



Memorandum

**TO: RULES & OPEN
GOVERNMENT COMMITTEE**

**FROM: Vice Mayor Pam Foley
District 9**

SUBJECT: See Below

DATE: 11/13/2025

APPROVED:

DATE: 11/13/2025

**SUBJECT: APPROVAL OF VARIOUS SPECIAL EVENTS SPONSORED BY
COUNCIL DISTRICT 9 AS CITY COUNCIL SPONSORED SPECIAL
EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF
MATERIALS AND SERVICES FOR THE EVENT.**

RECOMMENDATION

1. Approve the Tower Lighting for the National Women's Soccer League Championship Welcome scheduled on November 20-22, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the World AIDS Day Flag Raising with AIDS Ribbon Flag scheduled on December 2, 2025, and Tower and Rotunda Lighting scheduled for December 1-4, 2025, and Special Use of the Rotunda for December 1-2, 2025, as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve the Music in the Valley Festival scheduled on May 2, 2026 as a City Council sponsored Special Event and approve the expenditure of funds.
4. Approve and accept donations from various individuals, businesses or community groups to support the event.
5. Place the item on the December 2, 2025 City Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, the sponsoring Councilmember will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Reports (DFR-1). Approval of this memorandum will enable Council District 9, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 19, 2025 Rules Committee Agenda and the December 2, 2025 City Council Agenda.

COORDINATION

This memorandum has been coordinated with the City Clerk's Office.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

REVIEWED BY:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.