



Memorandum

TO: CITY COUNCIL
FROM: Mayor Matt Mahan
SUBJECT: REQUEST TO TRAVEL
AND EXCUSED ABSENCE
DATE: September 18, 2025

Approved: 

Date: 09/18/2025

RECOMMENDATION: Authorize travel for Mayor Mahan to San Antonio and Austin, TX on October 19 – 21, 2025, for the CA Homelessness Delegation, and excuse my absence from the regular meeting of the City Council on October 21, 2025.

Location: San Antonio and Austin, TX

Meeting Dates: October 19 – 21, 2025

Source of Funds: Mayor/Council Travel Budget: \$1,845.61 for Airfare, Lodging, and Registration

Purpose:

The CA Homelessness Delegation will convene key stakeholders on homelessness to drive regional and scaled solutions. The group will visit community-based campus programs, discuss policy change and innovative funding, and connect with local leaders in San Antonio and Austin on successful models city leaders can adapt for unique needs in the Bay Area and across CA.

Other City Staff attending this delegation will be Assistant City Manager, Lee Wilcox, and Housing Director, Erik Solivan. This delegation is designed to build cross-sector collaboration between Bay Area leaders in government, philanthropy, business, and community; identify policy, funding, and partnership pathways that can translate into scaled regional action; and learn from, utilize, and adapt successful large-scale campus models and community-based solutions in San Antonio and Austin.

Pursuant to Council Policy [9-5 Travel by Elected and Appointed City Officials](#), Mayor's travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.e, the travel is consistent with current adopted budget and/or legislative priorities, such as addressing homelessness in San José.