)	
<p>This action decreases the Ending Fund Balance to offset the recommended actions in this memorandum.</p>			
Water Utility Fund (515)		(\$2,300,000) (\$2,300,000)	

**Special Funds Recommended Budget Adjustments Summary
2022-2023 Year End Adjustments**

Workforce Development Fund (290)

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
<p>SJ Works (Shipt)/Other Revenue</p> <p>This action establishes the SJ Works (Shipt) appropriation in the amount of \$21,250 and increases the corresponding estimate for Other Revenue in an equivalent amount to reflect a grant received by work2future from Shipt, Inc. The grant funds support paid internships for work experience programming coordinated through San Jose Works.</p>	<p>City Manager - Office of Economic Development and Cultural Affairs</p>	\$21,250	\$21,250
<p>SJ Works (Wells Fargo)/Other Revenue</p> <p>This action increases the SJ Works (Wells Fargo) appropriation by \$21,250, from \$7,500 to \$28,750, and increases the corresponding estimate for Other Revenue in an equivalent amount to reflect additional grant funding received by work2future in 2022-2023 from Wells Fargo Bank. The grant funds support paid internships for work experience programming coordinated through San Jose Works.</p>	<p>City Manager - Office of Economic Development and Cultural Affairs</p>	\$21,250	\$21,250
		\$42,500	\$42,500
Workforce Development Fund (290)			

Capital Funds Recommended Budget Adjustments Summary 2022-2023 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Construction Excise Tax Fund (465)			
Bicycle and Pedestrian Facilities	Transportation	\$(306,000)	
<p>This action decreases the Bicycle and Pedestrian Facilities appropriation by \$306,000, from \$1.6 million to \$1.3 million and reallocates the funding to the Transportation Fund for Clean Air (TFCA) grant-funded Bicycle and Pedestrian Facilities project. This action enables staff to track separately the Transportation Development Act grant-funded Bicycle and Pedestrian Facilities projects from Bicycle and Pedestrian Facilities projects funded by TFCA grants. A corresponding action to establish the Bicycle and Pedestrian Facilities (TFCA) appropriation is recommended to offset this action.</p>			
Bicycle and Pedestrian Facilities (TFCA)	Transportation	\$306,000	
<p>This action establishes the Bicycle and Pedestrian Facilities (TFCA) appropriation in the amount of \$306,000. This project separates the funding for Transportation Fund for Clean Air (TFCA) grant-funded and Transportation Development Act grant-funded Bicycle and Pedestrian Facilities projects. A corresponding action to decrease the Bicycle and Pedestrian Facilities appropriation is recommended to offset this action.</p>			
Pavement Maintenance - SB1 Road Repair and Accountability Act 2017	Transportation	\$6,000,000	
<p>This action increases the Pavement Maintenance - SB1 Road Repair and Accountability Act 2017 allocation by \$6.0 million, from \$39.3 million to \$45.3 million for a pavement resurfacing project on Stevens Creek and Winchester Boulevards. The City of San José is the lead agency on a pavement resurfacing project on Stevens Creek Boulevard and Winchester Boulevard, which both lie along common boundaries with portions of the street going through both San José and Santa Clara City limits. The project consists of resurfacing/rehabilitating approximately 8.2 miles of Stevens Creek Boulevard and Winchester Boulevard. The project will include removing and replacing areas of failed pavement, utility adjustments, striping, and replacement of inductive loops. The City of San José will be reimbursed for the portion of the project within the Santa Clara City limits through a cost-sharing agreement with the City of Santa Clara. The project is expected to be completed in Summer 2023. A corresponding increase to the estimate for Revenue from Local Agencies to recognize the revenue from the City of Santa Clara is recommended to offset this action.</p>			

Capital Funds Recommended Budget Adjustments Summary 2022-2023 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Construction Excise Tax Fund (465)			
Revenue from Local Agencies (Pavement Maintenance - SB1 Road Repair and Accountability Act 2017)	Transportation		\$6,000,000
<p>This action increases the estimate for Revenue from Local Agencies by \$6.0 million, from \$66.8 million to \$72.8 million, to recognize revenue from the City of Santa Clara from a cost-sharing agreement that will reimburse the City of San José for pavement resurfacing within Santa Clara City limits as part of a joint project between the City of San José and City of Santa Clara to resurface/rehabilitate approximately 8.2 miles of Stevens Creek Boulevard and Winchester Boulevard. A corresponding increase to the Pavement Maintenance - SB1 Road Repair and Accountability Act 2017 allocation is recommended to offset this action.</p>			
Construction Excise Tax Fund (465) TOTAL		\$6,000,000	\$6,000,000
Council District 7 Construction and Conveyance Tax Fund (385)			
Ending Fund Balance Adjustment	Finance	\$206,000	
<p>This action increases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Rocksprings Park Improvements	Parks, Recreation and Neighborhood Services	\$(206,000)	
<p>This action reduces the Rocksprings Park Improvements appropriation by \$206,000, from \$266,000 to \$60,000. As the project scope was defined to only include renovations to the playground and basketball court, it was determined funding of only \$60,000 will be needed to complete the project. A corresponding action to increase the Ending Fund Balance is recommended in this memorandum.</p>			
Council District 7 Construction and Conveyance Tax Fund (385) TOTAL			
Fire Construction and Conveyance Tax Fund (392)			
Capital Project Management	Fire	\$22,000	
<p>This action increases the Capital Project Management appropriation by \$22,000, from \$784,000 to \$806,000, to address a projected overage in personal services costs for capital projects managed by the Fire Department and funded by the Fire Construction and Conveyance (C&C) Tax Fund. The Capital Project Management appropriation supports partial allocations of multiple Fire Department positions that are involved with the planning, development, and delivery of projects programmed in the Public Safety Capital Improvement Program. Corresponding personal services costs are currently projected to exceed budgeted levels by the end of the fiscal year, primarily due to higher than anticipated overhead costs. This adjustment will ensure that sufficient funding is available for the final pay period in 2022-2023. A corresponding action to decrease the Ending Fund Balance is recommended in this memorandum.</p>			

Capital Funds Recommended Budget Adjustments Summary 2022-2023 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Fire Construction and Conveyance Tax Fund (392)			
Ending Fund Balance Adjustment	Finance	\$(22,000)	
This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.			
Fire Construction and Conveyance Tax Fund (392) TOTAL			
General Purpose Parking Capital Fund (559)			
Ending Fund Balance Adjustment	Finance	\$48,000	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum			
Public Art Allocation	Office of Economic Development	\$(48,000)	
This action decreases the Public Art Allocation by \$48,000, from \$90,000 to \$42,000, for prior public art funds applied to the Garage Facade Project. Initially, the project was considered a construction project and, therefore, eligible to be included in the calculation for public art. However, it was recently determined that this is a maintenance project since it replaces an existing facade at a City-owned garage and is not eligible to be included in the calculation for public art. This action removes the public art funds for the project from the General Purpose Parking Capital Fund's public art allocation. A corresponding increase to the Ending Fund Balance is recommended to offset this action.			
General Purpose Parking Capital Fund (559) TOTAL			
Ice Centre Expansion Bond Fund (490)			
Debt Service - Series 2020B Bonds	Finance	\$225,000	
This action establishes the Debt Service – Series 2020B appropriation in the amount of \$225,000 to ensure that all interest earnings from Ice Centre Expansion bond proceeds are correctly allocated to pay debt service obligations. It is estimated that the final interest earnings for 2022-2023 on the Ice Centre Expansion bond proceeds will total approximately \$225,000. Any interest earned on the bond proceeds must be used to pay debt service obligations. This action is part of a series of actions to close out the Ice Centre Expansion Bond Fund. A corresponding action to increase the estimate for Revenue from the Use of Money and Property (Interest) is recommended elsewhere in this memorandum.			

Capital Funds Recommended Budget Adjustments Summary 2022-2023 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ice Centre Expansion Bond Fund (490)			
Debt Service - Series 2020B Bonds	Finance	\$354	
<p>This action establishes the Debt Service - Series 2020B Bonds appropriation in the amount of \$354 as part of the closeout process of the Ice Centre Expansion Bond Fund. As part of the closeout of this fund, and completion of the Fourth Expansion of the Ice Centre, any of the remaining bond proceeds must be used to pay debt service obligations. The 2022-2023 Modified Budget includes an estimated Ending Fund Balance of \$354 that represents the remaining balance of bond proceeds within the fund. This action is part of a series of actions to close out the Ice Centre Expansion Bond Fund. A corresponding action to decrease Ending Fund Balance is recommended elsewhere in this memorandum.</p>			
Debt Service - Series 2020B Bonds	Finance	\$1,610,000	
<p>This action establishes the Debt Service – Series 2020B appropriation in the amount of \$1.6 million as part of the closeout process of the Ice Centre Expansion Bond Fund. After the reimbursement of all construction costs related to the Fourth Expansion of the Ice Centre, there is a remaining balance of \$1.6 million in bond proceeds. Any remaining bond proceeds must be used to pay debt service obligations. During the development of the 2022-2023 Adopted Capital Budget, all costs associated with the Fourth Expansion of the Ice Centre were allocated to the Ice Centre Expansion appropriation until final closeout actions were determined. This action is part of a series of actions to close out the Ice Centre Expansion Bond Fund. A corresponding action to decrease the Ice Centre Expansion appropriation is recommended elsewhere in this memorandum.</p>			
Ending Fund Balance Adjustment	Finance	\$(354)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Ice Centre Expansion	Public Works	\$(100,000)	
<p>This action decreases the Ice Centre Expansion appropriation by \$100,000, from \$21.1 million to \$21.0 million, and reallocates the funding for a Transfer to the General Fund. Pursuant to the Agreement for the Fourth Expansion of the Ice Centre of San José, the City is entitled to collect additional fees since the project went beyond the proposed completion date of August 2022. The City and Sharks Ice, LLC agreed on a lump sum fee of \$100,000 to be covered through bond proceeds deposited into the Ice Centre Expansion Bond Fund. During the development of the 2022-2023 Adopted Capital Budget, all costs associated with the Fourth Expansion of the Ice Centre were allocated to the Ice Centre Expansion appropriation until final closeout actions were determined. This action is part of a series of actions to close out this project and the Ice Centre Expansion Bond Fund. A corresponding action to increase the Transfer to the General Fund appropriation is recommended elsewhere in this memorandum.</p>			

