



Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Councilmember David Cohen
District 4
SUBJECT: SEE BELOW
DATE: March 1, 2023

APPROVED:

SUBJECT: RETROACTIVE APPROVAL OF THE PARK ROW CONDOS NEIGHBORHOOD MEET AND GREET AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Retroactively approve the Park Row Condos Neighborhood Meet and Greet event that was scheduled for Thursday, February 16, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the Tuesday, March 7, 2023 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Park Row Condos Neighborhood Meet and Greet was held on February 16th at the Park Row Condos Community Room #2 located at 2944 Creekside Drive in Berryessa. This event provided an opportunity for District 4 residents to share their concerns about their neighborhood and issues facing the city, as well as to get to know their Council Member and receive a Council update.

This event was free and open to the public.

HONORABLE MAYOR AND CITY COUNCIL

3/1/2023

Subject: District 4 Special Event

Page 2

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember David Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the Wednesday, March 1, 2023 Rules Committee Agenda and the Tuesday, March 7, 2023 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.