

CITY COUNCIL ACTION REQUEST			
DEPARTMENT(S) Environmental Services	CEQA Not a Project, File No. PP17-003, Agreement and Contracts.	COORDINATION City Attorney's Office and City Manager's Budget Office	Director Approval /s/ Jeff Provenzano
COUNCIL DISTRICT(S) Citywide			CMO Approval  8/8/25
SUBJECT: First Amendment to the Master Consultant Agreement between the City of San José and Cascadia Consulting Group, Inc. for Waste Characterization Studies.			
RECOMMENDATION			
Approve the First Amendment to the Master Consultant Agreement between the City of San José and Cascadia Consulting Group, Inc. for waste characterization studies to increase the maximum compensation by \$500,000 from \$1,000,000 to \$1,500,000.			
BASIS FOR RECOMMENDATION			
On January 31, 2023, the City entered into a Master Consultant Agreement with Cascadia Consulting Group, Inc. for a maximum of \$1,000,000 with a term ending December 31, 2026. Under the Scope of Services for the Master Consultant Agreement, Cascadia is to perform a total of six waste characterization studies (as required by hauler contracts) and draft corresponding reports for each study for the City's residential recycling program. The six waste characterization studies are comprised of two biennial studies of recycling cart material for all San José single-family dwellings and four annual studies of processing residue left after collected recyclables are processed at the two materials recovery facilities. Thus far, Cascadia has completed four of the six studies. This includes one of the biennial single-family dwelling recycling cart material studies and three of the annual processing residue studies. As shared in March 2025, as part of Environmental Services Department's annual Integrated Waste Management Program Status Report to the Transportation and Environment Committee, Cascadia has also performed work for the draft Zero Waste Element for the City's Climate Smart San José Plan under the 'Additional Services' provision of this Master Consultant Agreement. Additional funds are needed to complete the remaining originally scheduled projects and one new project within the master agreement's scope - a waste characterization study of recycling material for all San José multi-family dwellings.			
COMMISSION RECOMMENDATION AND INPUT			
No commission recommendation or input is associated with this action.			
COST AND FUNDING SOURCE			
The recommended amendment to the Master Consultant Agreement of \$500,000 is funded by Environmental Services Department's Non-Personal/Equipment appropriation in the Integrated Waste Management Fund.			
FOR QUESTIONS CONTACT: Valerie Osmond, Deputy Director, Environmental Services Department, (408) 535-8557 or valerie.osmond@sanjoseca.gov .			