Capital Funds Recommended Budget Adjustments Summary 2022-2023 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Ice Centre Expansion Bond Fund (490)			
Ice Centre Expansion	Public Works	\$(1,610,000)	
<p>This action decreases the Ice Centre Expansion appropriation by \$1.6 million, from \$21.1 million to \$19.5 million, and reallocates the funding to the Debt Service – Series 2020B Bonds appropriation. After the reimbursement of all construction costs related to the Fourth Expansion of the Ice Centre, there is a remaining balance of \$1.6 million in bond proceeds. Any remaining bond proceeds must be used to pay debt service obligations. During the development of the 2022-2023 Adopted Capital Budget, all costs associated with the Fourth Expansion of the Ice Centre were allocated to the Ice Centre Expansion appropriation until final closeout actions were determined. This action is part of a series of actions to close out this project and the Ice Centre Expansion Bond Fund. A corresponding action to increase the Debt Service – Series 2020B Bonds appropriation is recommended elsewhere in this memorandum.</p>			
Revenue from the Use of Money and Property (Interest)	Finance		\$225,000
<p>This action establishes the estimate for Revenue from the Use of Money and Property (Interest) in the amount of \$225,000 to account for interest earnings in the Ice Centre Expansion Bond Fund in 2022-2023. It is estimated that the final interest earnings for 2022-2023 on the Ice Centre Expansion bond proceeds will total approximately \$225,000. Any interest earned on the bond proceeds must be used to pay debt service obligations. This action is part of a series of actions to close out the Ice Centre Expansion Bond Fund. A corresponding action to increase the Debt Service – Series 2020B appropriation is recommended elsewhere in this memorandum.</p>			
Transfer to the General Fund	Finance	\$100,000	
<p>This action establishes a Transfer to the General Fund in the amount \$100,000 to reimburse the City for costs associated with the Fourth Expansion of the Ice Centre. Pursuant to the Agreement for the Fourth Expansion of the Ice Centre of San José, the City is entitled to collect additional fees since the project went beyond the proposed completion date of August 2022. The City and Sharks Ice, LLC agreed on a lump sum fee of \$100,000 to be covered through bond proceeds deposited into the Ice Centre Expansion Bond Fund. This action is part of a series of actions to close out the Ice Centre Expansion Bond Fund. A corresponding action to decrease the Ice Centre Expansion appropriation is recommended elsewhere in this memorandum.</p>			
Ice Centre Expansion Bond Fund (490) TOTAL		\$225,000	\$225,000

Capital Funds Recommended Budget Adjustments Summary 2022-2023 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Major Collectors and Arterials Fund (421)			
10th & 11th Transit Boarding Islands	Transportation	\$(495,000)	
<p>This action reallocates funding in the amount of \$495,000 from the 10th and 11th Transit Boarding Islands appropriation to the Bicycle and Pedestrian Facilities appropriation. The project is partially funded by a Transportation Development Act (TDA) grant. TDA projects are typically included in the Bicycle and Pedestrian Facilities appropriation, and reallocating these funds to that appropriation will help track TDA grant-related expenses and comply with audit regulations. The Bicycle and Pedestrian Facilities appropriation is recommended to be established in the same amount to offset this action.</p>			
Bicycle and Pedestrian Facilities	Transportation	\$495,000	
<p>This action establishes the Bicycle and Pedestrian Facilities appropriation by \$495,000, from \$1.6 million to \$2.1 million for the 10th and 11th Transit Boarding Islands appropriation, which is partially funded by a Transportation Development Act (TDA) grant. This appropriation is typically used for TDA funded projects, and the funds are being reallocated from the 10th and 11th Transit Boarding Island appropriation to better track grant-related expenses and comply with audit regulations.</p>			
Major Collectors and Arterials Fund (421) TOTAL			
Subdivision Park Trust Fund (375)			
Future PDO / PIO Projects Reserve	Parks, Recreation and Neighborhood Services	\$(55,000)	
<p>This action decreases the Future PDO/PIO Projects Reserve to offset the action recommended in this memorandum</p>			
Northside Community Center Electrical Improvements	Parks, Recreation and Neighborhood Services	\$55,000	
<p>This action establishes the Northside Community Center Electrical Improvements project totaling \$55,000 to fund urgent lighting improvements at Northside Community Center. The current lighting fixtures are not level with the sidewalk, which is causing a safety hazard. The proposed lighting project will install new energy efficient lights at the community center. A corresponding recommendation to decrease the Future PDO/PIO Projects Reserve is recommended in this memorandum.</p>			
Subdivision Park Trust Fund (375) TOTAL			

**General Fund
Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year End Adjustments**

Department/Proposal		USE		SOURCE		Beg Fund Balance	NET COST
		Personal Services	Non-Personal/Equipment	Total Use	Revenue		
DEPARTMENTAL EXPENSES							
Office of the City Attorney							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Outside Counsel)	-	450,000	450,000	-	-	450,000
	Personal Services (Overage)	75,000	-	75,000	-	-	75,000
Office of the City Clerk							
Required Technical-Rebalancing Actions	Personal Services (Vacancy Savings)	(98,000)	-	(98,000)	-	-	(98,000)
	Non-Personal/Equipment (Interpretation Services, Software)	-	98,000	98,000	-	-	98,000
Office of the City Manager							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Reallocation to Public Works Department for City Hall Office Renovation)	-	(75,000)	(75,000)	-	-	(75,000)
Finance Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Recruitment & Temporary Staffing)	-	130,000	130,000	-	-	130,000
	Non-Personal/Equipment (Legal Fees)	-	50,000	50,000	-	-	50,000
	Personal Services (Vacancy Savings)	(180,000)	-	(180,000)	-	-	(180,000)
	Non-Personal/Equipment (Disaster Cost Recovery Consulting Services)	-	350,000	350,000	-	-	350,000
Fire Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Vehicle Operations & Maintenance)	-	300,000	300,000	-	-	300,000
	Personal Service (Overage)	1,600,000	-	1,600,000	-	-	1,600,000
Fire Department							
Grants-Reimbursements-Fees	Personal Services/Revenue from State of California (Strike Team Reimbursement)	2,195,120	-	2,195,120	2,195,120	-	-
	Non-Personal/Equipment/Revenue from State of California (Strike Team Reimbursement)	-	393,945	393,945	393,945	-	-
	Personal Services/Revenue from Federal Government (TaskForce 3 Meetings/Trainings)	13,974	-	13,974	13,974	-	-

**General Fund
Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year End Adjustments**

Department/Proposal	USE		SOURCE		Beg Fund Balance	NET COST	
	Personal Services	Non-Personal/Equipment	Total Use	Revenue			
DEPARTMENTAL EXPENSES							
Information Technology Department							
Clean-Up Actions		Tech Adjust: Non-Personal/Equipment (Reallocated to Development Fee Program - Shared Resources Non-Personal Equipment)	-	(1,560)	(1,560)	-	(1,560)
		Tech Adjust: Development Fee Program - Shared Resources Non-Personal/Equipment (Reallocated from Non-Personal/Equipment)	-	1,560	1,560	-	1,560
Mayor & City Council							
Grants-Reimbursements-Fees		Council District #03/Other Revenue (Sponsorship)	5,299	-	5,299	5,299	-
		Council District #05/Other Revenue (Sponsorship)	5,000	-	5,000	5,000	-
		Council District #10/Other Revenue (Sponsorship)	3,500	-	3,500	3,500	-
Parks, Recreation and Neighborhood Services Department							
Grants-Reimbursements-Fees		Non-Personal/Equipment/Revenue From Local Agencies (San José Recreation Preschool Program Grant)	-	5,000	5,000	5,000	-
Planning, Building and Code Enforcement Department							
Required Technical-Rebalancing Actions		Personal Services (Vacancy Savings)	(175,000)	-	(175,000)	-	(175,000)
		Non-Personal/Equipment (Hazardous Materials Contractual Services)	-	175,000	175,000	-	175,000
Police Department							
Required Technical-Rebalancing Actions		Personal Services (Background Investigators Temporary Staffing Support)	75,000	-	75,000	-	75,000
		Non-Personal/Equipment (Hazardous Disposal - Bomb Response)	-	50,200	50,200	-	50,200
		Non-Personal/Equipment (Police Helicopter Engine Overhaul)	-	700,000	700,000	-	700,000
		Personal Services (Overage)	5,000,000	-	5,000,000	-	5,000,000

