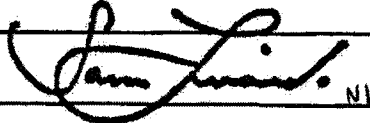


# Memorandum

**TO: CITY COUNCIL****FROM: MAYOR SAM LICCARDO****SUBJECT: DUBLIN SISTER CITY  
DELEGATION****DATE: September 25, 2018**

Approved: \_\_\_\_\_

  
NI

Date: \_\_\_\_\_

9-25-18

**RECOMMENDATION:**

Approve Councilmember Lan Diep as the Delegation Leader to lead the Sister City delegation to Dublin, Ireland from October 8, 2018 to October 11, 2018, and approve related travel costs from the Mayor/Council Travel Budget.

**BACKGROUND:**

On September 18, 2018, the City Council amended the Council Travel Policy 9-5 that permits the Mayor to designate a Councilmember representative to serve as the Delegation Leader in the event he or she is unable to travel to a Sister City or other City-organized mission. The policy also provides that the Mayor/Council Travel Budget will be used for the Delegation Leader's travel-related costs, subject to Council approval.

The Sister City relationship between San Jose and Dublin was established in 1986. Local leaders from the San Jose-Dublin Sister City Board and other San Jose community members plan to travel Dublin in October to celebrate the 32<sup>nd</sup> anniversary of the sister city relationship and further strengthen ties between our two cities.

I will be unable to attend. I understand Vice Mayor Magdalena Carrasco will also be unable to attend. Councilmember Lan Diep has agreed to lead the Sister City Delegation to Dublin in my place.