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year End Adjustments

Department/Proposal		USE		SOURCE		NET COST	
		Personal Services	Non-Personal/Equipment	Total Use	Revenue	Beg Fund Balance	
DEPARTMENTAL EXPENSES							
Police Department	Personal Services/Revenue from Federal Government (The United States Capitol Police)	72,750	-	72,750	72,750	-	-
Grants-Reimbursements-Fees	Personal Services/Revenue from Local Agencies (Child Advocacy Center)	16,361	-	16,361	16,361	-	-
	Non-Personal/Equipment/Fees, Rates, and Charges (Temporary Board Ups)	-	150,000	150,000	150,000	-	-
	Personal Services/Fees, Rates, and Charges (Billable Festivals)	60,715	-	60,715	60,715	-	-
	Personal Services/Revenue from Local Agencies (Stream Stewardship Law Enforcement Program)	20,000	-	20,000	20,000	-	-
Police Department	Tech Adjust: Personal Services (Salary and Benefit to Overtime Reallocation of \$11.5 million)	-	-	-	-	-	-
Clean-Up Actions							
Public Works Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Overages)	-	2,400,000	2,400,000	-	-	2,400,000
Transportation Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Electricity Costs)	-	300,000	300,000	-	-	300,000
	Non-Personal/Equipment (Red Light Running Cameras Pilot Program)	-	(171,000)	(171,000)	-	-	(171,000)
	Personal Services (Red Light Running Cameras Pilot Program)	171,000	-	171,000	-	-	171,000
	Personal Services (Vacancy Savings)	(150,000)	-	(150,000)	-	-	(150,000)
	Non-Personal/Equipment (City-Generated Tow Services)	-	(175,000)	(175,000)	-	-	(175,000)
DEPARTMENTAL EXPENSES TOTAL							
		8,710,719	5,131,145	13,841,864	2,941,664	-	10,900,200

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year End Adjustments

Department/Proposal	USE		SOURCE		NET COST		
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance		
CITY-WIDE EXPENSES							
Required Technical-Rebalancing Actions	City Dues/Memberships	-	42,000	42,000	-	-	42,000
	Workers' Compensation Claims - PRNS	-	(450,000)	(450,000)	-	-	(450,000)
	Property Tax Administration Fee	-	7,000	7,000	-	-	7,000
	Workers' Compensation Claims - Public Works	-	250,000	250,000	-	-	250,000
	Workers' Compensation Claims - Other Departments	-	(250,000)	(250,000)	-	-	(250,000)
	Workers' Compensation Claims - Fire	-	1,500,000	1,500,000	-	-	1,500,000
	Recovery Foundation and Drive to Digital - Effective Teams	-	(298,000)	(298,000)	-	-	(298,000)
	Recovery Foundation and Drive to Digital - Safe Workplace	-	(52,000)	(52,000)	-	-	(52,000)
	Measure E - 30% Low-Income Households	-	247,500	247,500	-	-	247,500
	City-Generated Tow Services Program	-	655,000	655,000	-	-	655,000
Grants-Reimbursements-Fees	Library Grants/Revenue from State of California (Outdoor Exploration Parks Pass)	-	19,562	19,562	19,562	-	-
	Santa Clara County Homeless Encampment Cleanup/Revenue from Local Agencies	-	225,000	225,000	225,000	-	-
	Diridon Station Area Development Planning/Other Revenue	-	(848,150)	(848,150)	(848,150)	-	-
	Library Grants/Revenue from State of California (Lunch at the Library)	-	10,197	10,197	10,197	-	-
	Cash for Trash 2021-2024/Revenue from Local Agencies	-	73,323	73,323	120,000	-	(46,677)

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year End Adjustments

Department/Proposal	USE		SOURCE		NET COST	
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance	
CITY-WIDE EXPENSES						
Urban Areas Security Initiative Grant - Fire 2020/Revenue from Federal Government	-	(82,170)	(82,170)	(82,170)	-	-
SJPL Foundation Grants/Other Revenue	-	147,626	147,626	147,626	-	-
Diridon Station Area Development Planning - Electric Microgrid/Other Revenue	-	(323,139)	(323,139)	(323,139)	-	-
Assistance to Firefighters Grant - COVID-19 Supplemental 2020/Revenue from Federal Government	-	(126,305)	(126,305)	(126,305)	-	-
Hazardous Materials Consent Judgment/Revenue from Local Agencies	-	75,000	75,000	75,000	-	-
CalVIP Trauma to Triumph at Regional Medical Center Program 2020-2021/Revenue from State of California	-	81,350	81,350	81,350	-	-
Youth Reinvestment Grant/Other Revenue	-	54,697	54,697	54,697	-	-
Valley Water District Grant/Revenue from Local Agencies (Tully Road Ballfields Creek Clean-up Project)	-	63,760	63,760	63,760	-	-
Insurance Premiums/Transfers and Reimbursements	-	69,240	69,240	69,240	-	-
Internet Crimes Against Children State Grant 2021-2022/Other Revenue	-	4,050	4,050	4,050	-	-

General Fund
 Recommended Budget Adjustments and Clean-Up Actions
 2022-2023 Year End Adjustments

Department/Proposal	USE		SOURCE		NET COST	
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance	
CITY-WIDE EXPENSES						
Clean-Up Actions		Tech Adjust: Measure E - African American Cultural Center (30% LI) (Retitle from Measure E - African American Cultural Center (40% ELI))	-	-	-	-
		CITY-WIDE EXPENSES TOTAL	-	1,095,541	1,095,541	(509,282)
						-
						1,604,823

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year End Adjustments

Department/Proposal	USE		SOURCE		Beg Fund Balance	NET COST	
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue			
CAPITAL PROJECT EXPENSES							
Required Technical-Rebalancing Actions	City Hall Office Renovation	-	600,000	600,000	-	-	600,000
	Pavement Maintenance Program	-	386,000	386,000	-	-	386,000
	Fire Station 8 Garage Demolition and Site Clean-Up	-	(750,000)	(750,000)	-	-	(750,000)
	Unanticipated/Emergency Maintenance	-	(250,000)	(250,000)	-	-	(250,000)
	Local Sales Tax - PAB/PAC Phase I Elevator Modernization	-	(1,400,000)	(1,400,000)	-	-	(1,400,000)
	Ice Centre Expansion Project	-	100,000	100,000	-	-	100,000
	Capital Program and Public Works Department Support Service Costs	-	26,410	26,410	-	-	26,410
Grants-Reimbursements-Fees	Ice Centre Expansion Project/Other Revenue	-	(23,700)	(23,700)	(23,700)	-	-
	Tech Adjust: The Tech Interactive Fire Alarm System (Reallocation to The Tech Interactive Controls Module Improvements)	-	(1,075,000)	(1,075,000)	-	-	(1,075,000)
Clean-Up Actions	Tech Adjust: The Tech Interactive Controls Module Improvements (Reallocation from the Tech Interactive Fire Alarm System)	-	1,075,000	1,075,000	-	-	1,075,000
	CAPITAL PROJECTS EXPENSES TOTAL	-	(1,311,290)	(1,311,290)	(23,700)	-	(1,287,590)

General Fund
 Recommended Budget Adjustments and Clean-Up Actions
 2022-2023 Year End Adjustments

Department/Proposal	USE		SOURCE		Beg Fund Balance	NET COST
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue		
EARMARKED RESERVES						
Required Technical-Rebalancing Actions		2022-2023 Ending Fund Balance Reserve				
	-	18,275,000	18,275,000	-	-	18,275,000
	-	(450,000)	(450,000)	-	-	(450,000)
	-	(247,500)	(247,500)	-	-	(247,500)
	-	(700,000)	(700,000)	-	-	(700,000)
		EARMARKED RESERVES TOTAL				
	-	16,877,500	16,877,500	-	-	16,877,500

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year End Adjustments

Department/Proposal	USE		SOURCE		Beg Fund Balance	NET COST
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue		
REVENUE ADJUSTMENTS						
Required Technical-Rebalancing Actions	Property Tax	-	-	-	10,000,000	(10,000,000)
	Sales Tax	-	-	-	6,200,000	(6,200,000)
	Franchise Fees	-	-	-	(4,200,000)	4,200,000
	Transient Occupancy Tax	-	-	-	4,000,000	(4,000,000)
	Utility Taxes	-	-	-	6,500,000	(6,500,000)
	Business Taxes	-	-	-	1,000,000	(1,000,000)
	Use of Money/Property	-	-	-	2,500,000	(2,500,000)
	Fees, Rates and Charges (PRNS Fee Revenue)	-	-	-	(2,000,000)	2,000,000
	Transfers and Reimbursements	-	-	-	3,994,933	(3,994,933)
	Transfers and Reimbursements (From Ice Centre Expansion Bond Fund)	-	-	-	100,000	(100,000)
	REVENUE ADJUSTMENTS TOTAL	-	-	-	28,094,933	(28,094,933)
	GENERAL FUND TOTAL	8,710,719	21,792,896	30,503,615	30,503,615	-

**Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments**

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Affordable Housing Impact Fee Fund (452)									
Clean-Up and Rebudget Actions									
Housing Department	Fund Balance Reconciliation	-	-	-	(\$2,200,000)	(\$2,200,000)	-	-	(\$2,200,000)
	Housing Project Reserve (Fund Balance Reconciliation)	-	-	-	-	-	-	(\$2,200,000)	\$2,200,000
Clean-Up and Rebudget Actions TOTAL		\$0	\$0	\$0	(\$2,200,000)	(\$2,200,000)	\$0	(\$2,200,000)	\$0
Budget Adjustments									
Housing Department	Ending Fund Balance Adjustment	-	-	-	(\$500,000)	(\$500,000)	-	-	(\$500,000)
	Housing Loans and Grants (Gallup-Mesa Apartments)	-	-	\$500,000	-	\$500,000	-	-	\$500,000
Budget Adjustments Total		\$0	\$0	\$500,000	(\$500,000)	\$0	\$0	\$0	\$0
Affordable Housing Impact Fee Fund (452) TOTAL		\$0	\$0	\$500,000	(\$2,700,000)	(\$2,200,000)	\$0	(\$2,200,000)	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost	
Airport Maintenance And Operation Fund (523)									
Budget Adjustments									
Airport Department	Airline Reserve Funds Distribution	-	-	\$30,000,000	-	\$30,000,000	-	-	\$30,000,000
	Transfer from Airport Revenue Fund	-	-	-	-	\$30,000,000	-	(\$30,000,000)	
	Budget Adjustments Total	\$0	\$0	\$30,000,000	\$0	\$30,000,000	\$30,000,000	\$0	\$0
	Airport Maintenance And Operation Fund (523) TOTAL	\$0	\$0	\$30,000,000	\$0	\$30,000,000	\$30,000,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Airport Revenue Fund (521)								
Budget Adjustments								
Airport Department Transfer to Airport Maintenance and Operation Fund (Airline Reserve Funds Distribution)	-	-	\$30,000,000	-	\$30,000,000	-	-	\$30,000,000
Airline Agreement Reserve	-	-	-	(\$44,900,000)	(\$44,900,000)	-	-	(\$44,900,000)
Transfer to Airport Surplus Revenue Fund (Commercial Paper Principal and Interest Payment)	-	-	\$14,900,000	-	\$14,900,000	-	-	\$14,900,000
Budget Adjustments Total	\$0	\$0	\$44,900,000	(\$44,900,000)	\$0	\$0	\$0	\$0
Airport Revenue Fund (521)								
TOTAL	\$0	\$0	\$44,900,000	(\$44,900,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Airport Surplus Revenue Fund (524)								
Budget Adjustments								
Airport Department Commercial Paper Principal and Interest Payment	-	-	\$14,900,000	-	\$14,900,000	-	-	\$14,900,000
Transfer from Airport Revenue Fund (Commercial Paper Principal and Interest Payment)	-	-	-	-	-	\$14,900,000	-	(\$14,900,000)
Budget Adjustments Total	\$0	\$0	\$14,900,000	\$0	\$14,900,000	\$14,900,000	\$0	\$0
Airport Surplus Revenue Fund (524) TOTAL	\$0	\$0	\$14,900,000	\$0	\$14,900,000	\$14,900,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Benefits Funds - Benefit Fund (160)									
Budget Adjustments									
Human Resources Department	FICA-Medicare/Transfers and Reimbursements	-	-	\$58,500	-	\$58,500	\$58,500	-	-
	Personal Services (Overages)	\$75,000	-	-	-	\$75,000	-	-	\$75,000
	Ending Fund Balance Adjustment	-	-	-	(\$75,000)	(\$75,000)	-	-	(\$75,000)
	Healthcare Incentive Program/Other Revenue	-	-	\$214,330	-	\$214,330	\$214,330	-	-
	Wellness Program	-	-	(\$200,000)	-	(\$200,000)	-	-	(\$200,000)
	Healthcare Incentive Program	-	-	\$235,280	-	\$235,280	-	-	\$235,280
	Health Plans	-	-	(\$35,280)	-	(\$35,280)	-	-	(\$35,280)
	Budget Adjustments Total	\$75,000	\$0	\$272,830	(\$75,000)	\$272,830	\$272,830	\$0	\$0
	Benefits Funds - Benefit Fund (160) TOTAL	\$75,000	\$0	\$272,830	(\$75,000)	\$272,830	\$272,830	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Benefits Funds - Dental Insurance Fund (155)									
Budget Adjustments									
Human Resources Department	Non-Personal/Equipment (Dental Benefits)	-	\$25,000	-	-	\$25,000	-	-	\$25,000
	Ending Fund Balance Adjustment	-	-	-	(\$25,000)	(\$25,000)	-	-	(\$25,000)
	Budget Adjustments Total	\$0	\$25,000	\$0	(\$25,000)	\$0	\$0	\$0	\$0
	Benefits Funds - Dental Insurance Fund (155) TOTAL	\$0	\$25,000	\$0	(\$25,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Benefits Funds - Life Insurance Fund (156)								
Budget Adjustments								
Human Resources Department	Life Insurance Premiums/Transfers and Reimbursements	-	-	\$20,000	-	\$20,000	\$20,000	-
Budget Adjustments Total		\$0	\$0	\$20,000	\$0	\$20,000	\$20,000	\$0
Benefits Funds - Life Insurance Fund (156) TOTAL		\$0	\$0	\$20,000	\$0	\$20,000	\$20,000	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Building Development Fee Program Fund (237)									
Budget Adjustments									
Office of the City Attorney	Office of the City Attorney Personal Services (Overage)	\$12,000	-	-	-	\$12,000	-	-	\$12,000
Planning, Building and Code Enforcement Department	Ending Fund Balance Adjustment	-	-	-	(\$12,000)	(\$12,000)	-	-	(\$12,000)
Budget Adjustments Total		\$12,000	\$0	\$0	(\$12,000)	\$0	\$0	\$0	\$0
Building Development Fee Program Fund (237) TOTAL		\$12,000	\$0	\$0	(\$12,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Building Homes and Jobs Act Fund (456)									
Budget Adjustments									
Housing									
Department	Ending Fund Balance Adjustment	-	-	-	(\$275,669)	(\$275,669)	-	-	(\$275,669)
	Housing Department Personal Services (Overage)	\$275,669	-	-	-	\$275,669	-	-	\$275,669
	Budget Adjustments Total	\$275,669	\$0	\$0	(\$275,669)	\$0	\$0	\$0	\$0
	Building Homes and Jobs Act Fund (456) TOTAL	\$275,669	\$0	\$0	(\$275,669)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Citywide Planning Fee Program Fund (239)									
Budget Adjustments									
Planning, Building and Code Enforcement Department	PBCE Personal Services (Vacancy Savings)	(\$10,000)	-	-	-	(\$10,000)	-	-	(\$10,000)
	Development Fee Program - Shared Resources: Non-Personal/Equipment (Overages)	-	\$10,000	-	-	\$10,000	-	-	\$10,000
	Budget Adjustments Total	(\$10,000)	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
	Citywide Planning Fee Program Fund (239) TOTAL	(\$10,000)	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Community Development Block Grant Fund (441)									
Clean-Up and Rebudget Actions									
Housing Department	Fund Balance Reconciliation	-	-	-	\$9,100	\$9,100	-	\$9,100	-
Clean-Up and Rebudget Actions TOTAL		\$0	\$0	\$0	\$9,100	\$9,100	\$0	\$9,100	\$0
Budget Adjustments									
Office of the City Attorney	Legal Services (Overage)	-	-	\$9,000	-	\$9,000	-	-	\$9,000
Housing Department	Ending Fund Balance Adjustment	-	-	-	(\$9,000)	(\$9,000)	-	-	(\$9,000)
Budget Adjustments Total		\$0	\$0	\$9,000	(\$9,000)	\$0	\$0	\$0	\$0
Community Development Block Grant Fund (441) TOTAL		\$0	\$0	\$9,000	\$100	\$9,100	\$0	\$9,100	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Community Facilities District No. 14 (Raleigh-Charlotte) Fund (379)									
Budget Adjustments									
Transportation									
Department	Ending Fund Balance Adjustment	-	-	-	(\$29,000)	(\$29,000)	-	-	(\$29,000)
	Non-Personal/Equipment (Water Costs and Contractual Services)	-	\$29,000	-	-	\$29,000	-	-	\$29,000
	Budget Adjustments Total	\$0	\$29,000	\$0	(\$29,000)	\$0	\$0	\$0	\$0
	Community Facilities District No. 14 (Raleigh-Charlotte) Fund (379) TOTAL	\$0	\$29,000	\$0	(\$29,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Community Facilities District No. 16 (Raleigh-Coronado) Fund (344)									
Budget Adjustments									
Transportation Department	Ending Fund Balance Adjustment	-	-	-	(\$8,000)	(\$8,000)	-	-	(\$8,000)
	Non-Personal/Equipment (Water Costs)	-	\$8,000	-	-	\$8,000	-	-	\$8,000
	Budget Adjustments Total	\$0	\$8,000	\$0	(\$8,000)	\$0	\$0	\$0	\$0
	Community Facilities District No. 16 (Raleigh-Coronado) Fund (344) TOTAL	\$0	\$8,000	\$0	(\$8,000)	\$0	\$0	\$0	\$0

**Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments**

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Community Facilities District No. 17 (Capitol Expy – Evergreen Place) (496)									
Budget Adjustments									
Transportation Department	Ending Fund Balance Adjustment	-	-	-	(\$9,000)	(\$9,000)	-	-	(\$9,000)
	Non-Personal/Equipment (Contractual Services)	-	\$9,000	-	-	\$9,000	-	-	\$9,000
	Budget Adjustments Total	\$0	\$9,000	\$0	(\$9,000)	\$0	\$0	\$0	\$0
	Community Facilities District No. 17 (Capitol Expy – Evergreen Place) (496) TOTAL	\$0	\$9,000	\$0	(\$9,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Convention and Cultural Affairs Fund (536)								
Budget Adjustments								
City Manager -								
Office of Economic Development and Cultural Affairs	Transfers and Reimbursements (Transfer from the Transient Occupancy Tax Fund)	-	-	-	-	-	\$3,000,000	-\$3,000,000
	Convention Facilities Operations	-	-	\$933,000	-	\$933,000	-	\$933,000
	CVB Marketing Services	-	-	(\$1,300,000)	-	(\$1,300,000)	-	(\$1,300,000)
	Ending Fund Balance Adjustment	-	-	-	\$3,367,000	\$3,367,000	-	\$3,367,000
	Budget Adjustments Total	\$0	\$0	(\$367,000)	\$3,367,000	\$3,000,000	\$3,000,000	\$0
	Convention and Cultural Affairs Fund (536) TOTAL	\$0	\$0	(\$367,000)	\$3,367,000	\$3,000,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Convention Center Facilities District Revenue Fund (791)									
Budget Adjustments									
Finance	Convention Center Facilities								
Department	District Special Tax	-	-	-	-	-	\$4,000,000	-	(\$4,000,000)
	Ending Fund Balance Adjustment	-	-	-	\$4,000,000	\$4,000,000	-	-	\$4,000,000
	Budget Adjustments Total	\$0	\$0	\$0	\$4,000,000	\$4,000,000	\$4,000,000	\$0	\$0
	Convention Center Facilities District Revenue Fund (791)								
	TOTAL	\$0	\$0	\$0	\$4,000,000	\$4,000,000	\$4,000,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Coronavirus Relief Fund (401)									
Budget Adjustments									
Finance									
Department	COVID-19 Personal Services	-	-	\$29,032	-	\$29,032	-	-	\$29,032
	Ending Fund Balance Adjustment	-	-	-	(\$29,032)	(\$29,032)	-	-	(\$29,032)
	Budget Adjustments Total	\$0	\$0	\$29,032	(\$29,032)	\$0	\$0	\$0	\$0
	Coronavirus Relief Fund (401)								
	TOTAL	\$0	\$0	\$29,032	(\$29,032)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Downtown Property And Business Improvement District Fund (302)									
Budget Adjustments									
Public Works Department	Public Works Personal Services (Public Works Downtown Property and Business Improvement District Support)	\$10,000	-	-	-	\$10,000	-	-	\$10,000
Transportation Department	Ending Fund Balance Adjustment	-	-	-	(\$10,000)	(\$10,000)	-	-	(\$10,000)
Budget Adjustments Total		\$10,000	\$0	\$0	(\$10,000)	\$0	\$0	\$0	\$0
Downtown Property And Business Improvement District Fund (302) TOTAL		\$10,000	\$0	\$0	(\$10,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Emergency Reserve Fund (406)									
Budget Adjustments									
Finance Department	Recovery Foundation and Drive to Digital - Recovery Management, Coordination & Compliance	-	-	\$100,000	-	\$100,000	-	-	\$100,000
	Ending Fund Balance Adjustment	-	-	-	(\$100,000)	(\$100,000)	-	-	(\$100,000)
	Budget Adjustments Total	\$0	\$0	\$100,000	(\$100,000)	\$0	\$0	\$0	\$0
	Emergency Reserve Fund (406)								
	TOTAL	\$0	\$0	\$100,000	(\$100,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Gas Tax Maintenance And Construction Fund - 1943 (409)									
Budget Adjustments									
General Fund	Transfer to the General Fund/Gas								
Revenue	Tax Revenue	-	-	\$1,900,000	-	\$1,900,000	\$1,900,000	-	-
Budget Adjustments Total		\$0	\$0	\$1,900,000	\$0	\$1,900,000	\$1,900,000	\$0	\$0
Gas Tax Maintenance And Construction Fund - 1943 (409)									
TOTAL		\$0	\$0	\$1,900,000	\$0	\$1,900,000	\$1,900,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Gas Tax Maintenance And Construction Fund - 1964 (410)									
Budget Adjustments									
General Fund	Transfer to the General Fund/Gas								
Revenue	Tax Revenue	-	-	\$200,000	-	\$200,000	\$200,000	-	-
Budget Adjustments Total		\$0	\$0	\$200,000	\$0	\$200,000	\$200,000	\$0	\$0
Gas Tax Maintenance And Construction Fund - 1964 (410)									
TOTAL		\$0	\$0	\$200,000	\$0	\$200,000	\$200,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Gas Tax Maintenance And Construction Fund - 1990 (411)									
Budget Adjustments									
General Fund	Transfer to the General Fund/Gas								
Revenue	Tax Revenue	-	-	\$200,000	-	\$200,000	\$200,000	-	-
Budget Adjustments Total		\$0	\$0	\$200,000	\$0	\$200,000	\$200,000	\$0	\$0
Gas Tax Maintenance And Construction Fund - 1990 (411)									
TOTAL		\$0	\$0	\$200,000	\$0	\$200,000	\$200,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
General Purpose Parking Fund (533)									
Budget Adjustments									
Transportation Department	Workers' Compensation Claims - General Purpose Parking Fund	-	-	\$8,000	-	\$8,000	-	-	\$8,000
	Ending Fund Balance Adjustment	-	-	-	(\$8,000)	(\$8,000)	-	-	(\$8,000)
	Budget Adjustments Total	\$0	\$0	\$8,000	(\$8,000)	\$0	\$0	\$0	\$0
	General Purpose Parking Fund (533) TOTAL	\$0	\$0	\$8,000	(\$8,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Gift Trust Fund (139)								
Budget Adjustments								
Library Department Library-General Gifts/Other Revenue	-	-	\$46,975	-	\$46,975	\$46,975	-	-
Budget Adjustments Total	\$0	\$0	\$46,975	\$0	\$46,975	\$46,975	\$0	\$0
Gift Trust Fund (139) TOTAL	\$0	\$0	\$46,975	\$0	\$46,975	\$46,975	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Housing Trust Fund (440)									
Budget Adjustments									
Office of the City Attorney	Office of the City Attorney Personal Services (Overage)	\$3,200	-	-	-	\$3,200	-	-	\$3,200
Housing Department	Ending Fund Balance Adjustment	-	-	-	(\$3,200)	(\$3,200)	-	-	(\$3,200)
Budget Adjustments Total		\$3,200	\$0	\$0	(\$3,200)	\$0	\$0	\$0	\$0
Housing Trust Fund (440)									
TOTAL		\$3,200	\$0	\$0	(\$3,200)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Ice Centre Revenue Fund (432)									
Budget Adjustments									
Finance Department	Ice Centre Oversight Expenses/Revenue from the Use of Money/Property (Ice Centre - Additional Rent)	-	-	\$2,260	-	\$2,260	\$2,260	-	-
	Transfer to the General Fund - Ice Centre Insurance Expenses/Revenue from the Use of Money/Property (Ice Centre - Additional Rent)	-	-	\$69,240	-	\$69,240	\$69,240	-	-
Budget Adjustments Total		\$0	\$0	\$71,500	\$0	\$71,500	\$71,500	\$0	\$0
Ice Centre Revenue Fund (432)									
TOTAL		\$0	\$0	\$71,500	\$0	\$71,500	\$71,500	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Inclusionary Fee Fund (451)									
Budget Adjustments									
Housing Department	Housing Loans and Grants (Gallup-Mesa Apartments)	-	-	(\$500,000)	-	(\$500,000)	-	-	(\$500,000)
	Housing Loans and Grants (Tamien Station)	-	-	\$4,342,593	-	\$4,342,593	-	-	\$4,342,593
	Housing Loans and Grants (777 West San Carlos Apartments)	-	-	\$12,428,571	-	\$12,428,571	-	-	\$12,428,571
	Ending Fund Balance Adjustment	-	-	-	(\$16,271,164)	(\$16,271,164)	-	-	(\$16,271,164)
	Budget Adjustments Total	\$0	\$0	\$16,271,164	(\$16,271,164)	\$0	\$0	\$0	\$0
	Inclusionary Fee Fund (451)								
	TOTAL	\$0	\$0	\$16,271,164	(\$16,271,164)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Integrated Waste Management Fund (423)									
Clean-Up and Rebudget Actions									
Environmental Services Department									
	Fund Balance Reconciliation (Beginning Fund Balance)	-	-	-	-	-	-	\$101,797	(\$101,797)
	Fund Balance Reconciliation (Ending Fund Balance)	-	-	-	\$101,797	\$101,797	-	-	\$101,797
	Clean-Up and Rebudget Actions TOTAL	\$0	\$0	\$0	\$101,797	\$101,797	\$0	\$101,797	\$0
Budget Adjustments									
Environmental Services Department									
	IDC Disposal Agreement	-	-	\$580,000	-	\$580,000	-	-	\$580,000
	Single-Family Recycle Plus	-	(\$250,000)	-	-	(\$250,000)	-	-	(\$250,000)
	Ending Fund Balance Adjustment	-	-	-	(\$345,000)	(\$345,000)	-	-	(\$345,000)
Finance Department									
	Banking Services	-	-	\$15,000	-	\$15,000	-	-	\$15,000
	Budget Adjustments Total	\$0	(\$250,000)	\$595,000	(\$345,000)	\$0	\$0	\$0	\$0
	Integrated Waste Management Fund (423) TOTAL	\$0	(\$250,000)	\$595,000	(\$243,203)	\$101,797	\$0	\$101,797	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Library Parcel Tax Fund (418)								
Budget Adjustments								
Library Department Non-Personal/Equipment (Savings)	-	(\$350,000)	-	-	(\$350,000)	-	-	(\$350,000)
Library Department Personal Services (Overage)	\$350,000	-	-	-	\$350,000	-	-	\$350,000
Budget Adjustments Total	\$350,000	(\$350,000)	\$0	\$0	\$0	\$0	\$0	\$0
Library Parcel Tax Fund (418)								
TOTAL	\$350,000	(\$350,000)	\$0	\$0	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Low And Moderate Income Housing Asset Fund (346)									
Clean-Up and Rebudget Actions									
Housing Department	Committed Projects Reserve (Fund Balance Reconciliation)	-	-	-	-	-	-	(\$9,415,000)	\$9,415,000
	Housing Projects Reserve (Fund Balance Reconciliation)	-	-	-	-	-	-	(\$3,880,000)	\$3,880,000
	Beginning Fund Balance (Fund Balance Reconciliation)	-	-	-	-	-	-	\$13,295,000	(\$13,295,000)
	Fund Balance Reconciliation	-	-	-	\$4,435	\$4,435	-	\$4,435	-
Clean-Up and Rebudget Actions TOTAL		\$0	\$0	\$0	\$4,435	\$4,435	\$0	\$4,435	\$0
Budget Adjustments									
Housing Department	Housing Department Personal Services (Overage)	\$450,000	-	-	-	\$450,000	-	-	\$450,000
	Housing Loans and Grants (Gallup-Mesa Apartments)	-	-	\$190,974	-	\$190,974	-	-	\$190,974
	Housing Loans and Grants (Tamien Station)	-	-	(\$4,342,593)	-	(\$4,342,593)	-	-	(\$4,342,593)
	Housing Loans and Grants (777 West San Carlos Apartments)	-	-	(\$9,553,571)	-	(\$9,553,571)	-	-	(\$9,553,571)
	Ending Fund Balance Adjustment	-	-	-	\$13,229,190	\$13,229,190	-	-	\$13,229,190
Information Technology Department	Personal Services (Housing Commercial Linkage Fee Project Support)	\$26,000	-	-	-	\$26,000	-	-	\$26,000
Budget Adjustments Total		\$476,000	\$0	(\$13,705,190)	\$13,229,190	\$0	\$0	\$0	\$0
Low And Moderate Income Housing Asset Fund (346) TOTAL		\$476,000	\$0	(\$13,705,190)	\$13,233,625	\$4,435	\$0	\$4,435	\$0

**Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments**

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354)									
Budget Adjustments									
Transportation Department	Ending Fund Balance Adjustment	-	-	-	(\$18,500)	(\$18,500)	-	-	(\$18,500)
	Non-Personal/Equipment (Water Costs and Contractual Service)	-	\$18,500	-	-	\$18,500	-	-	\$18,500
	Budget Adjustments Total	\$0	\$18,500	\$0	(\$18,500)	\$0	\$0	\$0	\$0
	Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354) TOTAL	\$0	\$18,500	\$0	(\$18,500)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Maintenance District No. 8 (Zanker-Montague) Fund (361)									
Clean-Up and Rebudget Actions									
Transportation Department	Fund Balance Reconciliation	-	-	-	(\$71,484)	(\$71,484)	-	(\$71,484)	-
Clean-Up and Rebudget Actions									
TOTAL		\$0	\$0	\$0	(\$71,484)	(\$71,484)	\$0	(\$71,484)	\$0
<hr/>									
Maintenance District No. 8 (Zanker-Montague) Fund (361)									
TOTAL		\$0	\$0	\$0	(\$71,484)	(\$71,484)	\$0	(\$71,484)	\$0

**Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments**

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Maintenance District No. 9 (Santa Teresa-Great Oaks) Fund (362)									
Budget Adjustments									
Transportation Department	Ending Fund Balance Adjustment Non-Personal/Equipment (Water Costs and Contractual Services)	-	-	-	(\$22,000)	(\$22,000)	-	-	(\$22,000)
		-	\$22,000	-	-	\$22,000	-	-	\$22,000
	Budget Adjustments Total	\$0	\$22,000	\$0	(\$22,000)	\$0	\$0	\$0	\$0
	Maintenance District No. 9 (Santa Teresa-Great Oaks) Fund (362) TOTAL	\$0	\$22,000	\$0	(\$22,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Maintenance District No. 15 (Silver Creek Valley) Fund (368)									
Budget Adjustments									
Transportation Department	Non-Personal/Equipment (Water Costs)	-	\$30,000	-	-	\$30,000	-	-	\$30,000
	DOT Personal Services (Vacancy Savings)	(\$30,000)	-	-	-	(\$30,000)	-	-	(\$30,000)
Budget Adjustments Total		(\$30,000)	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance District No. 15 (Silver Creek Valley) Fund (368)									
TOTAL		(\$30,000)	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Multi-Source Housing Fund (448)								
Budget Adjustments								
Housing Department	HOPWA GRANTS/Revenue from Federal Government (Rental Assistance and Supportive Services Agreement)							
	-	-	\$1,652,667	-	\$1,652,667	\$1,652,667	-	-
Budget Adjustments Total	\$0	\$0	\$1,652,667	\$0	\$1,652,667	\$1,652,667	\$0	\$0
Multi-Source Housing Fund (448) TOTAL	\$0	\$0	\$1,652,667	\$0	\$1,652,667	\$1,652,667	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Municipal Golf Course Fund (518)									
Budget Adjustments									
Parks, Recreation and Neighborhood Services									
Department	Los Lagos Golf Course	-	-	\$2,252	-	\$2,252	-	-	\$2,252
	Ending Fund Balance Adjustment	-	-	-	(\$2,252)	(\$2,252)	-	-	(\$2,252)
	Budget Adjustments Total	\$0	\$0	\$2,252	(\$2,252)	\$0	\$0	\$0	\$0
	Municipal Golf Course Fund (518) TOTAL	\$0	\$0	\$2,252	(\$2,252)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Planning Development Fee Program Fund (238)									
Budget Adjustments									
Office of the City Attorney	Office of the City Attorney Personal Services (Overage)	\$59,000	-	-	-	\$59,000	-	-	\$59,000
Planning, Building and Code Enforcement Department	PBCE Personal Services (Vacancy Savings)	(\$75,000)	-	-	-	(\$75,000)	-	-	(\$75,000)
	Non-Personal/Equipment (Overages)	-	\$75,000	-	-	\$75,000	-	-	\$75,000
	Ending Fund Balance Adjustment	-	-	-	(\$59,000)	(\$59,000)	-	-	(\$59,000)
	Budget Adjustments Total	(\$16,000)	\$75,000	\$0	(\$59,000)	\$0	\$0	\$0	\$0
	Planning Development Fee Program Fund (238) TOTAL	(\$16,000)	\$75,000	\$0	(\$59,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Public Works Development Fee Program Fund (241)								
Budget Adjustments								
Planning, Building and Code Enforcement Department								
Public Works Development Fee Program - Non-Personal/Equipment (Overages)	-	\$32,000	-	-	\$32,000	-	-	\$32,000
Public Works Department								
Public Works Personal Services (Overages)/Fees, Rates, and Charges	\$800,000	-	-	-	\$800,000	\$800,000	-	-
Ending Fund Balance Adjustment	-	-	-	(\$692,933)	(\$692,933)	-	-	(\$692,933)
Overhead	-	-	\$660,933	-	\$660,933	-	-	\$660,933
Budget Adjustments Total	\$800,000	\$32,000	\$660,933	(\$692,933)	\$800,000	\$800,000	\$0	\$0
Public Works Development Fee Program Fund (241) TOTAL	\$800,000	\$32,000	\$660,933	(\$692,933)	\$800,000	\$800,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Public Works Program Support Fund (150)									
Budget Adjustments									
Public Works Department	Non-Personal/Equipment (Overage)	-	\$500,000	-	-	\$500,000	-	-	\$500,000
	Compensated Time Off (Overages)	-	-	\$300,000	-	\$300,000	-	-	\$300,000
	Public Works Personal Services (Vacancy Savings)	(\$200,000)	-	-	-	(\$200,000)	-	-	(\$200,000)
	Ending Fund Balance Adjustment	-	-	-	(\$675,000)	(\$675,000)	-	-	(\$675,000)
	Overhead	-	-	\$75,000	-	\$75,000	-	-	\$75,000
	Budget Adjustments Total	(\$200,000)	\$500,000	\$375,000	(\$675,000)	\$0	\$0	\$0	\$0
	Public Works Program Support Fund (150) TOTAL	(\$200,000)	\$500,000	\$375,000	(\$675,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Rental Stabilization Program Fee Fund (450)									
Budget Adjustments									
Housing									
Department	Ending Fund Balance Adjustment	-	-	-	(\$35,000)	(\$35,000)	-	-	(\$35,000)
Planning, Building and Code Enforcement									
Department	Personal Services (Overages)	\$35,000	-	-	-	\$35,000	-	-	\$35,000
	Budget Adjustments Total	\$35,000	\$0	\$0	(\$35,000)	\$0	\$0	\$0	\$0
	Rental Stabilization Program Fee Fund (450) TOTAL	\$35,000	\$0	\$0	(\$35,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
San José Clean Energy Operating Fund (501)								
Budget Adjustments								
Community Energy Department								
Cost of Energy	-	-	\$21,500,000	-	\$21,500,000	-	-	\$21,500,000
Fees, Rates, and Charges (Energy Sales)	-	-	-	-	-	\$10,600,000	-	(\$10,600,000)
Debt Service - Principal - CP	-	-	\$20,000,000	-	\$20,000,000	-	-	\$20,000,000
Operations and Maintenance Reserve	-	-	-	(\$20,000,000)	(\$20,000,000)	-	-	(\$20,000,000)
Ending Fund Balance Adjustment	-	-	-	(\$10,900,000)	(\$10,900,000)	-	-	(\$10,900,000)
Budget Adjustments Total	\$0	\$0	\$41,500,000	(\$30,900,000)	\$10,600,000	\$10,600,000	\$0	\$0
San José Clean Energy Operating Fund (501) TOTAL	\$0	\$0	\$41,500,000	(\$30,900,000)	\$10,600,000	\$10,600,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
San José-Santa Clara Treatment Plant Operating Fund (513)									
Clean-Up and Rebudget Actions									
Environmental Services Department	Fund Balance Reconciliation (Beginning Fund Balance)	-	-	-	-	-	-	\$152,584	(\$152,584)
	Fund Balance Reconciliation (Ending Fund Balance)	-	-	-	\$152,584	\$152,584	-	-	\$152,584
Clean-Up and Rebudget Actions TOTAL		\$0	\$0	\$0	\$152,584	\$152,584	\$0	\$152,584	\$0
Budget Adjustments									
Office of the City Attorney	Office of the City Attorney Personal Services (Overage)	\$63,000	-	-	-	\$63,000	-	-	\$63,000
Environmental Services Department	ESD Personal Services (Vacancy Savings)	(\$143,000)	-	-	-	(\$143,000)	-	-	(\$143,000)
	Ending Fund Balance Adjustment	-	-	-	(\$78,000)	(\$78,000)	-	-	(\$78,000)
Finance Department	Finance Department Personal Services (Overage)	\$15,000	-	-	-	\$15,000	-	-	\$15,000
Public Works Department	Public Works Personal Services (Contract Compliance Coordinator)	\$130,000	-	-	-	\$130,000	-	-	\$130,000
	Non-Personal/Equipment (Contract Compliance Coordinator)	-	\$13,000	-	-	\$13,000	-	-	\$13,000
Budget Adjustments Total		\$65,000	\$13,000	\$0	(\$78,000)	\$0	\$0	\$0	\$0
San José-Santa Clara Treatment Plant Operating Fund (513) TOTAL		\$65,000	\$13,000	\$0	\$74,584	\$152,584	\$0	\$152,584	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Sewer Service And Use Charge Fund (541)									
Clean-Up and Rebudget Actions									
Environmental Services Department	Fund Balance Reconciliation (Beginning Fund Balance)	-	-	-	-	-	-	\$1,176	(\$1,176)
	Fund Balance Reconciliation (Ending Fund Balance)	-	-	-	\$1,176	\$1,176	-	-	\$1,176
Clean-Up and Rebudget Actions TOTAL		\$0	\$0	\$0	\$1,176	\$1,176	\$0	\$1,176	\$0
Budget Adjustments									
Environmental Services Department	Ending Fund Balance Adjustment	-	-	-	(\$105,000)	(\$105,000)	-	-	(\$105,000)
Public Works Department	PW Non-Personal/Equipment (Server Replacement)	-	\$55,000	-	-	\$55,000	-	-	\$55,000
Transportation Department	DOT Personal Services (Vacancy Savings)	(\$202,000)	-	-	-	(\$202,000)	-	-	(\$202,000)
	DOT Non-Personal/Equipment (Temporary Staff)	-	\$46,000	-	-	\$46,000	-	-	\$46,000
	DOT Non-Personal/Equipment (Water Costs)	-	\$156,000	-	-	\$156,000	-	-	\$156,000
	Non-Personal/Equipment (Electrified Pick-Up Truck)	-	\$50,000	-	-	\$50,000	-	-	\$50,000
Budget Adjustments Total		(\$202,000)	\$307,000	\$0	(\$105,000)	\$0	\$0	\$0	\$0
Sewer Service And Use Charge Fund (541) TOTAL		(\$202,000)	\$307,000	\$0	(\$103,824)	\$1,176	\$0	\$1,176	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
South Bay Water Recycling Operating Fund (570)									
Budget Adjustments									
Environmental Services Department	SCVWD - Advanced Water Treatment Payment	-	-	\$1,000,000	-	\$1,000,000	-	-	\$1,000,000
	Non-Personal/Equipment (South Bay Water Recycling Operations and Maintenance)	-	(\$1,000,000)	-	-	(\$1,000,000)	-	-	(\$1,000,000)
Budget Adjustments Total		\$0	(\$1,000,000)	\$1,000,000	\$0	\$0	\$0	\$0	\$0
South Bay Water Recycling Operating Fund (570) TOTAL		\$0	(\$1,000,000)	\$1,000,000	\$0	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Storm Sewer Operating Fund (446)									
Budget Adjustments									
Office of the City Attorney	Office of the City Attorney Personal Services (Overage)	\$162,000	-	-	-	\$162,000	-	-	\$162,000
Environmental Services Department	Ending Fund Balance Adjustment	-	-	-	(\$182,000)	(\$182,000)	-	-	(\$182,000)
Public Works Department	Non-Personal/Equipment	-	\$20,000	-	-	\$20,000	-	-	\$20,000
Budget Adjustments Total		\$162,000	\$20,000	\$0	(\$182,000)	\$0	\$0	\$0	\$0
Storm Sewer Operating Fund (446) TOTAL		\$162,000	\$20,000	\$0	(\$182,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Supplemental Law Enforcement Services Fund (414)								
Budget Adjustments								
Police Department SLES Grant 2017-2019/Revenue from the Use of Money/Property	-	-	\$208	-	\$208	\$208	-	-
Budget Adjustments Total	\$0	\$0	\$208	\$0	\$208	\$208	\$0	\$0
Supplemental Law Enforcement Services Fund (414) TOTAL	\$0	\$0	\$208	\$0	\$208	\$208	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Transient Occupancy Tax Fund (461)									
Budget Adjustments									
City Manager -									
Office of Economic									
Development and									
Cultural Affairs									
Transient Occupancy Tax	-	-	-	-	-	-	\$6,000,000	-	(\$6,000,000)
Cultural Grants Reserve	-	-	-	-	\$1,500,000	\$1,500,000	-	-	\$1,500,000
San José Convention and Visitors Bureau	-	-	\$1,500,000	-	-	\$1,500,000	-	-	\$1,500,000
Transfer to the Convention and Cultural Affairs Fund	-	-	\$3,000,000	-	-	\$3,000,000	-	-	\$3,000,000
Budget Adjustments Total	\$0	\$0	\$4,500,000	\$1,500,000	\$6,000,000	\$6,000,000	\$6,000,000	\$0	\$0
Transient Occupancy Tax Fund (461) TOTAL	\$0	\$0	\$4,500,000	\$1,500,000	\$6,000,000	\$6,000,000	\$6,000,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Vehicle Maintenance And Operations Fund (552)									
Clean-Up and Rebudget Actions									
Public Works Department	Tech Adjust: Revenue from Use of Money/Property (Interest Earnings)	-	-	-	-	-	\$40,000	-	(\$40,000)
	Tech Adjust: Transfer to the General Fund - Interest Income	-	-	\$40,000	-	\$40,000	-	-	\$40,000
Clean-Up and Rebudget Actions TOTAL		\$0	\$0	\$40,000	\$0	\$40,000	\$40,000	\$0	\$0
Budget Adjustments									
Public Works Department	Non-Personal/Equipment (Overage)/Transfers and Reimbursements	-	\$600,000	-	-	\$600,000	\$600,000	-	-
Budget Adjustments Total		\$0	\$600,000	\$0	\$0	\$600,000	\$600,000	\$0	\$0
Vehicle Maintenance And Operations Fund (552) TOTAL		\$0	\$600,000	\$40,000	\$0	\$640,000	\$640,000	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Water Utility Fund (515)									
Budget Adjustments									
Environmental Services Department									
	Fees, Rates, and Charges (Water Sales)	-	-	-	-	-	(\$2,300,000)	-	\$2,300,000
	ESD Personal Services (Overage)	\$300,000	-	-	-	\$300,000	-	-	\$300,000
	ESD Non-Personal/Equipment (Municipal Water System Operations and Maintenance)	-	(\$300,000)	-	-	(\$300,000)	-	-	(\$300,000)
	Ending Fund Balance Adjustment	-	-	-	(\$2,330,000)	(\$2,330,000)	-	-	(\$2,330,000)
Finance Department									
	Banking Services	-	-	\$30,000	-	\$30,000	-	-	\$30,000
	Budget Adjustments Total	\$300,000	(\$300,000)	\$30,000	(\$2,330,000)	(\$2,300,000)	(\$2,300,000)	\$0	\$0
	Water Utility Fund (515) TOTAL	\$300,000	(\$300,000)	\$30,000	(\$2,330,000)	(\$2,300,000)	(\$2,300,000)	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up/Rebudget Actions
2022-2023 Year End Adjustments

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Workforce Development Fund (290)									
Budget Adjustments									
City Manager -									
Office of Economic									
Development and									
Cultural Affairs									
SJ Works (Shipt)/Other Revenue	-	-	\$21,250	-	\$21,250	\$21,250	-	-	-
SJ Works (Wells Fargo)/Other Revenue	-	-	\$21,250	-	\$21,250	\$21,250	-	-	-
Budget Adjustments Total	\$0	\$0	\$42,500	\$0	\$42,500	\$42,500	\$0	\$0	\$0
Workforce Development Fund (290) TOTAL	\$0	\$0	\$42,500	\$0	\$42,500	\$42,500	\$0	\$0	\$0

Capital Funds Recommended Budget Adjustments and Clean-Up Actions 2022-2023 Year-End Budget Review

Fund/Proposal	USE		SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance
Communications Construction and Conveyance Tax Fund (397)					
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$7,000	\$(7,000)
Tech Adjust: Transfer to the General Fund - Interest Income	\$7,000		\$7,000		\$7,000
Clean-Up and Rebudget Actions TOTAL	\$7,000		\$7,000	\$7,000	
Communications Construction and Conveyance Tax Fund (397) TOTAL	\$7,000		\$7,000	\$7,000	
Construction Excise Tax Fund (465)					
Bicycle and Pedestrian Facilities	\$(306,000)		\$(306,000)		\$(306,000)
Bicycle and Pedestrian Facilities (TFCA)	\$306,000		\$306,000		\$306,000
Pavement Maintenance - SB1 Road Repair and Accountability Act 2017	\$6,000,000		\$6,000,000		\$6,000,000
Revenue from Local Agencies (Pavement Maintenance - SB1 Road Repair and Accountability Act 2017)				\$6,000,000	\$(6,000,000)
Budget Adjustments TOTAL	\$6,000,000		\$6,000,000	\$6,000,000	
Construction Excise Tax Fund (465) TOTAL	\$6,000,000		\$6,000,000	\$6,000,000	
Council District 7 Construction and Conveyance Tax Fund (385)					
Ending Fund Balance Adjustment		\$206,000	\$206,000		\$206,000
Rocksprings Park Improvements	\$(206,000)		\$(206,000)		\$(206,000)

**Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year-End Budget Review**

Fund/Proposal	Expense	USE		SOURCE		NET COST
		Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Council District 7 Construction and Conveyance Tax Fund (385)						
	Budget Adjustments TOTAL	\$(206,000)	\$206,000			
	Council District 7 Construction and Conveyance Tax Fund (385) TOTAL	\$(206,000)	\$206,000			
Fire Construction and Conveyance Tax Fund (392)						
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$135,000		\$(135,000)
Tech Adjust: Transfer to the General Fund - Interest Income	\$135,000		\$135,000			\$135,000
	Clean-Up and Rebudget Actions TOTAL	\$135,000	\$135,000	\$135,000		
Capital Project Management	\$22,000		\$22,000			\$22,000
Ending Fund Balance Adjustment		\$(22,000)	\$(22,000)			\$(22,000)
	Budget Adjustments TOTAL	\$22,000	\$(22,000)			
	Fire Construction and Conveyance Tax Fund (392) TOTAL	\$157,000	\$(22,000)	\$135,000	\$135,000	
General Purpose Parking Capital Fund (559)						
Ending Fund Balance Adjustment		\$48,000	\$48,000			\$48,000
Public Art Allocation	\$(48,000)		\$(48,000)			\$(48,000)
	Budget Adjustments TOTAL	\$(48,000)	\$48,000			

**Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year-End Budget Review**

Fund/Proposal	USE		SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance
General Purpose Parking Capital Fund (559)					
General Purpose Parking Capital Fund (559) TOTAL	\$(48,000)	\$48,000			
Ice Centre Expansion Bond Fund (490)					
Debt Service - Series 2020B Bonds	\$225,000		\$225,000		\$225,000
Debt Service - Series 2020B Bonds	\$354		\$354		\$354
Debt Service - Series 2020B Bonds	\$1,610,000		\$1,610,000		\$1,610,000
Ending Fund Balance Adjustment		\$(354)	\$(354)		\$(354)
Ice Centre Expansion	\$(100,000)		\$(100,000)		\$(100,000)
Ice Centre Expansion	\$(1,610,000)		\$(1,610,000)		\$(1,610,000)
Revenue from the Use of Money and Property (Interest)				\$225,000	\$(225,000)
Transfer to the General Fund	\$100,000		\$100,000		\$100,000
Budget Adjustments TOTAL	\$225,354	\$(354)	\$225,000	\$225,000	
Ice Centre Expansion Bond Fund (490) TOTAL	\$225,354	\$(354)	\$225,000	\$225,000	
Library Construction and Conveyance Tax Fund (393)					
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$135,000	\$(135,000)
Tech Adjust: Transfer to the General Fund - Interest Income	\$135,000		\$135,000		\$135,000
Clean-Up and Rebudget Actions TOTAL	\$135,000		\$135,000	\$135,000	

**Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year-End Budget Review**

Fund/Proposal	Expense	USE		SOURCE		NET COST
		Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Library Construction and Conveyance Tax Fund (393)						
Library Construction and Conveyance Tax Fund (393) TOTAL	\$135,000		\$135,000	\$135,000		
Major Collectors and Arterials Fund (421)						
10th & 11th Transit Boarding Islands	\$(495,000)		\$(495,000)			\$(495,000)
Bicycle and Pedestrian Facilities	\$495,000		\$495,000			\$495,000
Budget Adjustments TOTAL						
Major Collectors and Arterials Fund (421) TOTAL						
Measure T: Public Safety and Infrastructure Bond Fund (498)						
Fund Balance Reconciliation		\$128,353	\$128,353			\$128,353
Fund Balance Reconciliation					\$128,353	\$(128,353)
Clean-Up and Rebudget Actions TOTAL			\$128,353	\$128,353		\$128,353
Measure T: Public Safety and Infrastructure Bond Fund (498) TOTAL			\$128,353	\$128,353		\$128,353
Park Yards Construction and Conveyance Tax Fund (398)						
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$38,000		\$(38,000)

**Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year-End Budget Review**

Fund/Proposal	USE		SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance
Park Yards Construction and Conveyance Tax Fund (398)					
Tech Adjust: Transfer to the General Fund - Interest Income	\$38,000		\$38,000		\$38,000
Clean-Up and Rebudget Actions TOTAL	\$38,000		\$38,000	\$38,000	
Park Yards Construction and Conveyance Tax Fund (398) TOTAL	\$38,000		\$38,000	\$38,000	
Parks Central Construction and Conveyance Tax Fund (390)					
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$501,000	\$(501,000)
Tech Adjust: Transfer to the General Fund - Interest Income	\$501,000		\$501,000		\$501,000
Clean-Up and Rebudget Actions TOTAL	\$501,000		\$501,000	\$501,000	
Parks Central Construction and Conveyance Tax Fund (390) TOTAL	\$501,000		\$501,000	\$501,000	
Residential Construction Tax Contribution Fund (420)					
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$23,000	\$(23,000)
Tech Adjust: Transfer to the General Fund - Interest Income	\$23,000		\$23,000		\$23,000
Clean-Up and Rebudget Actions TOTAL	\$23,000		\$23,000	\$23,000	

**Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year-End Budget Review**

Fund/Proposal	Expense	USE		SOURCE		NET COST
		Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Residential Construction Tax Contribution Fund (420)						
Residential Construction Tax Contribution Fund (420) TOTAL	\$23,000		\$23,000	\$23,000		
Service Yards Construction and Conveyance Tax Fund (395)						
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$66,000		\$(66,000)
Tech Adjust: Transfer to the General Fund - Interest Income	\$66,000		\$66,000			\$66,000
Clean-Up and Rebudget Actions TOTAL	\$66,000		\$66,000	\$66,000		
Service Yards Construction and Conveyance Tax Fund (395) TOTAL	\$66,000		\$66,000	\$66,000		
Storm Drainage Fee Fund (413)						
Tech Adjust: Revenue from the Use of Money and Property (Interest)				\$14,000		\$(14,000)
Tech Adjust: Transfer to the General Fund - Interest Income	\$14,000		\$14,000			\$14,000
Clean-Up and Rebudget Actions TOTAL	\$14,000		\$14,000	\$14,000		
Storm Drainage Fee Fund (413) TOTAL	\$14,000		\$14,000	\$14,000		

**Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2022-2023 Year-End Budget Review**

Fund/Proposal	USE		SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance
Subdivision Park Trust Fund (375)					
Future PDO / PIO Projects Reserve	\$(55,000)		\$(55,000)		\$(55,000)
Northside Community Center Electrical Improvements	\$55,000		\$55,000		\$55,000
	Budget Adjustments TOTAL				

Subdivision Park Trust Fund (375) TOTAL